



J O B P O S T I N G

Job Title: **Library Page (part-time)**

Department: District Library

Date Posted: April 13, 2015

Pay Grade: PT/01

Deadline to Apply: April 24, 2015

Salary: \$8.68/hour

The Manager's Office will be accepting applications for the position of part-time Library Page for the Delta Township District Library.

Under the supervision of the MeLCAT Librarian/Circulation Supervisor, performs a variety of duties and responsibilities that assists in the smooth and efficient operation of the library, including shelving library materials, and assisting library patrons, as well as operating standard library equipment. This position requires some public contact.

This position requires the ability to arrange items in numerical and alphabetical order and also requires the ability to follow oral and written instructions. Must be able to lift up to twenty pounds and able to push or pull heavy book carts. Knowledge of and experience with computers is helpful but not required. *Flexibility in scheduling including the ability to work evenings and Saturdays is required.*

Qualified applicants interested in applying for this position may submit an application and/or resume to Angie Stoneham via email astoneham@deltami.gov; fax (517-327-1703); or mail c/o the Manager's Office, 7710 W. Saginaw Hwy, Lansing, MI 48917 by **5:00 p.m. on Friday, April 24, 2015.**

EQUAL EMPLOYMENT OPPORTUNITY

It is the policy of Delta Township that no person be discriminated against because of actual or perceived race, color, religion, national origin, sex, age, height, weight, marital status, physical or mental limitation, source of income, familial status, sexual orientation, or gender identity/expression. Please direct any inquiries to Linda Wells, Human Resources Generalist, 7710 W. Saginaw Hwy., Lansing, MI 48917 (517) 323-8590.