

CHARTER TOWNSHIP OF DELTA

In compliance with the Michigan Open Meetings Act (PA 267 of 1976) Sec. 15.263
this meeting is being conducted via Zoom Webinar Platform

TOWNSHIP BOARD COMMITTEE OF THE WHOLE MINUTES MONDAY, MAY 10, 2021

I. CALL TO ORDER –

Supervisor Fletcher called the meeting to order at 6:00 PM

II. ROLL CALL –

Members Present: Supervisor Kenneth R. Fletcher (Delta Twp), Clerk Mary R. Clark (Grand Rapids, MI), Treasurer Dennis R. Fedewa (Delta Twp), Trustee Andrea M. Cascarilla (Lansing, MI), Trustee Elizabeth S. Bowen (Delta Twp), Trustee Karen J. Mojica (Delta Twp), and Trustee Fonda J. Brewer (Miami, FL)

Members Absent:

Others Present: Manager Brian T. Reed, Finance Director Courtney Nicholls, Parks, Recreation, and Cemeteries Director Marcus Kirkpatrick, Township Engineer Ernie West, Utilities Director Rick Kane, Department Assistant-Managers Office Mary Worland, Assistant Manager Alannah Doak, Fire Chief Gregg Ginebaugh, and Community and Economic Development Coordinator Collin May

III. SET/ADJUST AGENDA –

TRUSTEE CASCARILLA MOVED TO APPROVE THE AGENDA AS PRESENTED.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

IV. PUBLIC HEARING

V. PUBLIC COMMENT

Patrick Bohac, commended Clerk Clark and the rest of the Clerk's Office staff for their hard work on elections. He noted how well the elections function and the degree of integrity with which they function.

VI. MANAGER'S REPORT

- The Waverly Millage passed.
- Last Thursday was the first ever virtual Business Resource Roundtable with 55 businesses participating.
- The Delta Mills canoe launch and Willow canoe launches will be installed this week and next week.
- IT improvements in Room A are almost complete.
- The Administration Building is now fully open again. Work rules remain in place.

- Review of the COVID American Rescue Plan is underway, including how Delta Township can apply these funds.

VII. ITEMS OF DISCUSSION

1. Annual Audit Presentation

Mr. Jeff Staley from Maner Costerisan, presented the Townships 2020 Annual Audit. Mr. Staley shared the additional steps that occurred during the audit process as a result of the departure of the Finance Department Director.

2. Utility Department Annual Report

Utilities Director Rick Kane presented the Utilities Department 2020 Annual Report to the Board.

3. Manager's Office Annual Report

Township Manager Brian Reed and his staff presented the Manager's Office 2020 Annual Report to the Board.

4. Adjourn to Closed Session

SUPERVISOR FLETCHER MOVED THAT THE DELTA TOWNSHIP BOARD CONVENE IN CLOSED SESSION AT THE REQUEST OF THE TOWNSHIP MANAGER UNDER THE OPEN MEETINGS ACT (ACT 267 OF 1976), SECTION 15.268(H) TO CONSIDER A LETTER FROM ITS ATTORNEYS DATED MAY 6, 2021, FOR THE REASON THAT THE LETTER IS EXEMPT FROM DISCLOSURE UNDER STATE LAW DUE TO ATTORNEY-CLIENT PRIVILEGE.

TREASURER FEDEWA SUPPORTED THE MOTION AT 8:24 PM. THE MOTION PASSED 7-0.

TRUSTEE CASCARILLA MOVED TO END THE BOARD EXECUTIVE CLOSED SESSION AT 8:56 PM.

CLERK CLARK SUPPORTED THE MOTION. MOTION PASSED 7-0.

ADJOURNMENT

Supervisor Fletcher adjourned the meeting at 8:56 PM.

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KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK