

## **CHARTER TOWNSHIP OF DELTA**

In compliance with the Michigan Open Meetings Act (PA 267 of 1976) Sec. 15.263  
this meeting is being conducted via Zoom Webinar Platform

### **TOWNSHIP BOARD REGULAR MEETING MINUTES FOR MONDAY, MAY 3, 2021**

#### **I. CALL TO ORDER**

Supervisor Fletcher called the meeting to order at 6:00 PM.

#### **II. OPENING CEREMONIES – Pledge of Allegiance**

#### **III. ROLL CALL**

Members Present: Supervisor Kenneth R. Fletcher (Delta Twp), Clerk Mary R. Clark (Delta Twp), Treasurer Dennis R. Fedewa (Delta Twp), Trustee Andrea M. Cascarilla (Delta Twp), Trustee Elizabeth S. Bowen (Delta Twp), Trustee Karen J. Mojica (Delta Twp), and Trustee Fonda J. Brewer (Delta Twp)

Members Absent:

Others Present: Manager Brian T. Reed, Assistant Township Manager Alannah Doak, Planning Director Gary Bozek, Township Engineer Ernie West, Finance Director Courtney Nicholls, Chief Gregg Ginebaugh, Parks, Recreation, & Cemeteries Director Marcus Kirkpatrick, Community and Economic Development Coordinator Collin Mays, Lt. Ross Tyrrell, Utilities Director Rick Kane, Building Director Matt Leach, IT Director Dave Marquette, and Department Assistant-Managers Office Mary Worland

#### **IV. PRESENTATIONS AND PROCLAMATIONS**

##### **1. LBWL Public Comment on Fire at New Power Facility**

Richard Peffley, Board of Water and Light thanked the Delta Fire Department and the other responding fire departments, as well as the Delta Board of Trustees for the timely response and professionalism during their recent fire event..

##### **2. Reverend David Pike Retirement Resolution**

SUPERVISOR FLETCHER MOVED TO APPROVE THE FOLLOWING  
RESOLUTION:

CHARTER TOWNSHIP OF DELTA  
RESOLUTION OF RECOGNITION OF  
THE RETIREMENT OF THE REVEREND DAVID PIKE  
OF ST. DAVIDS EPISCOPAL CHURCH

**WHEREAS**, THE REVEREND DAVID PIKE OF ST. DAVID’S EPISCOPAL CHURCH HAS FAITHFULLY SERVED HIS PARISH AND THE RESIDENTS OF DELTA TOWNSHIP FOR 28 YEARS; AND

**WHEREAS**, FATHER DAVID HAS BEEN AN ACTIVE MEMBER OF THE DELTA/WAVERLY ROTARY CLUB SINCE 1994 AND THE WESTSIDE CLERGY SINCE 1997; AND

**WHEREAS**, FATHER DAVID IS AN ACTIVE MEMBER OF THE DELTA TOWNSHIP COMMUNITY SUPPORTING LOCAL ORGANIZATIONS IN THEIR MISSIONS TO SERVE THE PUBLIC. IN 2018, DUE IN PART TO HIS EXCELLENT LEADERSHIP, ST. DAVID’S EPISCOPAL CHURCH WAS NAMED DELTA TOWNSHIP’S COMMUNITY ORGANIZATION OF THE YEAR; AND

**WHEREAS**, FATHER DAVID HAS WORKED TO SUPPORT TOWNSHIP SPONSORED INITIATIVES AND EVENTS INCLUDING THE DELTA TOWNSHIP FIRE DEPARTMENT’S TEDDY BEAR DRIVE AND THE ANNUAL TRICK-OR-TREAT TRAIL EVENT; AND

**WHEREAS**, UNDER THE DIRECTION OF FATHER DAVID, THE PARISH HAS GROWN SPIRITUALLY, AND CONTINUES TO SUPPORT THE DEVELOPMENT OF STRONG LAY LEADERSHIP AND COMMUNITY OUTREACH.

**NOW THEREFORE, BE IT HEREBY RESOLVED** THAT ON THIS THIRD DAY OF MAY TWO-THOUSAND TWENTY-ONE THE DELTA TOWNSHIP BOARD WISHES TO RECOGNIZE THE REVEREND DAVID PIKE OF ST. DAVID’S EPISCOPAL CHURCH FOR HIS SERVICE TO THE CITIZENS OF DELTA TOWNSHIP AND WISH HIM WELL IN HIS RETIREMENT.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0

**V. SET/ADJUST AGENDA**

CLERK CLARK REQUESTED THE ADDITION OF AGENDA ITEM SPECIAL MEETING APPROVAL.

TRUSTEE CASCARILLA MOVED TO APPROVE THE AMENDED AGENDA AS PRESENTED.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**VI. PUBLIC HEARINGS**

**VII. COMMUNICATIONS**

**3. WWTP Update**

**VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA** *(maximum two minutes)*

Dan Stockwell, commented on the zoning variance request on the agenda. Requested the board review the site plan closely to ensure residents' concerns are addressed.

**IX. INTRODUCTION OF ORDINANCES**

**X. PASSAGE OF ORDINANCES**

**4. Final Consideration of Proposed Zoning Ordinance Amendments Pertaining to Maximum Permitted Parking, Section 11.01 C.7., in Case No. 02-21-04.**

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD ADOPT PROPOSED ZONING ORDINANCE TEXT AMENDMENTS PREPARED BY STAFF PERTAINING TO THE MAXIMUM PERMITTED PARKING LANGUAGE IN SECTION 11.01 C.7., AS DESCRIBED IN CASE NO. 2-21-04. THE CLERK IS HEREBY DIRECTED TO PUBLISH NOTICE OF SAID ADOPTION IN THE LOCAL NEWSPAPERS AS IS REQUIRED.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**XI. CONSENT AGENDA –**

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA.

TRUSTEE CASCARILLA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER FEDEWA, TRUSTEE BOWEN, TRUSTEE MOJICA, TRUSTEE BREWER, AND TRUSTEE CASCARILLA

NAYS: NONE

ABSENT: NONE

THE MOTION PASSED 7-0.

**5. Bills and Financial Transactions**

**a. \$2,674,247.81**

**i. April 19, 2021 Financial Report**

Bonds/Debt Payments	\$	
Payroll & Related	\$	345,102.69
Refunds	\$	690.00
Tax Distributions	\$	
Vendor Claims	\$	312,041.89
Total	\$	657,834.58

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**ii. May 3, 2021 Financial Report**

Bonds/Debt Payments	\$	488,528.50
Payroll & Related	\$	359,433.00
Refunds	\$	29,264.74
Tax Distributions	\$	32,052.01
Vendor Claims	\$	1,110,134.98
Total	\$	2,019,413.23

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**6. Minutes**

**a. April 12, 2021 Regular Board Minutes**

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**7. Utility Department Sewer Jet Cleaning Truck Purchase**

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BID FROM FREDRICKSON SUPPLY, LLC FOR THE PURCHASE OF A SEWER JET CLEANING TRUCK AT A COST OF \$229,014.48. I FURTHER MOVE THAT THE TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER TO SIGN THE PURCHASE AUTHORIZATION FORMS.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**8. Delta Crossings – Phase 2 Utility Agreement**

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE MUNICIPAL UTILITY AGREEMENT SUBMITTED BY WEST LANSING RETAIL DEVELOPMENT LLC FOR THE EXTENSION OF THE PUBLIC WATER AND SANITARY SEWER MAINS TO SERVE PHASE 2 OF THE PROPOSED DELTA CROSSINGS DEVELOPMENT PROJECT. I FURTHER MOVE THAT THE TOWNSHIP SUPERVISOR AND CLERK BE AUTHORIZED AND DIRECTED TO SIGN THE AGREEMENT ON BEHALF OF THE TOWNSHIP.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**9. 2021 Sidewalk Raising Program Bid Results and Recommendation for Award**

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BID FROM CONCRETE RAISING AND LEVELING CO. FOR THE 2021 SIDEWALK RAISING PROGRAM PROJECT IN THE AMOUNT OF \$20,790.00. I FURTHER MOVE THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO EXECUTE THE NECESSARY DOCUMENTS RELATED TO THE AFOREMENTIONED PROJECT.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**10. 2021 Sidewalk Replacement Program Bid Results and Recommendation for Award**

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BID FROM BEARSTONE CONSTRUCTION, LLC FOR THE 2021 SIDEWALK REPLACEMENT PROGRAM PROJECT IN THE AMOUNT OF \$38,862.08. I FURTHER MOVE THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO EXECUTE THE NECESSARY DOCUMENTS RELATED TO THE AFOREMENTIONED PROJECT.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION**

**XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA**

**11. Request to Set a Special Meeting**

SUPERVISOR FLETCHER MOVED THAT THE DELTA TOWNSHIP BOARD SET A SPECIAL MEETING FOR THE PURPOSE OF STRATEGIC PLANNING ON FRIDAY MAY 14 AT 5:30 P.M. AND SATURDAY MAY 15 AT 8:00 A.M.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**XIV. ITEMS OF BUSINESS**

**12. Final Consideration of West Lansing Retail Development III, LLC  
Rezoning Request in Case No. 02- 21-03**

Residents in favor of and opposed to the rezoning request spoke to the board.

Greg Florian  
Scott McClure  
Mark Benton  
Jon Rogozinski

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE WEST LANSING RETAIL DEVELOPMENT III, LLC REQUEST TO REZONE 44.49 ACRES IN SECTION 9 OF THE TOWNSHIP FROM C, COMMERCIAL, AND AG2, AGRICULTURAL/RESIDENTIAL, TO RM, MULTIPLE FAMILY RESIDENTIAL, AS DESCRIBED IN CASE NO. 02-21-03, BEING THAT THE PROPOSED REZONING REQUEST COMPLIES WITH THE CRITERIA SPECIFIED FOR REZONINGS IN SECTION 16.04 (CRITERIA FOR AMENDMENT TO THE OFFICIAL ZONING MAP) OF THE DELTA TOWNSHIP ZONING ORDINANCE.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**13. Referral of Sterling Development Company, LLC Rezoning Request in Case No. 04-21-05**

TRUSTEE BOWEN MOVED THAT THE DELTA TOWNSHIP BOARD REFER THE STERLING DEVELOPMENT COMPANY, LLC REQUEST TO REZONE 121 ACRES IN SECTION 22 OF THE TOWNSHIP FROM C, COMMERCIAL, TO I, INDUSTRIAL, AS DESCRIBED IN CASE NO. 04- 21-05, TO THE PLANNING COMMISSION FOR THE PURPOSES OF HOLDING A PUBLIC HEARING ON THE MATTER AND SUBMITTING A RECOMMENDATION TO THE TOWNSHIP BOARD.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**14. Board and Commission Appointments**

SUPERVISOR FLETCHER MOVED THAT THE AFOREMENTIONED PERSONS BE APPOINTED TO THE TOWNSHIP BOARDS/COMMISSIONS; AND THAT THE CLERK IS HEREBY DIRECTED TO SEND NOTIFICATION TO ALL OF THOSE SELECTED INFORMING THEM OF THEIR APPOINTMENT.

Planning Commission: Wendy Bradley, Michael Meddaugh, and Mark Mudry with terms expiring March 31, 2024.

Zoning and Sign Board of Appeals: David Arking with term expiring March 31, 2024.

Economic Development Corporation: Erik Hansen with term expiring January 31, 2027.

Parks, Recreation and Cemeteries commission: Paul Kelsey with term expiring March 31, 2024.

Delta Township District Library Board: Edith Suttles with term expiring June 30, 2025.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**XV. MANAGER’S REPORT – Brian Reed, Township Manager**

- The virtual Business Resource event will take place May 6.
- Strategic Planning will take place May 14 at 5:30pm and May 15 at 8am.
- I-69 project from Airport road to I-96 will likely begin in June. This is planned to be two-year project.
- Next phase of I-496 is not slated to begin until next year.
- RFQ’s for the sheriff substation were due today.
- The Waverly School Election is tomorrow.

**XV. COMMITTEE OF THE WHOLE**

**15. CIA Appointments Discussion**

Suzanne Schultz from progressive AE presented information on the Saginaw Highway Corridor Improvement Authority concerning the establishment of a Corridor Improvement Authority Board.

**16. Fireworks Discussion**

Parks and Recreation Director Marcus Kirkpatrick, Fire Chief Gregg Ginebaugh, and Delta Patrol Lieutenant Ross Tyrell provided the Board with updates and challenges in planning and moving forward with the annual fireworks show. An in-depth discussion ensued among Board members and staff regarding the information provided. Conclusion of the discussion was the decision to cancel the annual fireworks show for 2021 due to public health concerns.

**17. Manager's Annual Evaluation Discussion**

Supervisor Fletcher stated that Clerk Clark will distribute the evaluation form to each Board member, and then collect them by 5:00 PM, May 12, 2021.

The evaluations will be discussed among Board members at the May 17 Regular Board Meeting, 2021. The formal evaluation will be presented and approved at the Regular Board meeting on Monday, June 7, 2021.

**XVII. PUBLIC COMMENTS**

**XVIII. CLOSED SESSION**

**XIX. ADJOURNMENT –**

Supervisor Fletcher adjourned the meeting at 8:46 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK



