



**This meeting will be held in person  
In Public Meeting Room A  
Delta Administration Building  
7710 West Saginaw Highway  
Lansing, MI 48917**

**TOWNSHIP BOARD REGULAR MEETING  
AGENDA  
Monday, March 21, 2022 - 6:00 PM**

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**This meeting will be streamed live for viewing only at:**  
<https://us02web.zoom.us/j/87354375879?pwd=Q25qTllWVGthZmR6MHpFNzRpZXVJUT09>

**Meeting ID: 873 5437 5879**

**Passcode: 771300**

*Please note all public comments must be made in person.*

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- I. CALL TO ORDER**
- II. OPENING CEREMONIES**
- III. ROLL CALL** – Members: Supervisor Kenneth R. Fletcher, Clerk Mary R. Clark, Treasurer Dennis R. Fedewa, Trustee Elizabeth (Beth) S. Bowen, Trustee Fonda J. Brewer, Trustee Andrea M. Cascarilla, and Trustee Karen J. Mojica
- IV. PRESENTATIONS AND PROCLAMATIONS**
- V. SET/ADJUST AGENDA**
- VI. PUBLIC HEARINGS** - Members of the public at the meeting shall not speak unless recognized by the chair. Members of the public shall be limited to speaking for a maximum of three (3) minutes during a public hearing. Prior to speaking, members of the public must also identify themselves with their name and address.
- VII. COMMUNICATIONS**
- VIII. PUBLIC COMMENTS (maximum three minutes)**
- IX. INTRODUCTION OF ORDINANCES**
- X. PASSAGE OF ORDINANCES**
- XI. CONSENT AGENDA** – Anyone may request item(s) to be pulled from the consent agenda for discussion. If left on the consent agenda, the items will be voted on by a roll call vote of the Board en masse. Then, the individual item(s) will be discussed and voted upon.
  - 1. Bills and Financial Transactions**
    - a. \$ 1,880,632.99**

**2. Minutes**

- a. **March 7, 2022**
- b. **March 14, 2022**

**3. 2022 Parks & Recreation Truck purchase**

The Parks, Recreation and Cemeteries Department recommends that the Delta Township Board accepts the proposal from LaFontaine Automotive Group, through the General Motors National Fleet #840496, for the purchase of a 2022 GMC Sierra 2500 at a cost of \$38,406.00.

**4. Application for a Special License for the Delta Beer Festival**

The Parks, Recreation and Cemeteries Department recommends that the Delta Township Board authorize the application from the Parks, Recreation & Cemeteries Department for a Special License to serve alcohol on August 6, 2022, to be located at Mount Hope Park, 7419 East Mount Hope Highway, Grand Ledge, MI 48837.

**5. 2022 Redistricting Precinct Location and Address**

The Clerk's Office recommends that the Delta Township Board approve the designation of 16 precincts and their location for Delta Township.

**XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION**

**XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA**

**XIV. OLD ITEMS OF BUSINESS**

**XV. NEW ITEMS OF BUSINESS**

**6. Authorized Public Agency (APA) Soil Erosion and Sedimentation Control Rescind APA Designation**

The Engineering Department recommends that the Delta Township Board rescind the January 16, 2007, resolution designating the Township as the Authorized Public Agency for Soil Erosion and Sedimentation Control, and that the Delta Township Board rescind the August 6, 2007, resolution adopting the soil erosion and sedimentation control procedures as submitted to the DEQ (now EGLE). I further move that the Soil Erosion and Sedimentation Control compliance on Township projects shall follow the permitting process of the Eaton County Drain Commissioner's Office.

**7. 2022 Municipal Water Well Plugging Bid Results and Recommendation for Award**

The Engineering Department recommends that the Delta Township Board accept the bid from Northern Pump and Well for the 2022 Municipal Water Well Plugging project in the amount of \$96,840.00.

**XVI. MANAGER'S REPORT**

**XVII. COMMITTEE OF THE WHOLE**

- 8. Mt. Hope Park North Ballfield Development and Perimeter Pathway Bid Results and Discussion**
- 9. Clerk's Office Annual Report**

**XVIII. CLOSED SESSION**

**XIX. PUBLIC COMMENTS (maximum three minutes)**

**XX. ADJOURNMENT**

**CHARTER TOWNSHIP OF DELTA**

**MARY R. CLARK, TOWNSHIP CLERK**

**Phone (517) 323-8500**

*Individuals with disabilities attending Township meetings or hearings and requiring auxiliary aids or services should contact Township Manager and ADA Coordinator Brian T. Reed by email at [manager@deltami.gov](mailto:manager@deltami.gov) or calling (517) 323-8590 to inform him of the date of the meeting or hearing that will be attended. Copies of minutes may be purchased or viewed in the Clerk's Office from 8 a.m. to 5 p.m., Monday through Friday.*

**DELTA CHARTER TOWNSHIP  
FINANCE REPORT  
FOR TOWNSHIP BOARD MEETING  
3/21/2022**

Disbursement requests listed on the following pages, totaling \$1,880,632.99 have been received and reviewed by the Manager, Finance Director, and Clerk. It is recommended that all listed vouchers be approved for payment.

Payroll & Related	529,493.02
Refunds	1,256.43
Tax Distributions	552,802.75
Vendor Claims	<u>797,080.79</u>
Total	<u><u>\$ 1,880,632.99</u></u>

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Kenneth R. Fletcher, Township Supervisor

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Mary R. Clark, Township Clerk

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Dennis R. Fedewa, Township Treasurer

**PAYABLES FOR DELTA CHARTER TOWNSHIP**  
**BOARD AGENDA DATE**  
**3/21/2022**

<b>Check Date</b>	<b>Check</b>	<b>Invoice Vendor</b>	<b>Description</b>	<b>Amount</b>
02/28/2022	CCARD	AMAZON MARKETPLACE	MISC SUPPLIES, TOOLS, & EQUIPMENT	747.37
02/28/2022	CCARD	AMAZON MARKETPLACE	STAND UP DESK	257.39
02/28/2022	CCARD	BEST BUY	IPAD ACCESSORIES, REPLACEMENT TV/MOUNT	679.92
02/28/2022	CCARD	BJ'S WHOLESALE	STATE OF MICHIGAN LIVE FIRE COURSE - SNA	166.85
02/28/2022	CCARD	BLAUER MANUFACTURING	BOOTS	204.99
02/28/2022	CCARD	CALL-EM-ALL	MONTHLY SUBSCR EMERGENCY NOTIFICATIONS	15.00
02/28/2022	CCARD	ETRAILER CORPORATION	TRAILER BREAKAWAY KIT W/CHARGER AND BATT	48.37
02/28/2022	CCARD	FACEBOOK	BUSINESS POST HIGHLIGHTS & JOB AD	789.49
02/28/2022	CCARD	GRAND TRAVERSE RESORT	LODGING 3/6/22-3/9/22 (DEPOSIT)	115.00
02/28/2022	CCARD	MICROSOFT	BACKUP CLOUD STORAGE	818.11
02/28/2022	CCARD	PAYPAL	MI PUBLIC EMPLOYERS LABOR RELATIONS	50.00
02/28/2022	CCARD	TARGET WEST LANSING	WATER	10.77
02/28/2022	CCARD	GORDON FOOD SERVICE, INC.	WATER/GATORADE FOR TRAINING	71.94
02/28/2022	CCARD	RURAL KING	GRABBER PICKUP TOOLS	94.10
02/28/2022	CCARD	WALMART STORES, INC.	WATER, STATION SHOES, KITCHEN SUPPLIES	100.54
02/28/2022	CCARD	ROTARY MULTIFORMS	ELMWOOD PLAQUE	219.50
02/28/2022	CCARD	AMAZON MARKETPLACE	SARS-COV-2 EQUIPMENT AND DECONTAMINATION	1,089.45
02/28/2022	CCARD	ISFSI	LIVE FIRE INSTRUCTOR TRAINING	1,200.00
02/28/2022	CCARD	THE WALL STREET JOURNAL	MONTHLY SUBSCRIPTION - DIGITAL & PRINT	38.99
02/28/2022	CCARD	DIVE RESCUE INTERNATIONAL, INC	ICE RESCUE TRAIN THE TRAINER	425.00
02/28/2022	CCARD	ADOBE, INC.	MONTHLY SUBSCRIPTION FOR STOCK PHOTOS	29.99
02/28/2022	CCARD	MITA	WWTP IMPROVEMENTS, WELL PLUGGING, MT HOPE PARK	225.00
02/28/2022	CCARD	MICHIGAN ASSOC OF FIRE CHIEFS	MEMBERSHIP RENEWAL, FIRE EXPO CONF REGISTRATION	785.00
02/28/2022	CCARD	TONY M'S	WATER MAIN BREAK MEAL	60.19
02/28/2022	CCARD	AMAZON MARKETPLACE	REPLACEMENT VACUUM	319.99
02/28/2022	CCARD	AMERICAN HOME FITNESS	FITNESS EQUIPMENT	745.00
02/28/2022	CCARD	JONES & BARTLETT PUBLISHERS	FIRE APPARATUS DRIVER/OPERATOR TEXTBOOKS	147.90
02/28/2022	CCARD	LANSING REGIONAL CHAMBER	REGISTRATION - M. CLARK, B. REED	110.00
02/28/2022	CCARD	LITTLE CAESARS	WATER MAIN BREAK MEAL	38.10

02/28/2022	CCARD	PANERA BREAD	CRITICAL INCIDENT STRESS MANAGEMENT MEET	34.28
02/28/2022	CCARD	REGL ALLIANCE FIREFIGHTER TRAINING	INCIDENT SAFETY OFFICE TRAINING	495.00
02/28/2022	CCARD	HORROCKS FARM MARKET	STRAW FOR LIVE FIRE BURN, MEALS FOR TRAINING	108.06
02/28/2022	CCARD	BECK'S TRAILER STORE	COUPLER	105.06
02/28/2022	CCARD	INT'L INSTITUTE OF MUNICIPAL CLERKS	ANNUAL MEMBERSHIP FEE	215.00
02/28/2022	CCARD	MENARDS	SANDPAPER, NOZZLE, PAINT, SCREWS	108.80
02/28/2022	CCARD	AMAZON MARKETPLACE	MATTRESS	272.93
02/28/2022	CCARD	AMAZON MARKETPLACE	AMBULANCE LOCKED STORAGE CABINETS	51.00
02/28/2022	CCARD	CROWNE PLAZA LANSING WEST	FIRE INSPECTOR HIRING PANEL - ROOM DEPOS	50.00
02/28/2022	CCARD	MICHIGAN ASSOCIATION OF CHIEFS	2022 COMMUNICATING IN A CRISIS EVENT	330.00
02/28/2022	CCARD	MEIJER, INC.	DVD PLAYER FOR TRAINING, SNOW SHOVEL, COFFEE	234.77
02/28/2022	CCARD	MICHIGAN STATE UNIVERSITY	PLANNING CONFERENCE	550.00
02/28/2022	CCARD	COMCAST	SERVICE @ MULTIPLE LOCATIONS - JAN - FEB 22	581.20
02/28/2022	CCARD	GRANGER	CY C&D WASTE, TIRES, HOUSE CLEANUP	436.00
02/28/2022	CCARD	MPARKS	2022 CONFERENCE	450.00
02/28/2022	CCARD	AMERICAN RED CROSS	LIFEGUARDING REVIEW - DICK BELLANT	41.00
02/28/2022	CCARD	MMTA	CONFERENCE FEES	550.00
02/28/2022	CCARD	LOWES BUSINESS ACCOUNT	ABILITY STAIR REPAIR, WALL REPAIR, DRILL BITS	426.38
02/28/2022	CCARD	O'REILLY AUTO PARTS	LICENSE PLATE LIGHT, USB, SPLICER	36.16
02/28/2022	CCARD	BREAD HEAD BAKERY	MEAL FOR FIRE DEPT MEETING	15.25
02/28/2022	CCARD	EATON COUNTY REGISTER OF DEEDS	RECORDING COSTS	31.00
02/28/2022	CCARD	FAYETTE TRAILERS LLC	DLH ONBOARD BATTERY CHARGER	119.34
02/28/2022	CCARD	HOLIDAY INN EXPRESS	FIREFIGHTER TRAINING LODGING	918.00
02/28/2022	CCARD	LENOVO	THINKPAD HYBRID USB-C	1,047.96
02/28/2022	CCARD	LINKEDIN	FIRE JOB POSTING	192.86
02/28/2022	CCARD	LORI WALL BEDS	MURPHY BED	1,149.00
02/28/2022	CCARD	LOVESHOPGIVE.COM	MASKS FOR TOWNSHIP	788.00
02/28/2022	CCARD	SCHONSTEDT	KNOB, POINTER	9.32
02/28/2022	CCARD	CONCEPT 2, INC	FITNESS EQUIPMENT	2,715.00
02/28/2022	CCARD	NATIONAL FIRE PROTECTION ASSOC.	FIRE INSPECTOR RECERTIFICATION - HALL	150.00
02/28/2022	CCARD	MICHIGAN WATER ENVIRONMENT ASSOC.	JOINT EXP & OPERATORS DAY 2022	125.00
02/28/2022	CCARD	NATIONAL PRODUCTS, INC	VEHICLE MOUNT	272.40
02/28/2022	CCARD	MICHIGAN STATE UNIVERSITY	PLANNING CONFERENCE - CREDIT FOR REMOTE	(150.00)
02/28/2022	CCARD	MICHIGAN ASSOC OF FIRE CHIEFS	REGISTRATION CREDIT FOR ATTEND FIRE EXPO	(100.00)

