



In compliance with the Michigan Public Act 254
this meeting is being conducted via Zoom Webinar Platform

**TOWNSHIP COMMITTEE OF THE WHOLE MEETING
AGENDA
Monday, January 11, 2021 - 6:00 PM**

How to Connect:

Meeting URL: <https://us02web.zoom.us/j/88147992469?pwd=bGZjWkJEVWNEKzJpRURvYkYyUVNKUT09>

Meeting ID: 881 4799 2469

Passcode: 602300

- Or -

Call-In Options using the U.S. numbers:

+1 312 626 6799 | +1 646 876 9923 | +1408 638 0968 | +1669 900 6833

+1 253 215 8782 | +1 301 715 8592 | +1346 248 7799

International numbers available at <https://zoom.us>

For the hearing impaired, please call 711 to access the FCCs phone relaying service and provide one of the U.S. number call-in information above.

If you need assistance connecting, please contact IT Director David Marquette at dmarquette@deltami.gov.

Public comment will be available to all participants.

I. CALL TO ORDER

II. ROLL CALL – Members: Supervisor Kenneth R. Fletcher, Clerk Mary R. Clark, Treasurer Dennis R. Fedewa, Trustee Elizabeth (Beth) S. Bowen, Trustee Fonda J. Brewer Trustee Andrea M. Cascarilla, and Trustee Karen J. Mojica

III. SET/ADJUST AGENDA

IV. PUBLIC COMMENT

V. MANAGER’S REPORT

VI. ITEMS OF DISCUSSION

1. Eaton County Local Road Millage Program

2. Closed Session

The Manager’s Office recommends that the Delta Township Board adjourn to Closed Session at the request of the Township Manager under the Open Meetings Act (Act 267 of 1976), Section 15.268 (h) to consider material exempt from discussion or disclosure by state or federal statute.

VII. ADJOURNMENT

CHARTER TOWNSHIP OF DELTA

MARY R. CLARK, TOWNSHIP CLERK

Phone (517) 323-8500



Manager's Office

(517) 323-8590

Date: January 4, 2021
To: Supervisor Kenneth R. Fletcher and the Delta Township Board
From: Brian Reed, Township Manager; Ernest A. West, P.E., Township Engineer
Subject: Eaton County Local Road Millage Program

Attached to this memo you will find the preliminary local road millage program proposed by the Eaton County Road Commission (ECRC). The ECRC typically submits their plan early for questions or comments from local municipalities. Also attached is a copy of the Policy adopted by the ECRC Board regarding project selection and the planning and review process that ECRC is following. The ECRC revised the Policy in September 2017, which moved the dates for Township and public review and comment to the period of January 1 until February 15. The ECRC will finalize the list of projects for 2021 in mid to late February.

The local road millage program will enter its seventh year of projects in 2021. The millage was approved for 12 years to address local roads throughout the county. Delta Township had roughly 110 miles of local roads in poor or fair condition before the millage. Of that total approximately 8 miles of that was gravel.

Below is an annual summary of completed and planned local road millage work.

	2018 Completed	2019 Completed	2020 Completed	2021 Proposed
Total resurfacing mileage (ECRC Annual Goal for Delta = 7.74 miles)	8.35	7.58	6.80	7.27
Residential streets resurfaced in mileage	8.35	6.46	6.66	6.81
Commercial streets resurfaced in mileage	0	0.72	0.14	0.46
Industrial streets resurfaced in mileage	0	0.40	0	0



The proposed road segments are all Paser 2, 3 or 4 (Poor Condition) roads. The vast majority of the proposed projects are all residential streets, concentrated in three residential neighborhoods. There is one commercial street, Anacabri Boulevard, proposed, but no industrial streets are proposed this year.

We have confirmed with ECRC staff that all planned 2020 work was completed as well as the carryover projects from 2019.

Over the next few weeks, Township Engineer Ernie West and his staff will drive the streets and provide any feedback or suggestions. We will bring this information back to the Township Board for any final discussion at the February 1 meeting in order to meet the February 15 deadline for public comment to the ECRC. Please let me know if you have any questions or concerns with the proposed map and list of projects. You can also find additional information, such as past projects on the ECRC website.

Recommended Action: No board action required at this time, material is for information only.

cc: Gary Bozek, Planning Director

**Eaton County Road
Commission
List of Delta Township Millage
Projects**

Delta	Alexandria – Remington to Arlington	Paved Road Resurface	0.27
Delta	Anacapri – Creyts to St. Joe	Paved Road Resurface	0.46
Delta	Arlington - St. Joe to End	Paved Road Resurface	0.47
Delta	Aspen - Bennington to Powderhorn	Paved Road Resurface	0.03
Delta	Bearcreek - Stoney Pt. to End	Paved Road Resurface	0.25
Delta	Bennington – Trenton to End	Paved Road Resurface	0.46
Delta	Birchwood – Rockdale to Boxwood	Paved Road Resurface	0.1
Delta	Bollman – Birchwood to River Ridge	Paved Road Resurface	0.26
Delta	Boxwood – Birchwood to River Ridge	Paved Road Resurface	0.2
Delta	Brentbrook – Bearcreek to End	Paved Road Resurface	0.06
Delta	Burt – Madonna to W Greenfield	Paved Road Resurface	0.1
Delta	Camden – Arlington to Remington	Paved Road Resurface	0.18
Delta	Dawnhaven - M-43 to Madonna	Paved Road Resurface	0.27
Delta	Laurence J – Madonna to Philwood	Paved Road Resurface	0.28
Delta	Madonna - M-43 to Burt	Paved Road Resurface	0.51
Delta	Pembrook – Princeton to Bennington	Paved Road Resurface	0.31
Delta	Philwood – Madonna to End	Paved Road Resurface	0.18
Delta	Princeton - St. Joe to Bennington	Paved Road Resurface	0.15
Delta	Remington – Alexandria to Camden	Paved Road Resurface	0.09
Delta	River Ridge – Cheltingham to Boxwood	Paved Road Resurface	0.28
Delta	Rockdale – Willow to End	Paved Road Resurface	0.44
Delta	Rockdale – Willow to Stoney Pt.	Paved Road Resurface	0.28
Delta	Sand Pt. – Bearcreek to Woodstock	Paved Road Resurface	0.23
Delta	Stoney Pt. – Willow to Riley Ridge	Paved Road Resurface	0.54
Delta	Trenton – Bennington to Alexandria	Paved Road Resurface	0.29
Delta	W Greenfield – Burt to Carlson	Paved Road Resurface	0.22
Delta	Westport - Stoney Pt. to Woodstock	Paved Road Resurface	0.12
Delta	Woodstock - Sand Pt. to Westport	Paved Road Resurface	0.18
Delta	Wyeth – Montevideo to Trenton	Paved Road Resurface	0.06

2021 MILLAGE PROGRAM - PROPOSED PROJECTS

DELTA TOWNSHIP

2020 PAVEMENT RATINGS

POOR CONDITION

- PASER 1
- PASER 2
- PASER 3
- PASER 4

FAIR CONDITION

- PASER 5
- PASER 6
- PASER 7

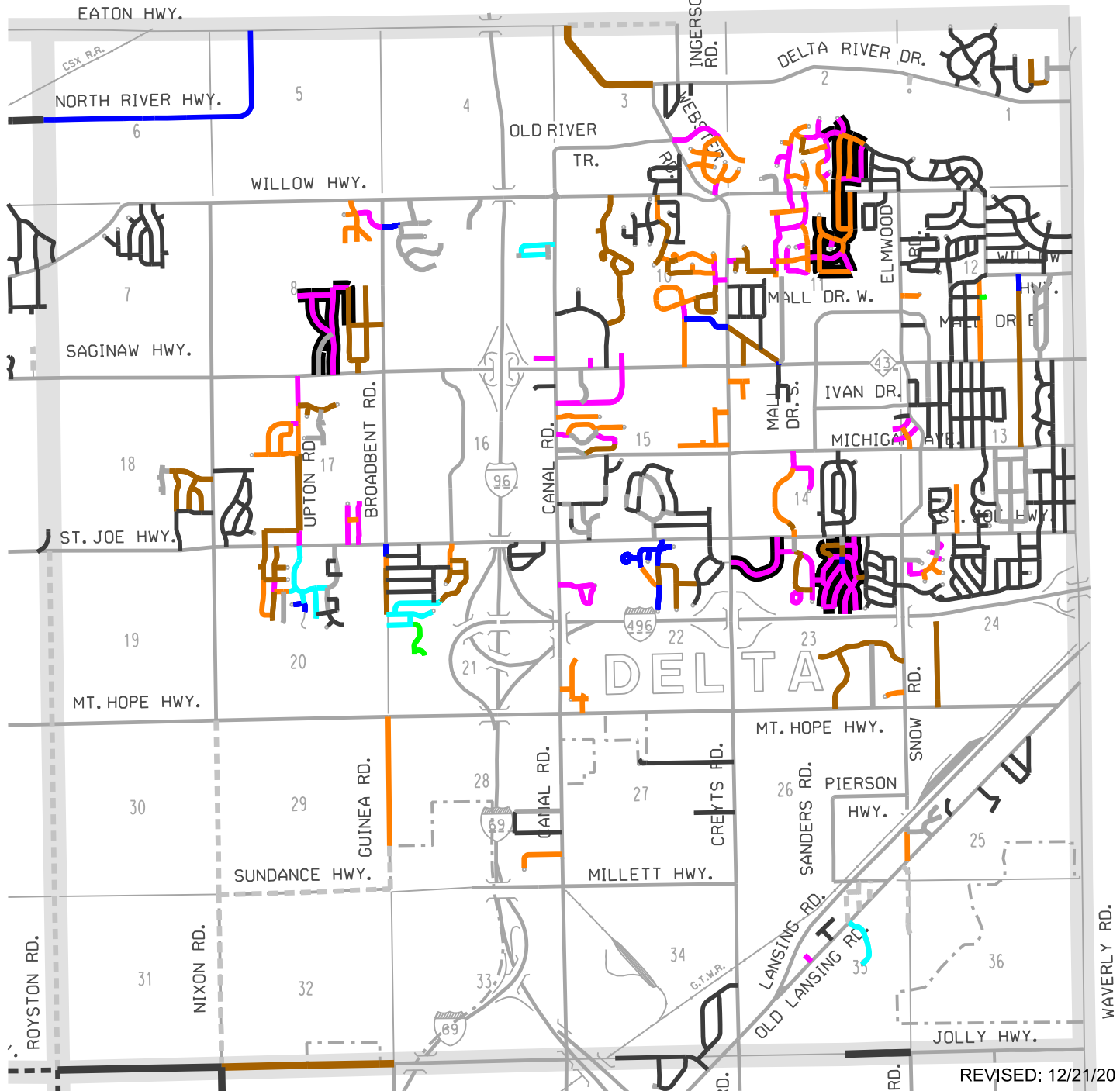
- GRAVEL ROADS TO BE COMPLETED
- GRAVEL ROADS COMPLETED
- PAVED ROADS COMPLETED

- GRAVEL ROADS TO BE COMPLETED
- GRAVEL ROADS COMPLETED
- PAVED ROADS COMPLETED

2021 PROJECTS

- PAVED ROADS
CENTER COLOR BY 2020 PAVEMENT RATINGS
- GRAVEL ROADS

PRELIMINARY LIST SELECTION DATE: 11/26/2020
FINAL LIST APPROVAL DATE:



REVISED: 12/21/20

EATON COUNTY ROAD COMMISSION

POLICY NO. 2014-01: LOCAL ROAD MILLAGE PROGRAM PROJECT SELECTION GUIDELINES

The citizens of Eaton County approved the following ballot proposal at the general election held November 14, 2014:

For the sole purpose of funding the rehabilitation, restoration, and resurfacing of existing paved and gravel surfaced county local roads within the townships and municipal streets in Eaton County, and including two (2) applications of dust control each year on all gravel surfaced county local roads within the townships in Eaton County, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Eaton, Michigan be increased, and shall the County be authorized to levy, up to 1.5000 of a mill (\$1.5000 on each \$1,000 dollars of taxable value) for a period of twelve (12) years, 2014 to 2025, inclusive?

The Board of Road Commissioners hereby establishes the Local Road Millage Program and adopts the following policy regarding the planning and project selection process using all funds from the millage levied annually by the Board of Eaton County Commissioners as authorized by the ballot proposal.

Project Eligibility

Consistent with the conditions in the ballot language, all restoration, rehabilitation and resurfacing projects to be included in the Millage Program shall be chosen from those paved local roads identified as being in poor or fair condition on the 2014 local paved road condition inventory as published, or shall be an existing gravel surfaced local road. Millage funds shall not be expended for any purpose on county Primary roads or state highways.

The scope of all projects shall be limited to the restoration, rehabilitation and resurfacing of existing roads. Millage funds shall not be used to construct new roads or to reconstruct and/or place new pavement on existing gravel roads. Millage funds shall not be used for minor or routine maintenance activities including but not limited to snow removal, brush cutting, pothole patching, mowing, etc.

Road restoration, rehabilitation and resurfacing projects in the Millage Program may include incidental repairs or replacements of cross road culverts, catch basins and minor drainage structures as may be necessary to facilitate the road work. Millage funds shall not be used to reconstruct, widen or replace bridges or large drainage structures or culverts originally built to convey drainage that does not originate on the road project.

