

<b>Volunteer Job Title:</b>	Senior Center Driver	<b>Job Category:</b>	Senior Center
<b>Location:</b>	Enrichment Center 4538 Elizabeth Rd. Lansing, MI 48917	<b>Schedule:</b>	Varies; usually between the hours of 10 a.m.-3 p.m. on Mondays through Fridays
<b>Level:</b>	Volunteer	<b>Position Type:</b>	Ongoing
<b>Department Contact:</b>	Nichole Combs - <a href="mailto:ncombs@deltami.gov">ncombs@deltami.gov</a>		
<b>Required Training:</b>	Valid driver's license, own vehicle, and clean driving record		
<b>Job Description</b>			
<p><b>ROLE AND RESPONSIBILITIES</b></p> <p>Complete documentation required to Volunteer as a Driver</p> <ul style="list-style-type: none"> <li>• Background Check</li> <li>• Valid License</li> <li>• Proof of insurance</li> <li>• Good driving record</li> </ul> <p>Driver retrieves passenger from door of pick-up location to door of destination, often including assistance into and out of the vehicle.</p> <p>Driver assists participant in transferring to and from wheelchair if needed when getting in and out of vehicle.</p> <p><b>QUALIFICATIONS AND EDUCATION REQUIREMENTS</b></p> <ul style="list-style-type: none"> <li>• Volunteer must hold a valid driver's license, own a vehicle and have a clean driving record</li> <li>• Drivers are required to pass a background check</li> <li>• Must be able to work flexible hours</li> <li>• Must present a minimum of three references</li> <li>• Experience with Seniors preferred</li> </ul> <p><b>PREFERRED SKILLS</b></p> <ul style="list-style-type: none"> <li>• Good communication skills</li> <li>• Reliable and punctual</li> <li>• Genuine concern for others</li> </ul> <p><b>ADDITIONAL NOTES</b></p> <p>The Delta Township Parks and Recreation office is looking for volunteers to drive people to and from the Enrichment Center to participate in Delta 39'ers programs. The Delta Township 39'ers is an energetic and vibrant program that serves people ages 50 and over. The program provides nutritional lunches and bingo every Monday, Wednesday and Friday as well as a variety of other activities, events and programs.</p>			
4/17/2014			