03/07/2022	EFT	EATON COUNTY TREASURER	TAX DISTRIBUTIONS 02/15/22 - 02/28/22	214,220.88
03/07/2022	EFT	EATON RESA	TAX DISTRIBUTIONS 02/15/22 - 02/28/22	31,412.43
03/07/2022	EFT	GRAND LEDGE PUBLIC SCHOOLS	TAX DISTRIBUTIONS 02/15/22 - 02/28/22	51,830.27
03/07/2022	EFT	HOLT PUBLIC SCHOOLS	TAX DISTRIBUTIONS 02/15/22 - 02/28/22	814.30
03/07/2022	EFT	INGHAM INTERMEDIATE SCHOOLS	TAX DISTRIBUTIONS 02/15/22 - 02/28/22	13,898.87
03/07/2022	EFT	LANSING COMMUNITY COLLEGE	TAX DISTRIBUTIONS 02/15/22 - 02/28/22	10,491.54
03/07/2022	EFT	LANSING PUBLIC SCHOOLS	TAX DISTRIBUTIONS 02/15/22 - 02/28/22	6,161.03
03/07/2022	EFT	WAVERLY COMMUNITY SCHOOLS	TAX DISTRIBUTIONS 02/15/22 - 02/28/22	219,079.95
03/09/2022	322628	CONSUMERS ENERGY	SERVICE @ MULTIPLE LOCATIONS - FEB 2022	5,406.09
03/09/2022	322629	WEX BANK	FUEL PURCHASES FOR TWP VEHICLES - FEBRUARY 2022	10,344.36
03/09/2022	322630	LANSING BOARD OF WATER & LIGHT	SERVICE @ MULTIPLE LOCATIONS - FEB 2022	62,961.38
03/09/2022	322632	KAREN MERRILL	NON-DISCRIMINATION COMPLAINT COMMITTEE	50.00
03/09/2022	322633	VAN NOCKER, JACKSON R	REFUND BD PAYMENT	60.00
03/09/2022	322634	CANON SOLUTIONS AMERICA, INC.	COPIER MAINTENANCE - FEB 2022	55.55
03/09/2022	322635	TIM SCHALK	REFUND ACTIVITY FEE ADULT SOFTBALL	150.00
03/09/2022	322636	BARB POMA	NON-DISCRIMINATION COMPLAINT COMMITTEE	50.00
03/09/2022	322637	DELTA DANCE CONNECTION LLC	SHARE OF CLASS FEES	6,675.00
03/09/2022	322638	JERRY SLADE	NON-DISCRIMINATION COMPLAINT COMMITTEE	50.00
03/09/2022	322639	KATHERINE TALBOT	NON-DISCRIMINATION COMPLAINT COMMITTEE	50.00
03/09/2022	322640	TDS METROCOM	TELEPHONE SERVICE - MARCH 2022	202.88
03/10/2022	EFT	KODIAK EMERGENCY VEHICLES	2022 BRAUN CHIEF XL TYPE III AMBULANCE	239,654.00
03/16/2022	322656	CAPITAL AREA UNITED WAY	PAYROLL WITHHOLDING 03/11/22	34.23
03/16/2022	322657	COMCAST	SERVICE @ 7708 ADMINISTRATION DR - MAR 2022	37.57
03/16/2022	322658	CONSUMERS ENERGY	SERVICE @ MULTIPLE LOCATIONS - FEB 2022	101.43
03/16/2022	322659	DEARBORN NATIONAL LIFE INSURANCE CO	LIFE, ADD, LTD & OPT'L INSURANCE - APRIL 2022	7,362.34
03/16/2022	322660	GRANGER	SERVICE @ MULTIPLE LOCATIONS - MAR 2022	1,103.57
03/16/2022	322661	YUMEI LI-BACHAR	TAI CHI CLASSES - WINTER SESSION	200.00
03/16/2022	322662	LOOMIS	ARMORED SERVICE - FEBRUARY 2022	665.95
03/16/2022	322663	LOWES BUSINESS ACCOUNT	SUPPLIES & MATERIALS FOR MULTIPLE DEPTS	755.26
03/16/2022	322664	DELTA RIVER SENIOR VILLAGE	REFUND BD PAYMENT	96.53
03/16/2022	322665	JIM MOSES	INSTRUCTOR GENEALOGY CLASSES - WINTER SESSION	144.00
03/16/2022	322666	MARY-KATHLEEN VANACKER	REFUND P&R RENTAL DEPOSIT	250.00
03/16/2022	322667	DULCE HERNANDEZ-PEREZ	REFUND P&R RENTAL DEPOSIT	250.00
03/16/2022	322668	SUSANA ORTA	REFUND P&R RENTAL DEPOSIT	250.00

03/16/2022	322669	BARBARA ROSSI	ZUMBA AND SENIOR CORE WINTER 2ND SESSION	684.00
03/16/2022	322670	JOHN ROSSI	TRX SUSPENSION TRAINING - WINTER SESSION	225.00
03/16/2022	322671	UPS	SHIPPING CHARGES	27.06
03/16/2022	322672	TRI COUNTY TITLE AGENCY	REFUND W/S FOR ACCOUNT: 00018591 & 00026738	28.30
03/16/2022	322673	WEST MICHIGAN REALTORS TITLE CO.	REFUND W/S FOR ACCOUNT: 00028365	19.29
03/16/2022	322674	ZHENG, JIA JIA	REFUND W/S FOR ACCOUNT: 00037636	10.08
03/16/2022	322675	LYNN, ALANNA	REFUND W/S SEC DEP FOR ACCOUNT: 00035235	32.07
03/16/2022	322676	PARKS, JAMES D	REFUND W/S FOR ACCOUNT: 00020807	93.65
03/16/2022	322677	SELECT TITLE & SETTLEMENT SERVICES	REFUND W/S FOR ACCOUNT: 00018920	16.51
03/16/2022	322678	VOYANT COMMUNICATIONS	PHONE & INTERNET SERVICE - MARCH 2022	3,992.53
03/17/2022	EFT	EATON COUNTY TREASURER	TAX DISTRIBUTIONS (11/16/21 - 03/15/22)	1,918.04
03/17/2022	EFT	EATON RESA	TAX DISTRIBUTIONS (11/16/21 - 03/15/22)	516.81
03/17/2022	EFT	GRAND LEDGE PUBLIC SCHOOLS	TAX DISTRIBUTIONS (11/16/21 - 03/15/22)	1,011.02
03/17/2022	EFT	INGHAM INTERMEDIATE SCHOOLS	TAX DISTRIBUTIONS (11/16/21 - 03/15/22)	184.83
03/17/2022	EFT	LANSING COMMUNITY COLLEGE	TAX DISTRIBUTIONS (11/16/21 - 03/15/22)	147.06
03/17/2022	EFT	WAVERLY COMMUNITY SCHOOLS	TAX DISTRIBUTIONS (11/16/21 - 03/15/22)	1,115.72
03/23/2022	322679	ACCIDENT FUND INSURANCE	WORKERS COMP INSTALLMENT (04/01/22)	44,805.75
03/23/2022	322680	THE ACCUMED GROUP	BILLING SERVICE FEE - EMS & FIRE - FEBRUARY 2022	8,148.52
03/23/2022	322681	AIRGAS USA, LLC	OXYGEN	167.49
03/23/2022	322682	ALLEGRA PRINT & IMAGING	DELTA SPRING 2022 MAGAZINE, MAILING SERVICE	8,000.17
03/23/2022	322683	APOLLO FIRE APPARATUS	MARKER LIGHT LED	46.51
03/23/2022	322684	AUTO VALUE PARTS STORE	MISC PARTS	2,256.39
03/23/2022	322686	BANDIT INDUSTRIES	CHIPPER EQUIPMENT	511.29
03/23/2022	322687	BANNASCH WELDING, INC.	SNOWPLOW REPAIR - BRUSH TRUCK 418	1,142.67
03/23/2022	322688	BLACKBURN MANUFACTURING CO.	MISS DIG FLAGS	781.57
03/23/2022	322689	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	2,572.29
03/23/2022	322690	BRD PRINTING, INC.	ENVELOPES - CLERK'S OFFICE	4,233.46
03/23/2022	322691	CDW GOVERNMENT, INC.	MICROSOFT SOFTWARE CORE 2022, WEBCAM, COMPUTER	31,357.06
03/23/2022	322692	CINTAS CORPORATION #725	MATS FOR SUBSTATION	80.00
03/23/2022	322693	CITY OF LANSING	GM SANITARY SEWER 425 AGREEMENT (01/18 - 02/15)	37,138.60
03/23/2022	322694	CMP DISTRIBUTORS, INC.	TACTICAL LIGHT	59.95
03/23/2022	322695	DBI BUSINESS INTERIORS	OFFICE & OPERATING SUPPLIES - FEBRUARY 2022	1,502.68
03/23/2022	322696	DELAU FIRE SERVICES	REFURB VALVE	160.00
03/23/2022	322697	DELTA DANCE CONNECTION, LLC	DANCE CLASSES WINTER SESSION	1,986.00



03/23/2022	322698	DINGES FIRE COMPANY	N95 MASKS	2,046.30
03/23/2022	322699	DOORPRO LLC	DOORS AND INSTALLATION	11,878.00
03/23/2022	322700	THE DOOR REPAIRMAN	REMOVED BROKEN KEY FROM LOCK	160.00
03/23/2022	322701	EATON COUNTY	WORK CREW SERVICES - JAN/FEB 2022	2,700.00
03/23/2022	322702	EATON COUNTY ROAD COMMISSION	ROAD CUT - 4104 W ST JOE	400.00
03/23/2022	322703	EJ USA, INC.	GASKETS, O-RINGS, REBUILD EJ DOUBLE DISK	758.04
03/23/2022	322704	ETNA SUPPLY COMPANY	MISC PARTS FOR METERS AND FERRIC TANKS	4,577.05
03/23/2022	322705	FACILITY SOLUTIONS, INC.	JANITORIAL SUPPLIES	5,309.97
03/23/2022	322706	FIBERTEC ENVIRONMENTAL SERVICES	HG MONITORING	37.00
03/23/2022	322707	FLEETPRIDE	WILLOW GS GENERATOR	61.99
03/23/2022	322708	FLUID CONNECTIONS INC AUTOMATION	REGULATOR, T-BOLT CLAMP	61.50
03/23/2022	322709	FRIEDLAND INDUSTRIES	CONFIDENTIAL SHREDDING	120.00
03/23/2022	322710	USA TODAY NETWORK	NOTARIZED ADVERTISING - DEC 2021 & JAN 2022	912.00
03/23/2022	322711	GARAGE DOORS UNLIMITED, INC.	GARAGE DOOR SERVICE CALL	175.00
03/23/2022	322712	GREGG GINEBAUGH	REIMBURSE - SWEARING IN - BJS WHOLESALE	66.93
03/23/2022	322713	GRAINGER	SAFETY GLASSES, PARTS FOR FERRIC TANKS, TOOLS	552.15
03/23/2022	322714	GRAND LEDGE FORD	BRAKE PADS & ROTORS	268.86
03/23/2022	322715	GRAYMONT WESTERN LIME, INC.	HIGH CALCIUM QUICKLIME	5,448.49
03/23/2022	322716	GREAT LAKES EXPRESS SERVICE, INC.	MONTHLY MAIL SERVICE - FEBRUARY 2022	300.00
03/23/2022	322717	HALLAHAN & ASSOCIATES	PROFESSIONAL SERVICES THROUGH 02/28/22	1,473.50
03/23/2022	322718	HENDERSON GLASS, INC.	WINDSHIELD REPAIR	79.95
03/23/2022	322719	HOTBEATS ENTERTAINMENT	DJ FOR MOTHER DAUGHTER DANCE	200.00
03/23/2022	322720	HOT FLASH SELFIES	PHOTO BOOTH FOR MOTHER DAUGHTER DANCE	385.00
03/23/2022	322721	INTERNATIONAL MINUTE PRESS	ASSESSMENT NOTICES, POSTAGE, W/S BILLS FEB 22	5,161.67
03/23/2022	322722	JOHN WILEY & SONS, INC.	ASCE RECRUITMENT POSTING	1,785.00
03/23/2022	322723	KANAZEH LAWN SERVICE	SIDEWALK SNOW REMOVAL 02/05 & 02/08	2,535.00
03/23/2022	322724	KENDALL ELECTRIC INC.	ANALOG INPUT CARD FOR SCADA	406.02
03/23/2022	322725	KIMBALL MIDWEST	PLANOGRAPH ROTO-KUT MAXX	1,718.54
03/23/2022	322726	RICK KINSMAN	REIMBURSEMENT FOR TRAINING SEM REG AND LUNCH	188.70
03/23/2022	322727	LANSING BOARD OF WATER & LIGHT	WHOLESALE WATER BILLING FEBRUARY 2022	193,638.12
03/23/2022	322728	CROWNE PLAZA LANSING WEST	BANQUET CHARGES 2/7/22 - 2/17/22	1,210.00
03/23/2022	322729	LEXIPOL, LLC	ANNUAL FIRE PROCEDURES MANUAL -PHASE 2	8,911.80
03/23/2022	322730	LYDEN OIL COMPANY	PHILLIPS 66 POWERFLOW HE 46 5 GAL	134.90
03/23/2022	322731	MARK'S LOCK SHOP, INC.	LETTER BOX PLATE, PADLOCKS	180.00

03/23/2022	322732	USA SOFTBALL OF MICHIGAN	SOFTBALLS	5,170.00
03/23/2022	322733	MAURER'S	UTILITIES/PARKS UNIFORMS - FEBRUARY 2022	933.99
03/23/2022	322734	MCMASTER-CARR SUPPLY CO.	PVC PIPE FITTING FOR TEMP FERRIC TANKS	111.13
03/23/2022	322735	MEDLER ELECTRIC CO.	LED LIGHTS GRIT GARAGE	469.55
03/23/2022	322736	MENARDS	TOOLS, MISC PARTS & SUPPLIES	607.19
03/23/2022	322737	MID-MICHIGAN WATER AUTHORITY	ANNUAL DUES 2022	1,597.00
03/23/2022	322738	LEE MILLER	MPARKS CONFERENCE DINNER AND MILEAGE	239.24
03/23/2022	322739	LINE2DESIGN, INC	FIREFIGHTER TURNOUT GEAR BAGS	410.00
03/23/2022	322740	MOTION INDUSTRIES, INC.	BAR SCREENS	165.58
03/23/2022	322741	NORTH GRAND RIVER COOPERATIVE	DELTA FIRE MEDICAL LINENS - JANUARY 2022	193.74
03/23/2022	322742	CANON SOLUTIONS AMERICA, INC.	COPIER MAINTENANCE	504.02
03/23/2022	322743	PAUL ROSS	FITNESS EQUIPMENT MAINTENANCE	490.00
03/23/2022	322744	PITNEY BOWES GLOBAL FINANCIAL SRVC	QUARTERLY POSTAGE MACHINE	783.24
03/23/2022	322745	PITNEY BOWES, INC	INK CARTRIDGE	234.17
03/23/2022	322746	PJ'S TOWING, LLC	TOW	125.00
03/23/2022	322747	PLERUS PAYMENT CENTER	APPLICATIONS TO VOTE	392.45
03/23/2022	322748	PLERUS PAYMENT CENTER	APPLICATION TO VOTE BINDER	184.46
03/23/2022	322749	PONTEM SOFTWARE	ANNUAL SOFTWARE HOSTING - ONLINE BURIAL	1,350.00
03/23/2022	322750	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE SOLUTION	6,938.62
03/23/2022	322751	RESCUE RESPONSE GEAR, INC.	DJINN STEEL	208.56
03/23/2022	322752	SCHINDLER ELEVATOR CORP.	QUARTERLY ELEVATOR MAINT - ADMIN BUILDING	1,233.48
03/23/2022	322753	SHERWIN-WILLIAMS	PAINT	1,169.71
03/23/2022	322754	STATE OF MICHIGAN	NPDES PERMIT FEE	750.00
03/23/2022	322755	STATE OF MICHIGAN	QUALITY ASSURANCE ASSESSMENT - AMBULANCE	3,083.68
03/23/2022	322756	TETRA TECH, INC.	ST JOE HWY DESIGN PROFESSIONAL SERVICES	3,842.84
03/23/2022	322757	TOWNSHIP OF LANSING	MUTUAL AID RESPONSE BY LANS TWP, DELTA RESIDENT	193.62
03/23/2022	322758	JOHNSON CONTROLS SECURITY SOLUTIONS	SERVICE CHARGE	209.95
03/23/2022	322759	PLANET X EVENTS	INFLATABLES FOR KIDS FEST ON 6/24	885.00
03/23/2022	322760	VIRIDIS DESIGN GROUP	PROFESSIONAL SERVICES - DELTA MILLS, MT HOPE PATH	2,515.00
03/23/2022	322761	YOURMEMBERSHIP.COM, INC.	JOB POSTINGS - ENGINEERING	537.00
				<hr/>
				\$ 1,351,174.20
			PAYROLL PAY ENDING 03/05/2022	\$ 529,458.79
			GRAND TOTAL	<hr/> <hr/>
				\$ 1,880,632.99

**CHARTER TOWNSHIP OF DELTA**  
Public Meeting Room A  
Delta Township Administration Building  
7710 West Saginaw Highway  
Lansing, MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR  
MONDAY, MARCH 7, 2022**

**I. CALL TO ORDER**

Supervisor Fletcher called the meeting to order at 6:00 PM.

**II. OPENING CEREMONIES – Pledge of Allegiance**

**III. ROLL CALL**

Members Present: Supervisor Kenneth R. Fletcher, Clerk Mary R. Clark,  
Trustee Andrea M. Cascarilla, Trustee Karen J. Mojica,  
Trustee Fonda J Brewer, and Trustee Elizabeth S. Bowen

Members Absent: Treasurer Dennis R. Fedewa

Others Present: Manager Brian T. Reed, Assistant Manager Alannah Doak,  
Fire Chief Gregg Ginebaugh, Assistant Fire Chief John  
Kahler, Utilities Director Rick Kane, Finance Director  
Courtney Nicholls, Community & Economic Development  
Director Collin Mays, Township Engineer Ernie West,  
Building Director Matt Leach, and Lt. Ross Tyrell

TRUSTEE BOWEN MOVED TO EXCUSE TREASURER FEDEWA FROM THE  
MARCH 7, 2022, BOARD MEETING.

TRUSTEE BREWER SUPPORTED THE MOTION. MOTION PASSED 6-0.

**IV. PRESENTATIONS AND PROCLAMATIONS**

**V. SET/ADJUST AGENDA**

TRUSTEE CASCARILLA MOVED TO APPROVE THE AGENDED AS  
PRESENTED.

TRUSTEE MOJICA SUPPORTED THE MOTION. MOTION PASSED 6-0.

**VI. PUBLIC HEARINGS**

MONDAY, MARCH 7, 2022 TOWNSHIP BOARD MINUTES – REGULAR MEETING  
CHARTER TOWNSHIP OF DELTA

**VII. COMMUNICATIONS**

**VIII. PUBLIC COMMENTS**

**IX. INTRODUCTION OF ORDINANCES**

**X. PASSAGE OF ORDINANCES**

**XI. CONSENT AGENDA**

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TRUSTEE CASCARILLA, TRUSTEE MOJICA, TRUSTEE BREWER, AND TRUSTEE BOWEN

NAYS: NONE

ABSENT: TREASURER FEDEWA

THE MOTION PASSED 6-0.

**1. Bills and Financial Transactions**

Bonds/Debt Payments	\$	
Payroll & Related	\$	386,110.91
Refunds	\$	7,833.05
Tax Distributions	\$	6,846,573.97
Vendor Claims	\$	1,752,832.97
Total	\$	8,993,350.37

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. MOTION PASSED 6-0.

**2. Minutes**

**a. February 21, 2022**

MONDAY, MARCH 7, 2022 TOWNSHIP BOARD MINUTES – REGULAR MEETING  
CHARTER TOWNSHIP OF DELTA

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. MOTION PASSED 6-0.

**3. Utility Department Combination Sewer Cleaning Vacuum Truck Purchase**

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BID FROM NORTH RIVER TRUCK & TRAILER FOR THE PURCHASE OF A COMBINATION SEWER CLEANING VACUUM TRUCK AT A COST OF \$455,814.85.

IT WAS FURTHER MOVED THAT THE TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER TO SIGN THE PURCHASE AUTHORIZATION FORMS.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**4. Request for Purchase Approval, One 2022 Braun Chief XL Type III Ambulance**

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD DIRECT THE TOWNSHIP MANAGER TO WAIVE THE FORMAL BIDDING PROCESS AND JOIN THE HOUSTON-GALVESTON AREA COUNCIL (HGAC) GOVERNMENT PROCESS TO OBTAIN FAVORABLE PRICING AND PURCHASE ONE 2022 BRAUN CHIEF XL TYPE III AMBULANCE FROM KODIAK EMERGENCY VEHICLES, FOR A TOTAL COST OF \$239,654.00, WHICH REFLECTS A \$4,400.00 PREPAYMENT DISCOUNT.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION**

**XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA**

**XIV. OLD ITEMS OF BUSINESS**

**XV. ITEMS OF BUSINESS**

**5. Board & Commission Appointments**

MONDAY, MARCH 7, 2022 TOWNSHIP BOARD MINUTES – REGULAR MEETING  
CHARTER TOWNSHIP OF DELTA

Supervisor Fletcher announced that Marcus Leslie withdrew his nomination from the CIA Board.

SUPERVISOR FLETCHER MOVED THAT THE FOLLOWING PERSONS BE APPOINTED TO THE TOWNSHIP BOARDS/COMMISSIONS; AND THAT THE CLERK IS HEREBY DIRECTED TO SEND NOTIFICATION TO ALL OF THOSE SELECTED INFORMING THEM OF THEIR APPOINTMENT.

**PLANNING COMMISSION**

- **DOUG KOSINKSI** IS REAPPOINTED TO A FULL THREE-YEAR TERM EXPIRING MARCH 31, 2025.
- **JAMES SCHWEITZER** IS REAPPOINTED TO A FULL THREE-YEAR TERM EXPIRING MARCH 31, 2025.
- **ARNOLD WEINFELD** IS REAPPOINTED TO A FULL THREE-YEAR TERM EXPIRING MARCH 31, 2025.

**ZONING AND SIGN BOARD OF APPEALS**

- **BRENDA FREZELL** IS REAPPOINTED TO A FULL THREE-YEAR TERM EXPIRING MARCH 31, 2025. ECONOMIC DEVELOPMENT CORPORATION
- **ASHLEE WILLIS** IS APPOINTED TO A FULL SIX-YEAR TERM EXPIRING JANUARY 31, 2028, FILLING A VACANT POSITION.

**PARKS, RECREATION AND CEMETERIES COMMISSION**

- **BOB WELDON** IS REAPPOINTED TO A FULL THREE-YEAR TERM EXPIRING MARCH 31, 2025.
- **ANTONIA KRAUSS** IS APPOINTED TO A PARTIAL THREE-YEAR TERM EXPIRING MARCH 31, 2023, FILLING A VACANT POSITION AFTER THE RESIGNATION OF LAURA O'CONNOR.

**NON-DISCRIMINATION COMPLAINT REVIEW COMMITTEE**

- **ANDREA KINCAIDE** IS APPOINTED TO A FULL THREE-YEAR TERM EXPIRING JANUARY 31, 2026, FILLING A VACANT POSITION.

**DELTA TOWNSHIP DISTRICT LIBRARY BOARD**

- **ROBERT SPAGNUOLO** IS REAPPOINTED TO A FULL FOUR-YEAR TERM EXPIRING JUNE 30, 2026.

**DELTA TOWNSHIP SAGINAW HIGHWAY CORRIDOR IMPROVEMENT AUTHORITY**

- **TONY MIGALDI** IS REAPPOINTED TO A FULL FOUR-YEAR TERM EXPIRING JUNE 30, 2026.
- **PEGGY VAUGHN PAYNE** IS REAPPOINTED TO A FULL FOUR-YEAR TERM EXPIRING JUNE 30, 2026.

MONDAY, MARCH 7, 2022 TOWNSHIP BOARD MINUTES – REGULAR MEETING  
CHARTER TOWNSHIP OF DELTA

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**XVI. MANAGER’S REPORT – Brian Reed, Township Manager**

Manager Reed presented his updates to the Township Board:

- eCities has recognized Delta Township as a Five-Star Community for the 11<sup>th</sup> year now.
- The annual Lansing Regional Chamber dinner is being held on June 16.
- The Delta Magazine was mailed out and should have hit mailboxes.

**XVII. COMMITTEE OF THE WHOLE**

**6. 2022 Water Resource Recovery Facility Phase 1 Bid Results and Discussion**

Township Engineer Ernie West led the presentation on the Water Resource Recovery Facility Bid Results. Staff recommended delaying the award and to solicit value proposals from the two lowest bidders. After discussion between the board and staff, the Board was in favor of the staff recommendation and directed staff to proceed.

**XVIII. PUBLIC COMMENTS**

**XIX. CLOSED SESSION**

**XX. ADJOURNMENT –**

Supervisor Fletcher adjourned the meeting at 7:15 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK

**CHARTER TOWNSHIP OF DELTA**  
Public Meeting Room A  
Delta Township Administration Building  
7710 West Saginaw Highway  
Lansing, MI 48917

**TOWNSHIP BOARD COMMITTEE OF THE WHOLE MINUTES**  
**MONDAY, MARCH 14, 2022**

**I. CALL TO ORDER**

Supervisor Fletcher called the meeting to order at 6:00 PM.

**II. OPENING CEREMONIES – Pledge of Allegiance**

**III. ROLL CALL**

Members Present: Supervisor Kenneth R. Fletcher, Treasurer Dennis R. Fedewa, Clerk Mary R. Clark, Trustee Andrea M. Cascarilla, Trustee Karen J. Mojica, and Trustee Elizabeth S. Bowen

Members Absent: Trustee Fonda J. Brewer

Others Present: Manager Brian T. Reed, Assistant Manager Alannah Doak, Finance Director Courtney Nicholls, Township Engineer Ernie West, Utilities Director Rick Kane, Community and Economic Development Director Collin Mays, and Lt. Ross Tyrell

TRUSTEE BOWEN MOVED TO EXCUSE TRUSTEE BREWER FROM THE MARCH 14, 2022, BOARD MEETING.

TREASURER FEDEWA SUPPORTED THE MOTION. MOTION PASSED 6-0.

**IV. SET/ADJUST AGENDA**

TRUSTEE CASCARILLA MOVED TO APPROVE THE AGENDA AS PRESENTED.

TRUSTEE BOWEN SUPPORTED THE MOTION. MOTION PASSED 6-0.

**V. PUBLIC COMMENTS**

**VI. MANAGER'S REPORT**

Manager Reed presented his updates to the Township Board:



CHARTER TOWNSHIP OF DELTA  
MONDAY, MARCH 14, 2022 COMMITTEE OF THE WHOLE MINUTES

- Restaurant Week began tonight.
- Another event coming up is Finance 101. Many local banks are participating to talk about financing for small business and personal finance. This event will take place on April 7 at the Community Center at 6pm.
- A Fire occurred this morning around 10am on Pickton Dr. No one was hurt but there was a lot of smoke damage.
- A few weeks ago, the Board approved the Memorandum of Understanding. Those positions were posted, and we now have roughly 40 applicants. We will work with the Fire Chiefs to work through the process and anticipate we can be back at full staffing.

**VII. ITEMS ADDED TO AGENDA UNDER SECTION IV. SET/ADJUST AGENDA**

**VIII. COMMITTEE OF THE WHOLE**

**1. Free Sanitary Products Offered in Township Owned Public Restrooms Discussion**

Assistant Township Manager Alannah Doak provided a brief overview of the item. Consensus of the Board was to direct staff to move forward with installing dispensers in select women's and unisex township owned public restrooms to provide free sanitary products to the public.

**2. Utility Department Annual Report**

Utilities Director Rick Kane presented the Utilities Department 2020 Annual Report to the Board.

**3. ECSO Delta Patrol Annual Report**

Lt. Ross Tyrell presented the ECSO Delta Patrol Annual Report to the Board.

**IX. CLOSED SESSION**

**X. ADJOURNMENT**

Supervisor Fletcher adjourned the meeting at 7:16 PM.

CHARTER TOWNSHIP OF DELTA

CHARTER TOWNSHIP OF DELTA  
MONDAY, MARCH 14, 2022 COMMITTEE OF THE WHOLE MINUTES

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK



**To: Supervisor Kenneth R. Fletcher and the Delta Township Board**  
**From: Marcus Kirkpatrick, Parks, Recreation & Cemeteries Director**  
**Date: March 17, 2022**  
**Re: 2022 Truck Purchase Request**

In the 2022 budget, the Parks Department was approved to purchase a new truck. The approved amount was \$38,000. The approved truck purchase will replace a 2005 Chevrolet 2500 truck.

With the national shortage of vehicle & truck and dealerships not allowing pre-orders, we were able to secure one truck quote through the MIDEAL program and one through the General Motors National Fleet. The information on the two bids is below and attached:

1. LaFontaine Automotive Group – General Motors Nation Fleet #840496 - 2022 GMC Sierra 2500 - \$38,406. Delta was able to qualify for this program which allowed LaFontaine to offer better pricing than MIDEAL.
2. Feldman Ford, LLC – MIDEAL #071B7700179 – 2022 Ford F-250 - \$44,195.

The request follows the board approved purchasing policy by securing quality products at favorable prices by participating in the GM Nation Fleet which uses MIDEAL based pricing. Based on the information secured and better pricing, I offer the following motion:

***“I move that the Delta Township Board accepts the proposal from LaFontaine Automotive Group, through the General Motors National Fleet #840496, for the purchase of a 2022 GMC Sierra 2500 at a cost of \$38,406.00. I further move that the Township Board authorizes the Township Manager to sign the purchase authorizations forms.”***

LaFontaine Automotive Group  
 3625 S. Pennsylvania Ave.  
 Lansing, MI 4891  
 517-574-7137-Direct  
 517-795-9834-Cell

# QUOTATION

kmartin@lafontaine.com

Name:	Delta Township		
Address:	7710 W Saginaw Hwy		
City:	Lansing	State:	MI Zip: 48917
Contact:	Marcus Kirkpatrick / Pat Schieding		
Phone:	517.242.2263		
Email:	mkirkpatrick@deltami.gov pschieding@deltami.gov		

Date:	3/2/2022
Quote:	03/02/2022

TK20903	2022 GMC Sierra 2500 HD 4WD Reg Cab Long Box	
GAN	Quicksilver Metallic	\$35,556.00
H2G	Jet Black Vinyl Seat Trim	\$495.00
JGB	10,250 LB GVWR	
L8T	6.6L V8 Gas Engine	
MYD	6 Speed Automatic Heavy Duty Transmission	
5H1	Two Additional Keys For Single Key System	
9L7	Upfitter Switch Kit (5)	\$45.00
DLN	Outside Heated Power Adjustable Manual Folding Mirrors	\$150.00
PCI	Convenience Package	\$50.00
U01	Smoked Amber LED Roof Lamps	\$1,740.00
VYU	Snow Plow Prep	\$55.00
		\$300.00
	Registration With State Of Michigan	\$15.00
	Pricing is calculated to match MI Deal pricing by using a General Motors National Fleet Number 840496	
	*This price DOES NOT include upfit to vehicle, this is TBD.	
	Note per contract delivery is available @ \$2.00 per one way mileage.	
	MSRP: \$45,530	
	Total Cost *:	\$38,406.00

Signed: Kim Martin



LAFONTAINE BUICK GMC INC.

ATTENTION ALL USERS: When using Order Workbench (OWB), please DO NOT disable pop-up windows functionality. OWB uses pop-up windows to display business critical alerts, confirmations and warning messages while in transactions. For assistance, contact the OWB Help Desk at 1-888-337-1010.

jvm012 Logout

- PLAN & FORECAST
- ORDER VEHICLES
- MANAGE INVENTORY
- LOCATE VEHICLES
- DELIVER VEHICLES
- REPORTS & TOOLS

### Configure a New Vehicle: Summary

BAC: 312205 BFC: 1 Name: LAFONTAINE BUICK GMC, INC.

Choose Model

Choose Options

Summary

RELATED LINKS

Review the vehicle configuration information in order to ensure that it is correct. If you need to make a change click "Back" to return to the Configure a New Vehicle: Select Options screen. Click "Submit as Preliminary Order" to submit this configuration as a preliminary order. Click "Save in Stored Configurations" in order to store this configuration. Click "Cancel" to cancel the entire configuration.

- View My Allocation and Constraints
- View Stored Configurations
- US On-Line Order/Reference Guide

Note: A submitted preliminary order is at Event Code 1100 (Preliminary Order Accepted).

#### Customer Information

Business Name:  
Delta Township  
7710 W Saginaw Hwy  
Lansing  
Phone: 517-574-7137  
Email:

View Customer Version ▼

MI 48917

#### Model Information

Model Year: 2022 Division: GMC Allocation Group: GHDRG

Model: TK20903 - 2500HD Sierra: Regular Cab Order Type: SRE-Retail Sold  
Long Box, 4WD

DAN: Delta

Stock No: Delta Quantity: 1

MSRP: \$43,835.00 MSRP W/DFO: \$45,530.00

#### Preferred Equipment Group

PEG: 1SA

#### Color

Primary Color: GAN - Quicksilver Metallic \$495.00

#### Trim

H2G: Jet Black, Vinyl seat trim

#### Options

- |   |          |  |            |
|---|----------|--|------------|
| 5H1: Key equipment, two additional keys for single key system | \$45.00  | NZZ: Skid Plates                                 |            |
| 9L7: Upfitter switch kit, (5)                                 | \$150.00 | PCI: Convenience Package                         | \$1,740.00 |
| AE7: Seats, front 40/20/40 split-bench                        |          | PYN: Wheels, 17" (43.2 cm) painted steel, Silver |            |
| AKO: Glass, deep-tinted                                       |          | QHC: Tires, LT246/75R17E all-season, blackwall   |            |
| AU3: Door locks, power  |          | QK1: Tailgate, standard                          |            |
| BG9: Floor covering, rubberized-vinyl                         |          | QT5: Tailgate, gate function manual with EZ Lift |            |
| C49: Defogger, rear-window electric                           |          | R6P: Fleet Customer                              |            |
| DLN: Mirrors, outside heated power-adjustable, manual folding | \$50.00  | R71: Ship Thru Code Acknowledgement              |            |
| E63: Pickup bed   |          | U01: Lamps, Smoked Amber LED roof marker, (LED)  | \$65.00    |
| FE9: Emissions, Federal requirements                          |          | UF2: LED Cargo Area Lighting                     |            |
| G80: Auto-locking rear differential                           |          |  |            |

- GT4: Rear axle, 3.73 ratio
- IOR: Audio system, GMC Infotainment System with 7" diagonal color touch-screen
- JGB: GVWR, 10,260 lbs. (4649 kg)
- K34: Cruise control, steering wheel-mounted
- K47: Air filter, heavy-duty
- KW5: Alternator, 220 amps
- L8T: Engine, 6.6L V8
- MYD: Transmission, 6-speed automatic, heavy-duty
- NQF: Transfer case, two-speed, electronic shift

- UVC: Rear Vision Camera
- V48: Bumper, front chrome lower
- V76: Recovery hooks, front, frame-mounted, Black
- VJ1: Bumper, rear chrome
- VUD: Ship Thru, Produced in Flint Assembly and shipped to Knapoide Truck Equipment in Flint, MI. Returned to Flint Assembly for shipping to final destination
- VYU: Snow Plow Prep/Camper Package \$300.00
- YK8: SEO Processing Option
- Z8Z: Trailing Package
- ZHQ: Tire, spare LT245/75R17E all-season, blackwall

▶ **Submit as Preliminary Order**

[CANCEL](#) [BACK](#)

† North American Order Workbench is intended solely for business use by GM Dealers. Pricing shown is for illustration purposes only. Refer to [GMPricing.com](http://GMPricing.com) for official GM Price schedules. GM pricing is subject to change by GM at any time, without notice.

Order Workbench: [FAQs](#) [Site Map](#)

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# FELDMAN FORD, LLC

8333 Michigan Ave.  
Detroit, MI 48210  
PHONE: (313) 584-8733  
FAX: (313) 584-0477  
bill\_mccarthy@hotmail.com

## Q U O T A T I O N

DATE	2/17/2022
EXPIRES	6/30/2022
DELIVERY	200 Days ARO

## MiDeal Contract Number 071B7700179

**Customer:** Delta Township

**Contact:** Robert M. Evans    **Phone:** 616-949-5200    **Fax:**

2022 Ford F-250 Regular Cab 4x4 Pickup per MiDeal specification 0078-4WDL	
Base Price:	\$ 40,285.00
2023 Model Year Price Increase	\$ 1,500.00
MiDeal Discount	-( \$ 3,055.00)
Iconic Silver exterior color	Included
6.2 Liter V-8 EFI Gasoline Engine	Included
6-Speed Automatic Transmission	Included
XL Trim Package	Included
10,000 lb. GVWR Package	Included
3.73 Electronic Locking Rear Axle	\$ 390.00
50 State Emissions	Included
Spare Tire, Wheel and Jack	Included
240 Amp Alternator	\$ 85.00
40/20/40 Medium Earth Gray Vinyl Seats	Included
LT245/R17 Black Sidewall All-Terrain Tires	\$ 165.00
Trailer Tow Package	Included
Snow Pow Prep Package	\$ 250.00
Power Equipment Group (Windows, Door Locks, Mirrors, Keyless Entry)	\$ 915.00
Skid Plates	\$ 100.00
Back Glass Defroster with Privacy Glass	\$ 60.00
Trailer Brake Controller	\$ 270.00
Cruise Control	\$ 235.00
LED Box Lighting	\$ 60.00
Upfitter Switches	\$ 165.00
Tough Bed Spray-In Bedliner	\$ 595.00
Dual Batteries	\$ 210.00
Destination and Delivery	\$ 1,695.00
New State of Michigan Title	Included
Delivery to Delta Township (108 miles @ \$2.50 per mile)	\$ 270.00
<b>Total</b>	<b>\$ 44,195.00</b>

Authorized Signature:



W.J. McCarthy - Fleet Department Sales Manager



**To: Supervisor Kenneth R. Fletcher and the Delta Township Board**

**From: Kathy Sobczyk, Placemaking & Special Events Coordinator  
Marcus Kirkpatrick, Parks, Recreation & Cemeteries Director**

**Date: March 17, 2022**

**Re: Application for a Special License for the Delta Beer Festival**

The Parks, Recreation & Cemeteries Department is holding a Craft Beer Festival (Delta Beer Fest) at Mount Hope Park on Saturday, August 6. The event will be a part of events taking place throughout the weekend at Mount Hope Park. On Friday night, we will host a “Movie in the Park.” The Moneyball 3 on 3 Basketball Tournament will take place on Saturday (and Sunday) from 8:00am – 3:00pm and will be followed by the Craft Beer Festival from 2:00pm – 8:00pm.

The Craft Beer Festival will celebrate local and regional craft beers. This event, which requires a fenced in area, will take place on the baseball fields and will have food trucks and music. Security will be provided by a local security firm and the deputies from the Eaton County Sheriff’s Office - Delta Sub-station.

In order to have the liquor license approved for the Delta Beer Fest, a board resolution is requested as part of the application process for the one-day license. The application and certified resolution documents are attached.

I offer the following motion:

***“I move that the Delta Township Board authorize the application from the Parks, Recreation & Cemeteries Department for a Special License to serve alcohol on August 6, 2022, to be located at Mount Hope Park, 7419 East Mount Hope Highway, Grand Ledge, MI 48837.***

***I further move that the Delta Township Board authorizes the Township Manager to sign all related documents.”***





Michigan Department of Licensing and Regulatory Affairs  
 Liquor Control Commission (MLCC)  
 Constitution Hall - 525 W. Allegan, Lansing, MI 48933  
 Mailing Address: P.O. Box 30005, Lansing, MI 48909  
 Toll-Free: 866-813-0011 - [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

Business ID: \_\_\_\_\_  
 Request ID: \_\_\_\_\_  
 (For MLCC Use Only)

**Certified Resolution of the Membership or Board of Directors Authorizing the Application for Special License**

(Required under Administrative Rule R 436.576 - Not Required for Candidate Committee)

At a  Regular  Special meeting of the  Membership  Board of Directors

called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
 (Date) (Time)

the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from \_\_\_\_\_  
 (Name of Organization)

for a Special License to serve alcohol on \_\_\_\_\_  
 (Event Date or Dates)

to be located at \_\_\_\_\_  
 (Physical Address - Include Location Name, Street Address, City, State, & Zip Code)

It is the consensus of this body that the application be \_\_\_\_\_ for issuance.  
 (Recommended or Not Recommended)

**Approval Vote Tally**

Yeas: \_\_\_\_\_  
 Nays: \_\_\_\_\_  
 Absent: \_\_\_\_\_

**Certification by Authorized Officer of Organization:**

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the

Membership  Board of Directors at a  Regular  Special meeting held on \_\_\_\_\_  
 (Date)

\_\_\_\_\_  
 Print Name & Title of Authorized Officer Signature of Authorized Officer Date



7. Is the event location situated in or on state owned land, such as a state park or National Guard armory?  Yes  No  
If Yes, attach a copy of your documentary proof of approval to use the state owned land.

8. Is there an existing liquor licensee issued at the event location, such as a Class C or Club license?  Yes  No  
If Yes, the existing licensee must request to place its license in escrow during the event(s). (See Part 7 on Page 5)

9. Will the event(s) involve an auction of donated wine?  Yes  No  
If Yes, please check "Wine Auction" for the applicable event date(s) on pages 2-3. Only donated wine may be auctioned under a Special License; beer and spirits cannot be auctioned. If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.

10. Have you applied for or been issued a Temporary Marijuana Event License from the Marijuana Regulatory Agency (MRA) for the event(s)?  Yes  No

11. Is the event location within the commons area of a Social District?  Yes  No  
If Yes, you must obtain written documentation from the local governmental unit, including a clear diagram, that delineates the part of the commons area of the Social District to be used exclusively for your event and the part to be used exclusively by the Social District permittees during the time period for your event pursuant to [MCL 436.1551\(3\)](#). Submit the documentation and the diagram with this application.

12. The applicant organization may request up to twelve (12) Special Licenses total (one Special License per day) in a calendar year. Please complete the information below **for each individual date** for which you are requesting a Special License at this location. **If you are requesting Special Licenses for consecutive days, completely fill out a separate box for each date. If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

1	Date		Describe event being held:			
	Start Time	End Time	Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No		If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No			

2	Date		Describe event being held:			
	Start Time	End Time	Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No		If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No			

3	Date		Describe event being held:			
	Start Time	End Time	Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No		If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No			

4	Date		Describe event being held:			
	Start Time	End Time	Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No		If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No			

5	Date		Describe event being held:			
	Start Time	End Time	Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No		If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No			

6	Date		Describe event being held:			
	Start Time	End Time	Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No		If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No			

12. Special license date information Continued from Page 2.

7	Date		Describe event being held:			
	Special License will be used for:		<input type="checkbox"/> Beer & Wine Service	<input type="checkbox"/> Beer, Wine, & Spirit Service	<input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No		If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

8	Date		Describe event being held:			
	Special License will be used for:		<input type="checkbox"/> Beer & Wine Service	<input type="checkbox"/> Beer, Wine, & Spirit Service	<input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No		If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

9	Date		Describe event being held:			
	Special License will be used for:		<input type="checkbox"/> Beer & Wine Service	<input type="checkbox"/> Beer, Wine, & Spirit Service	<input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No		If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

10	Date		Describe event being held:			
	Special License will be used for:		<input type="checkbox"/> Beer & Wine Service	<input type="checkbox"/> Beer, Wine, & Spirit Service	<input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No		If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

11	Date		Describe event being held:			
	Special License will be used for:		<input type="checkbox"/> Beer & Wine Service	<input type="checkbox"/> Beer, Wine, & Spirit Service	<input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No		If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

12	Date		Describe event being held:			
	Special License will be used for:		<input type="checkbox"/> Beer & Wine Service	<input type="checkbox"/> Beer, Wine, & Spirit Service	<input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No		If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

**A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.**

**Part 3 - Special License Fees - Complete the Special License fee calculation on Page 4**

**For Organizations established less than one year or are municipalities** - a \$50.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$7.50 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (A.M.) and/or Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. **If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

**For Organizations established one year or more** - a \$25.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$3.75 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (A.M.) and/or Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. **If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

The fees must be paid by check, bank or postal money order, or by credit card, using the attached Credit Card Authorization Form (LCC-300). Checks and money orders should be made payable to **State of Michigan**.