Project Planning Process

Each year's Millage Program will be designed to accomplish approximately 1/12th of the overall program in each township. Adjustments in the extent of each year's program shall be made as necessary to meet budget requirements.

Projects that are proposed to be included in the annual program will be reviewed and approved as a preliminary list by the Board of Eaton County Road Commissioners during the month of December each year.

A tabulation and description of those projects on the preliminary list in each township will be provided to each township board by January 1st each year for review and comment and will be posted on the Road Commission's web site and provided to the County Board of Commissioners and the public.

The Road Commission Board will review and consider comments and information received regarding the projects on the preliminary list until February 15th each year, and may add, delete or modify projects in the annual program as they determine appropriate. The Road Commission Board will approve a final list of projects included in the annual program before March 1st each year, and will post the final list on the Road Commission's web site and provide the list to the County Board of Commissioners and the public.

Project Selection Guidelines

A. Paved local roads

Road segments included in the program each year will initially be prioritized by lowest PASER rating on local roads in each township separately, and within that listing further prioritized by the following criteria:

1. PASER Road segments considered for projects shall be shortened, lengthened, or combined as necessary to be made continuous from intersection to intersection, and may include shorter segments with a higher PASER rating when necessary to achieve continuity.
2. Projects on road segments using similar type work will be grouped together as much as possible in combination with other criteria.
3. Road segments in a recognizable neighborhood, subdivision, or locale should be grouped or combined and completed at the same time. Grouped segments may include shorter segments with a higher PASER rating when this is necessary to complete an entire neighborhood or subdivision, or as may be needed to avoid creating short or isolated road segments with different pavement condition ratings.

4. Projects may be advanced in timing or delayed to subsequent years as needed to:
 - a. Coordinate with planned utility or other construction work affecting those segments by other agencies such as the Drain Commission, Township or city sewer and water departments and other public utilities, significant private development, and construction on adjacent Primary roads or state highways.
 - b. Meet annual budgetary constraints.

B. Gravel surfaced local roads

Projects will initially be prioritized by the age of the existing surface material on each road segment in each township separately, and within that listing then further prioritized by the following criteria:

1. Safety
2. Road segments with higher existing or expected traffic volumes will be given a higher priority.
3. Road segments with low traffic volumes and/or dead end segments will be given lower priority.
4. Road segments considered for projects shall be shortened, lengthened, or combined as necessary to be made continuous from intersection to intersection.
5. Road segments that are a continuation of prior year's projects and/or that will complete a continuous route between paved cross roads will be given higher priority.
6. Projects may be advanced in timing or delayed to subsequent years as needed to:
 - a. Coordinate with planned utility or other construction work affecting those segments by other agencies such as the Drain Commission, Township or city sewer and water departments and other public utilities, planned major private development, and construction on adjacent Primary roads or state highways.
 - b. Meet annual budgetary constraints.

Chloride Dust Control

The Road Commission will place two applications of chloride dust control on all gravel surfaced local roads each year during the millage period. Dust control application shall be made continuous from intersection to intersection and not applied as a spot treatment. Application will be made as weather permits in the late spring and in mid to late summer.

Reporting

Each year the Road Commission will prepare and publish a year-end report on the activity and progress of the Local Road Millage Program separate from other reports by the Road Commission. The report will contain both annual and cumulative financial information over the duration of the millage levy.

*Adopted by the Board of Eaton County Road Commissioners on **December 23, 2014.***

*Revisions adopted by the Board of Eaton County Road Commissioners on **September 12, 2017.***

Supervisor Kenneth R. Fletcher
Clerk Mary R. Clark
Treasurer Dennis R. Fedewa
Manager Brian T. Reed



Trustee Elizabeth S. Bowen
Trustee Fonda J. Brewer
Trustee Andrea M. Cascarilla
Trustee Karen J. Mojica

Manager's Office

(517) 323-8590

MEMO

DATE: January 11, 2021
TO: Supervisor Kenneth R. Fletcher and the Delta Township Board
FROM: Brian T. Reed, Township Manager
RE: Closed Session for Materials Exempt

I am requesting that we adjourn to Closed Session to consider material exempt from discussion or disclosure by state or federal statute. This is allowed under the Open Meetings Act, Section 15.268(h), P.A. 267 of 1976, as amended. Therefore, the following motion is offered for your consideration:

“I move that the Delta Township Board adjourn to Closed Session at the request of the Township Manager under the Open Meetings Act (Act 267 of 1976), Section 15.268 (h) to consider material exempt from discussion or disclosure by state or federal statute.”