**Part 5 - Local Law Enforcement Approval\***

The local law enforcement agency with primary jurisdiction over the event location must complete this section.

Name of law enforcement agency:	
Name & title of reviewing officer:	
Phone number of officer:	Email of officer:
If event will be held on a Sunday, is the sale of alcohol from 7:00am to 12:00 Noon on Sunday allowed in this local governmental unit? <input type="radio"/> Yes <input type="radio"/> No	
If the event will be held on a Sunday, is the sale of alcohol after 12:00 Noon on Sunday allowed in this local governmental unit? <input type="radio"/> Yes <input type="radio"/> No	
<b>I certify that I have reviewed the application of the applicant organization for a Special License and approve the issuance of a Special License by the Michigan Liquor Control Commission at the proposed event location.</b>	
<hr style="width: 80%; margin: 0 auto;"/> Signature of Reviewing Officer	<hr style="width: 80%; margin: 0 auto;"/> Date

**Part 6 - Church/School Consent (If Applicable)\***

If the event location is located within 500 feet of a church or school, the applicant organization must obtain the consent of the church or school. A church or school within 500 feet of the event location may object based on such the sale of alcohol at the location adversely affecting the church or school's operations. If a proper objection is filed, the Commission shall hold a hearing to determine whether the granting of the application will adversely affect the operation of the church or school.

Name of church or school:		
Address of church or school:		
City:	Zip Code:	
Phone number:	Email:	
Name of clergy member or superintendent:		
<b>I, the authorized representative of the above named church or school, state that the church or school has no objection to the issuance of a Special License to the applicant organization at its proposed event location.</b>		
<hr style="width: 80%; margin: 0 auto;"/> Signature of Clergy Member or Superintendent		<hr style="width: 80%; margin: 0 auto;"/> Date

***\*Please note: the Commission has the sole and only right to approve or deny this request for a Special License.***

**Part 7 - Existing On-Premises Licensee Escrow Request (If Applicable)**

If the event location is currently licensed with an on-premises license, the licensee must request that its license be placed into escrow for the date(s) and time(s) of the Special Licenses issued for use at the event location requested on this application. If the existing license would prefer to temporarily drop space from its licensed premises, it must submit a letter to the Commission requesting to drop space temporarily from its licensed premises during the event date(s) and time(s), accompanied by a diagram showing the area where the license will temporarily drop space from its licensed premises to accommodate the applicant organization.

Name of licensee:	Business ID Number:	
Type of license held at this location (e.g. Class C, Club, Tavern, etc.):		
Phone number:	Email:	
Name of authorized signer for licensee:		
<b>I, the authorized signer, for the above named on-premises licensee, request that the licensee's licenses at this location be placed into escrow during the date(s) and time(s) specified for the Special Licenses issued for use at this location.</b>		
<hr style="width: 80%; margin: 0 auto;"/> Signature of Authorized Signer for Licensee		<hr style="width: 80%; margin: 0 auto;"/> Date









LARA Revenue Services is not a part of the Michigan Liquor Control Commission (see note below).

Credit Card Authorization Form

\*\* FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 \*\*

\*\* DO NOT EMAIL OR MAIL THIS FORM \*\*

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

\*\*IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED\*\*

Name on Card: \_\_\_\_\_

Payment Amount: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Card Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Check One:

Phone: \_\_\_\_\_

MasterCard Visa Discover

Email: \_\_\_\_\_

Security Code/CVV Code: \_\_\_\_\_

Applicant/Licensee Name: \_\_\_\_\_ Request or Business ID #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Payment is for: \_\_\_\_\_

Signature

IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.

Credit Card Payment Itemization:

Table with 3 columns: Fee Type, Fee Amount, MLCC Fee Code. Includes items like Inspection Fee(s), Special License Fee(s), Temporary Authorization Fee, License Renewal Fee(s), Manufacturer License(s), Wholesaler License(s), New Retailer License(s), Transfer Retailer License(s), Conditional License, New Add Bar, Transfer Add Bar, Sunday Sales Permit (AM/PM), and Catering Permit.

LARA Revenue Services is not a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services. For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.

Supervisor Kenneth R. Fletcher  
Clerk Mary R. Clark  
Treasurer Dennis R. Fedewa  
Manager Brian T. Reed



Trustee Elizabeth S. Bowen  
Trustee Fonda J. Brewer  
Trustee Andrea M. Cascarilla  
Trustee Karen J. Mojica

Engineering Department

(517) 323-8540

**TO: Supervisor Kenneth R. Fletcher and the Delta Township Board**

**FROM: Ernest A. West, P.E., Township Engineer**

**DATE: March 18, 2022**

**SUBJECT: Authorized Public Agency (APA)  
Soil Erosion and Sedimentation Control  
Rescind APA Designation**

### **Background**

In January 2007, The Township Board adopted the Soil Erosion and Sedimentation Control and the Michigan Department of Transportation Soil Erosion & Sedimentation Control Measures and authorized the Township Engineer to make an application to Michigan Department of Environmental Quality (now known as Michigan Department of Environmental, Great Lakes, and Energy - EGLE) to designate Delta Township as an Authorized Public Agency (APA). The APA designation allows a governmental organization to design, inspect and enforce the soil erosion control measure on its own projects, but not those of other project owners or developers.

In August 2007, the Township Board approved and adopted the soil erosion and sedimentation control procedures as submitted to EGLE in May 2007, for its own use as described in Part 91, Soil Erosion and Sedimentation Control of the Natural Resources and Environmental Protection Agency Act, PA 451 1994, as amended (NREPA). The actions taken by the Township in 2007 to save the permitting and inspection costs levied by the Eaton County Drain Commissioner's Office (ECDO) to provide this function on the Township's projects and to take advantage available staff resources in the engineering department, who subsequently obtained the appropriate certification from the state.

### **Moving Forward**

Given the current heavy workload of large complex projects, which are anticipated to continue for several years and the pending retirements of the two certified staff in May of this year, I recommend that the Township rescind the APA designation from 2007. While, we could get new staff certified, there is very little benefit to the Township.

The ECDO has a well-established Soil Erosion and Sedimentation Control Program that already performs this function on all private development projects in the Township. Additionally, the ECDO also reviews, at Township's cost, all Township projects involving site development as part of the Township's site plan review process. The cost savings to the Township to keep the APA designation compared to the effort of enforcing these standards on our own projects would be minimal. Larger Township projects would still require us to utilize the Contractor to provide a certified stormwater operator, at Township cost, due to staffing limitations, to complete the required inspections and reports required after each rain event.



Rescinding the APA designation would not have a substantial impact on the design or construction cost of any Township project, as the standards are the same that the ECDO is tasked with enforcing. This change would allow more time for engineering staff to focus on other critical aspects of our projects and avoid duplication of effort or expertise within the established site development project process in the Township.

EGLE has advised the Engineering Department that to rescind the APA designation the Delta Township Board needs to formally rescind the previous Board resolution that created the APA designation originally. If, at a future time, the Township wishes to re-establish this designation, we would simply need to pass another resolution, designate staff to perform this function and obtain the appropriate certifications for those staff.

### **Staff Recommendation**

The following motion is offered for your consideration:

***“I move that the Delta Township Board rescind the January 16, 2007 resolution designating the Township as the Authorized Public Agency for Soil Erosion and Sedimentation Control, and that the Delta Township Board rescind the August 6, 2007 resolution adopting the soil erosion and sedimentation control procedures as submitted to the DEQ (now EGLE). I further move that the Soil Erosion and Sedimentation Control compliance on Township projects shall follow the permitting process of the Eaton County Drain Commissioner’s Office, and that the Township Manager is authorized to sign any necessary documents on behalf of the Township.”***

Staff will attend the March 21, 2022 Township Board Meeting to answer any questions or address any concerns of the Board. If there any questions in the interim, please let us know. Thank you.



**DATE:** March 9, 2022  
**TO:** Township Board  
**FROM:** Mary R. Clark, Clerk  
**RE:** 2022 Redistricting Precinct Location & Address

Clerk Clark indicated that the 2022 Redistricting has been completed and the Election Commission has approved the precinct boundary map and precinct boundary descriptions.

The final step is for the Township Board to approve the precinct locations as required by Michigan Election Law. The precinct locations and addresses are indicated below:

**2022 REDISTRICTING – POLLING LOCATIONS – DELTA TOWNSHIP**

<b><u>PRECINCT NO.</u></b>	<b><u>LOCATION</u></b>
1	ST. DAVID'S EPISCOPAL CHURCH 1519 ELMWOOD ROAD, LANSING, MI 48917
2	DELTA TOWNSHIP JOSEPH E. DROLETT COMMUNITY CENTER 550 W. WILLOW, LANSING, MI 48917
3	RIVERS EDGE COMMUNITY CHURCH 12406 BROADBENT ROAD, LANSING, MI 48917
4	DELTA TOWNSHIP FIRE DEPARTMENT 811 N. CANAL ROAD, LANSING, MI 48917
5 & 11	MOUNT HOPE CHURCH – SPYN CENER 202 S. CREYTS ROAD, LANSING, MI 48917
6	DELTA TOWNSHIP LIBRARY 5130 DAVENPORT, LANSING, MI 48917
7	ST. GERARD'S CHURCH 4437 W. WILLOW HWY., LANSING, MI 48917



- 8 FAITH BIBLE CHURCH  
5211 W. ST. JOSEPH, LANSING, MI 48917
- 9 DELA TOWNSHIP ENRICHMENT CENTER  
4538 ELIZABETH, LANSING, MI 48917
- 10 & 16 SOUTH CHURCH  
5250 CORNERSTONE, LANSING, MI 48917
- 12 & 15 RIVERVIEW CHURCH  
7533 W. ST. JOE HIGHWAY, LANSING, MI 48917
- 13 OUR SAVIOR LUTHERAN CHURCH  
7910 E. ST. JOSEPH, GRAND LEDGE, MI 48837
- 14 GRACE BIBLE CHURCH  
1000 S. CANAL ROAD, LANSING, MI 48917

The following motion is offered for the Township Board's consideration:

***"I MOVE THAT THE DELTA TOWNSHIP BOARD DESIGNATE 16 PRECINCTS AND THEIR LOCATIONS FOR DELTA TOWNSHIP BE APPROVED AS PRESENTED.***

***FURTHER, ALL DOCUMENTATION BE FORWARDED TO THE BUREAU OF ELECTIONS AS APPROVED TO BE IMPLEMENTED FOR THE AUGUST 2022 PRIMARY ELECTION."***



Engineering Department

(517) 323-8540

**TO: Supervisor Kenneth R. Fletcher and the Delta Township Board**

**FROM: Ernest A. West, P.E., Township Engineer  
Rick Kane, Utilities Director**

**DATE: March 14, 2022**

**SUBJECT: 2022 Municipal Water Well Plugging  
Bid Results and Recommendation for Award**

On March 3, 2022, the Township received four (4) sealed bid for the 2022 Municipal Water Well Plugging project. The project consists of furnishing all labor, materials, and equipment for the removal of existing well pumps and filling the 8 – 16” diameter, 1 – 6” diameter and 2 – 4” diameter abandoned municipal wells with cement. The attached location map for the location of the wells to be plugged.

The Township’s recent investment into making the Southern Emergency Connection to the Lansing Board of Water and Light water supply has made these remaining wells no longer necessary. Plugging the wells is required by the Michigan Department of Environment, Great Lakes and Energy to protect the groundwater aquifer. The project was budgeted as a Water Fund expense in 2022 at \$60,000.

The project was publicly advertised in multiple locations including the Township website, The Michigan Intergovernmental Trade Network (MITN), various plan rooms, such as Builder’s Exchange of Lansing. The low bid was submitted by Northern Pump and Well, of Lansing, Michigan, in the amount of \$96,840.00. A copy of the bid tabulation is included with this memorandum.

Staff from Northern Pump and Well have completed work on the Township wells in the past and is qualified to complete the work. Based on their low bid, their qualifications and familiarity with the Township’s well sites, it is recommended that the Township Board award the contract for the subject project to Northern Pump and Well in the amount of \$96,840.00.

Staff have begun to review each of the sites and well houses to determine the best use of each site in the future. Recommendations regarding the sites will be made to the Township Board in the future. Except Well #5, located adjacent to the Elmwood Elementary school, none of the sites are currently time sensitive as to demolition of the well house or re-purposing of the site. Due to its proximity to the elementary school, staff will work with the Waverly School District on plans for the Well #5 site, as it relates to on-going school bond improvements at their sites.

The following motion is offered for your consideration:

***“I move that the Delta Township Board accept the bid from Northern Pump and Well for the 2022 Municipal Water Well Plugging project in the amount of \$96,840.00. I further move that the Township Manager be authorized and directed to execute the necessary documents related to the aforementioned project.”***



Page 2  
March 14, 2022  
2022 Municipal Well Plugging  
Bid Results and Recommendation for Award

Staff will attend the March 21, 2022 Board meeting to answer any questions or address any concerns from the Board. If there any questions in the interim, please let us know. Thank you.



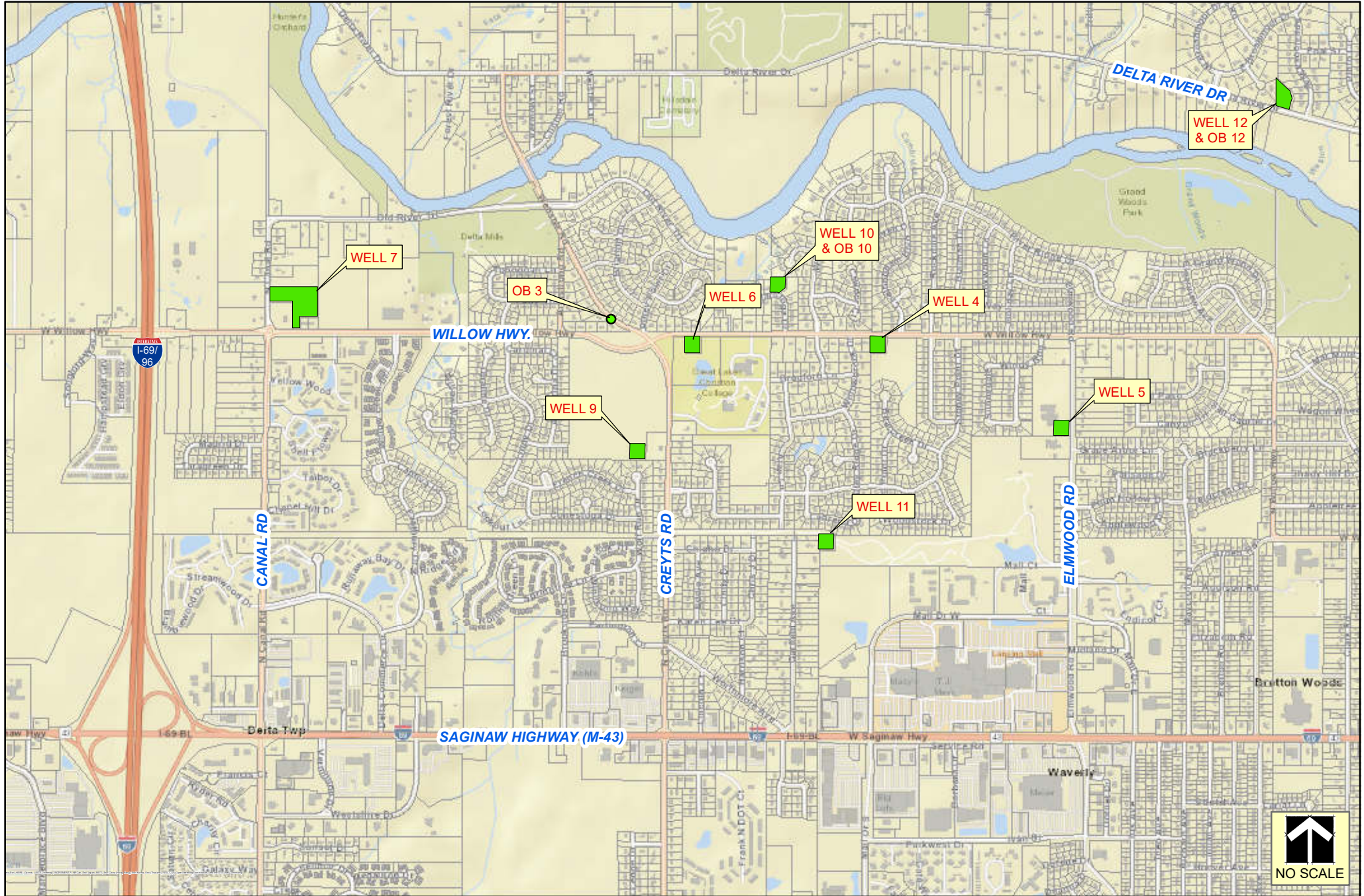
**Bid Tabulation**  
**2022 Municipal Water Well Plugging**  
**Delta Township Engineering Department**

Item No.	Description	Estimated Quantity	Units	Northern Pump and Well Lansing, MI		Ed Birkmeier Well Drilling New Lothrop, MI		Peerless Midwest, Inc. Mishawaka, IN		Dewind Well Drilling Zeeland, MI	
				Bid Unit Price	Extended Price	Bid Unit Price	Extended Price	Bid Unit Price	Extended Price	Bid Unit Price	Extended Price
1	Mobilization	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 5,800.00	\$ 5,800.00	\$ 4,500.00	\$ 4,500.00	\$ 10,000.00	\$ 10,000.00
2	Remove Existing Well Pump	6	EA	\$ 2,400.00	\$ 14,400.00	\$ 2,200.00	\$ 13,200.00	\$ 3,500.00	\$ 21,000.00	\$ 8,500.00	\$ 51,000.00
3	Plug Existing Well with Neat Cement	196	CYD	\$ 390.00	\$ 76,440.00	\$ 523.00	\$ 102,508.00	\$ 589.00	\$ 115,444.00	\$ 450.00	\$ 88,200.00
4	Site Clean-up Demobilization	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 4,500.00	\$ 4,500.00	\$ 6,500.00	\$ 6,500.00	\$ 15,000.00	\$ 15,000.00
5	EGLE Well Plugging Documentation	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 400.00	\$ 400.00	\$ 700.00	\$ 700.00	\$ 2,500.00	\$ 2,500.00
<b>Total of all Extended Prices for Base Bid (items 1 through 5)</b>				<b>\$ 96,840.00</b>	<b>\$ 96,840.00</b>	<b>\$ 126,408.00</b>	<b>\$ 126,408.00</b>	<b>\$ 148,144.00</b>	<b>\$ 148,144.00</b>	<b>\$ 166,700.00</b>	<b>\$ 166,700.00</b>

I certify that this is a true and correct tabulation of the bids received in Delta Township, Eaton County, State of Michigan on Thursday, March 3, 2022.

Ernest A. West, P.E.  
 Township Engineer





**DELTA CHARTER TOWNSHIP**

7710 W. SAGINAW HIGHWAY  
 LANSING, MI 48917  
 517.323.8555

**MUNICIPAL WATER WELL  
 LOCATION MAP**

Supervisor Kenneth R. Fletcher  
Clerk Mary R. Clark  
Treasurer Dennis R. Fedewa  
Manager Brian T. Reed



Trustee Elizabeth S. Bowen  
Trustee Fonda J. Brewer  
Trustee Andrea M. Cascarilla  
Trustee Karen J. Mojica

Engineering Department

(517) 323-8540

**TO: Supervisor Kenneth R. Fletcher and the Delta Township Board**  
**FROM: Ernest A. West, P.E., Township Engineer**  
**DATE: March 17, 2022**  
**SUBJECT: Mt. Hope Park North Ballfield Development and Perimeter Pathway - Bid Results**

**Background**

For many years, Delta Township pursued the creation of Mt. Hope Park to create a new park space located west of the freeway and to develop Township facilities for its youth sports programs. Such a large undertaking has taken a significant investment in both staff time and tax dollars. To supplement the Township's own funds towards these goals, the Township has been aggressive in pursuing grant funding from the Michigan Department of Natural Resources (DNR) and National Park Service (NPS).

In 2016, the Township received \$150,000 in grant funds towards the initial development of Mt. Hope Park. Due to the total initial construction cost of Mt. Hope Park, nearing \$4 million dollars, the youth baseball fields were pared down from four (4) to two (2) in an effort to keep the project on budget and moving forward. Construction of the initial park development was completed in the spring of 2019.

In 2017, grant funds in the amount of \$62,000, were obtained to create a connector pathway from the youth sports complex to the residential neighborhoods to the north. This project, in addition to providing a non-motorized connection to the park, created a popular recreational walking route. Construction of the pathway was completed in the summer of 2020.

In 2019, the Township was again successful in obtaining \$512,500 in grant funding to add the remaining two (2) youth ballfields and to extend the popular connector pathway around the north and east perimeter of the park, to create a full loop pathway around the park. Subsequently, due to the COVID-19 pandemic, DNR and NPS were unable to provide project agreements to allow the projects to move forward in construction in the summer of 2021 as originally planned, even though the Township had completed the planning and design effort.

Project agreements and authorization to bid the north ballfield and perimeter pathway projects was not received from DNR until late 2021. The projects were initially bid on December 7, 2021. Only one (1) bid was received for the project (combined ballfield and pathway) and the bid was significantly over budget as illustrated on the next page.

December 7, 2021 Bid Results

Scope	Estimate	Bid	Difference (\$)	Difference (%)
Ballfields	\$ 580,000	\$1,575,063*	\$ 995,063	172%
Pathway	\$ 350,000	\$ 560,227	\$ 210,227	60%
Total	\$ 930,000	\$2,135,290	\$1,205,290	130%

\*Includes alternate to add dugouts and benches for all four fields.

7710 West Saginaw Highway • Lansing, Michigan 48917-9712

Phone: (517) 323-8540 • Fax: (517) 327-1760

www.deltami.gov • www.facebook.com/deltatownship • www.twitter.com/deltatownship



[Back to Agenda](#)

Due to the December 2021 bids being significantly over budget, and only having received one bid, the bid from E.T. MacKenzie was rejected. Staff and the design consultant, Viridis, then discussed the project with potential bidders to solicit thoughts on potential cost saving ideas and to solicit additional bidders to bid the project.

Minor revisions were made to the plans and specifications in response to discussions with the E.T. MacKenzie and other potential bidders. The revisions were made to reduce cost (estimated 5% +/- reduction) and increase competition in bidding. This included separating the projects to allow bidders to bid one of the projects or both together. The revised project was bid again on February 24, 2022.

**February 24, 2022 Bid Results**

Unfortunately, again only a single bid was received for the projects (from E.T. MacKenzie). Despite the cost saving revisions made to the plans and specifications, and the fact that the recent bid was solicited just 2-1/2 months after the first bid, the bid was over 6% higher than the original bid in 2021. The current bid that is under consideration is illustrated below.

February 24, 2022 Bid Results

<b>Scope</b>	<b>Previous Bid</b>	<b>Current Bid</b>	<b>Difference (\$)</b>	<b>Difference (%)</b>
Ballfields	\$1,575,063	\$1,622,570*	\$ 47,507	3%
Pathway	\$ 560,227	\$ 649,635	\$ 89,408	16%
Total	\$2,135,290	\$2,210,925**	\$ 136,915	6%

\*Includes alternate to add dugouts and benches for all four fields.

\*\*Reflects ET MacKenzie price if both projects awarded together.

**Budget Impacts**

The following table illustrates the budget impact of proceeding with the projects based on the current bid. Additional funds will need to be identified (out of reserves or otherwise) to fill the gap in funding from the grant and the 2022 budgeted amount.

Budget Impact

<b>Scope</b>	<b>Bid Amount</b>	<b>Recommended Budget (Engineering + Contingency)</b>	<b>Grant Funding</b>	<b>2022 Budgeted Funding</b>	<b>Additional Funding Required</b>
Ballfields	\$1,622,570	\$1,745,000	\$ 300,000	\$ 350,000	\$1,095,000
Pathway	\$ 649,635	\$ 715,000	\$ 212,500	\$ 212,500	\$ 290,000
	\$2,210,925*	\$2,460,000	\$ 512,500	\$ 562,500	\$1,385,000

\*Reflects ET MacKenzie price if both projects awarded together.

## **Options**

The following are options that the Board may consider when determining how to proceed with this project:

1. Reject Bid – Cancel Projects – Forfeit Grant Awards
  - a. Normally would be penalized by DNR in seeking future grants, although many other communities may now be in the same situation
2. Reject Bid – Delay Projects – Request Grant Extension – Re-Bid Projects in Future
  - a. Material and labor costs unlikely to go down, but perhaps more bidders will become interested in project if economy slows
  - b. Utilize time to identify new funding sources (additional grants, sponsorship, fundraising)
3. Accept Bid for Both Projects – Utilize Reserve Funding
  - a. Construct in summer 2022
  - b. Potential for additional COVID related federal funds?
4. Accept Bid for Ballfields Project – Delay Pathway
  - a. Construct Ballfields in summer 2022
  - b. Request grant extension for Pathway from DNR
  - c. Re-Bid Pathway project with other 2019 DNR Grant pathway paving projects at Hawk Meadow and Hunters Park
    - i. Potential for more competitive pathway bids due to larger scope of paving work
    - ii. Cost of oil stabilize?
  - d. Construct pathway in summer 2023
5. Accept Bid for Pathway Project – Delay Ballfields
  - a. Construct Pathway in summer 2022
  - b. Request grant extension for Ballfields from DNR
  - c. Re-Bid Ballfields in future
    - i. Potential for more bidders?
    - ii. How likely is it costs will decrease?

## **Recommendations**

While this discussion is similar to the recent Water Resource Recovery Facility (WRRF) project discussion there are a couple of differences that make this a tougher decision and prevent staff from making a recommendation without first getting input from the Board.

First, because only a single bid was received, there are no other data points with which to compare the bid. With the WRRF project, there were sufficient bids to be comfortable that the bids were representative of the current market, even at a 40% premium. With this project, being more than double the design estimate, and only having a single bid, staff cannot confidently recommend proceeding at this price. Secondly, this project, while addressing strategic goals of the Township Board related to quality of life, does not necessarily have the same level of priority or urgency, being a recreational amenity project as opposed to protecting public health. Therefore, staff bring this as a discussion item to the Board seeking input on how to proceed.

## **Additional Things to Consider**

Two additional points to consider in this discussion:

1. The Delta Mills (Webster Road) Restroom Renovation project that will convert the abandoned well house to a unisex restroom, located near the large play structure, is currently out for bids. Bids open on March 22, 2022. If a project priority discussion needs to occur with these three projects, the budget impacts of that project can be added to the discussion after the bid opening.
2. The 45-day bid hold period for the Mt. Hope projects will expire on April 11, 2022. Therefore, the Board will need to make final decisions and make a contract award at the Board Meeting on April 4, 2022, for the Mt. Hope Park projects, if we decide to proceed with one or both of the Mt. Hope Park projects.

**Action**

No action request, item is presented from information and discussion only.



# CLERK'S OFFICE



ANNUAL REPORT 2021



**Mary R. Clark**  
Clerk (Elected Official)

## CLERK'S OFFICE STAFF

### Tracy Ruiz

Deputy Clerk (Appointed)

This year, Tracy will celebrate her 44<sup>th</sup> Anniversary with Delta Township, 22 years in the Clerk's Office

### Kathleen Krancich

Department Assistant

Will be celebrating her second-year anniversary with Delta Township and the Clerk's Office

### Yadira Carter

Department Assistant

Celebrated her six-month anniversary with Delta Township and the Clerk's Office



## STATUTORY DUTIES OF CLERK

- ✓ Custody of all Township records
- ✓ Records/maintains meeting minutes
- ✓ Publishes meeting minutes synopsis
- ✓ Keeps Oath of Office Book
- ✓ Responsible for all Township meeting notices
- ✓ Keeps/maintains all voter registration files
- ✓ Register's voters, maintains all voter files, maintains Qualified Voter File
- ✓ Conducts elections – federal, state, local, county & school
- ✓ Keeps/maintains Ordinances and legal publications
- ✓ Prepares warrants for all Township checks – 1 of 3 approving invoices for payment and cosigns checks with Treasurer
- ✓ Appoints a Deputy Clerk
- ✓ Other – prepares financial statements, delivers tax certificates to county clerk \*



- ✓ Zoning Board of Appeals and Planning Commission meeting minute preparation – ended 2020
- ✓ Maintains all cemetery records, schedules burials, foundation pours, plot sales
- ✓ Collects and maintains historical documents both legal and otherwise for the Township
- ✓ Serves as Township switchboard
- ✓ EATRAN sale site
- ✓ Maintains Township vehicle records
- ✓ Review and accept Passport applications, accredited by US Dept of State
- ✓ Maintain postage meter and prepare monthly reporting to the Accounting Department
- ✓ Process incoming mail for all Township departments
- ✓ Establish Street Lighting Districts
- ✓ Commission and Board Seats – track seats, applications, and terms of office
- ✓ Public Awareness – magazine articles, and website
- ✓ School and Community Education
- ✓ Licenses – vendor, entertainment, amusement and going out of business
- ✓ Notary Public services



## **ADDITIONAL FUNCTIONS OF CLERK'S OFFICE**



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# STATISTICAL INFORMATION

# ELECTIONS

	2018	2019	2020	2021
Elections Conducted	2	1	3	2
New Voter Registration & Changes Processed	3,527	3,423	4,714	3,695
Cancellations	2,424	2,077	2,207	2,591
Absentee Voter Ballots Issued	10,721	117	March: 6,317 August: 10,581 November: 16,114	WCS GLPS May: 2,648 November: 3,911
Registered Voters	August: 24,964 November: 25,387	May (LSD Fund Proposal): 410 Delta: 25,856	March: 26,143 August: 26,553 November: 27,314	May: 11,866 November: 14,710
Election Chairman & Inspector Classes	August: 26 November: 34	0	March: 18 August: 17 November: 28	May: 10 November: 6
Total Voters All Elections	26,659	121	41,787	5,879
Election Inspector Costs	\$74,478.00	\$0	\$112,195.90	\$18,780.50
<b>Election Inspector Cost Per Election</b>				
	August: \$33,841 November: \$40,637	0	March: \$35,757 August: \$27,713.65 November: \$48,725.25	May: \$11,165.50 November: \$7,615.00
Election Day Registrations – effective 1-1-19		0	March: 64 August: 24 November: 88	May: 0 November: 0

# CEMETERIES



	2018	2019	2020	2021
Burials	95	66	87	109
Earthen Plots Sold	57	50	71	109
Columbarium Plots Sold	14	6	6	4
Cremain Plots Sold	10	0	20	8
Scatter Garden Plaque	1	3	0	1
Total Plots Sold	82	57	97	122
Foundations Poured			53	73

# DELTA TOWNSHIP BOARD MEETINGS



	2018	2019	2020	2021
Number of Meetings	33	37	30	36
Number of Resolutions	194	201	163	200
Code/Zoning Ordinance Amendments	5	8	2	9
Board/Commission Applications Processed	19	21	15	17



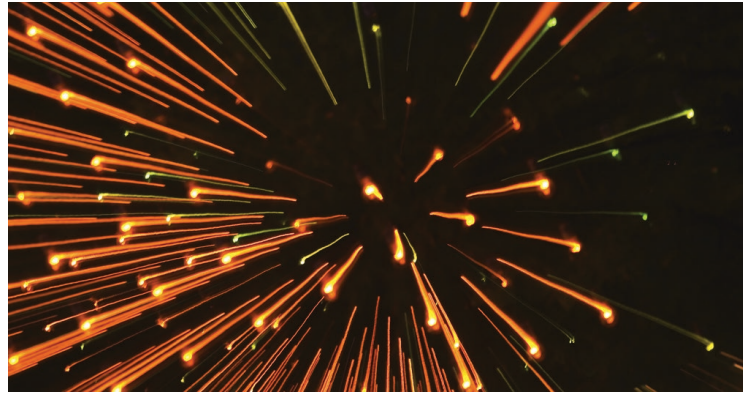
# PASSPORTS



	2018	2019	2020	2021
Total Fees Collected	\$245,146.70	\$227,264.48	\$101,897.18	\$166,985.31
Passport Fees to USDS	\$176,443.22	\$154,040	\$68,800	\$118,899.31
Total Passport Fees to Delta	\$49,865	\$53,795	\$23,940	\$32,865
Picture Fees	\$18,048	\$19,068	\$8,760	\$12,600
Number of Passport Photos	1504	1589	729	1050
Minor Passports	326	402	189	269
Adult Passports	1257	1108	488	662
Expedited Postage Fees to Delta	\$790.48	\$361.48	\$397.18	\$2,621.00

*Passport data could be card and/or book.*

# LICENSES



	2018	2019	2020	2021
Vendor	7	7	2	1
- Fees Collected	\$1,760	\$1,630	\$700	\$450
Fireworks	1	1	0	0
- Fees Collected	0	0	0	0
Amusement/Entertainment	1	1	0	0
- Fees Collected	0	0	0	0
Going Out of Business	0	1	1	0
- Fees Collected	0	\$100	\$50	0



# TOKEN SALES

## 10 PACK

	2018	2019	2020	2021
Money Collected	\$10,629	\$10,557	\$4,086	\$6,282
Blue (Student) \$18	\$6,390	\$6,246	\$2,556	\$4,104
Fun Pass (Student) \$50	no longer available	no longer available	no longer available	no longer available
Gold (Seniors 60+) \$9	\$2,520	\$2,493	\$1,071	\$1,773
Green (Medical Express) \$27	\$567	\$648	\$27	\$27
Red (Adult) \$18	\$1,152	\$1,170	\$432	\$378



# HISTORICAL SOCIETY

No meetings/events scheduled 2020 due to Covid-19



	2018	2019	2020	2021
Membership	40	30	30?	?
Scheduled Events	8	0	0	0
Board Meetings Scheduled	2	2	0	0

# ELECTION EQUIPMENT

## HART INTERCIVIC

