

CHARTER TOWNSHIP OF DELTA
Public Meeting Room A
Delta Township Administration Building
7710 West Saginaw Highway
Lansing, MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, AUGUST 02, 2021**

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 6:00 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Kenneth R. Fletcher, Treasurer Dennis R. Fedewa, Clerk Mary R. Clark, Trustee Andrea M. Cascarilla, Trustee Karen J. Mojica, Trustee Fonda J Brewer, and Trustee Elizabeth S. Bowen

Members Absent:

Others Present: Manager Brian T. Reed, Assistant Manager Alannah Doak, Lt. Ross Tyrell, Fire Chief Ginebaugh, Utilities Director Rick Kane, Planning Director Gary Bozek, Parks, Recreation, & Cemeteries Director Marcus Kirkpatrick, Community and Economic Development Coordinator Collin Mays, Finance Director Courtney Nicholls, and Building Director Matt Leach

IV. PRESENTATIONS AND PROCLAMATIONS

V. SET/ADJUST AGENDA

TRUSTEE CASCARILLA MOVED TO APPROVE THE AMENDED AGENDA.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

VI. PUBLIC HEARINGS

VII. COMMUNICATIONS

VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA *(maximum two minutes)*

Barb Shipman, 2508 Park St, Asked the Board to consider broadcasting the board meetings.

Lyle Leatherberry, 533 Theo, stated that two residents on the 500 block and 600 block of Theo are running businesses out of their homes. Concerned about panhandlers, loitering, and drag racing on Saginaw Hwy.

IX. INTRODUCTION OF ORDINANCES

X. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA –

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER FEDEWA, TRUSTEE CASCARILLA, TRUSTEE MOJICA, TRUSTEE BREWER, AND TRUSTEE BOWEN

NAYS: NONE

ABSENT:

THE MOTION PASSED 7-0.

1. Bills and Financial Transactions

Payroll & Related	\$	368,005.13
Refunds	\$	4,250.23
Tax Distributions	\$	2,385,562.48
Vendor Claims	\$	1,097,221.63
Total	\$	3,855,039.47

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

2. Minutes –

- a. July 19, 2021
- b. July 22, 2021

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

3. Set Hearing of Necessity for Stoll Road Street Lighting District

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD SET THE PUBLIC HEARING OF NECESSITY FOR MONDAY, AUGUST 16, 2021, AT 6:00 P.M. IN ROOM A OF THE DELTA TOWNSHIP ADMINISTRATION BUILDING LOCATED AT 7710 W. SAGINAW HIGHWAY, LANSING, MI 48917. UPON APPROVAL OF THE HEARING OF NECESSITY, THE HEARING OF ASSESSMENT SHALL BE SCHEDULED FOR SEPTEMBER 20, 2021, AT 6:00 P.M. IN ROOM A OF THE DELTA TOWNSHIP ADMINISTRATION BUILDING LOCATED AT 7710 W. SAGINAW HIGHWAY, LANSING, MI 48917.

IT WAS FURTHER MOVED, THAT THE CLERK IS DIRECTED TO SEND PROPER LEGAL NOTICES FOR PUBLICATION AND PROPERLY NOTIFY THE PROPERTY OWNERS WITHIN THE PROPOSED DISTRICT.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

4. Redwood Living – Multiple Family Residential Development – Proposed Water Main and Sanitary Sewer Facility Easement

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE WATER MAIN AND SANITARY SEWER EASEMENT AGREEMENT ASSOCIATED WITH PARCEL 040-009-200-073-00.

IT WAS FURTHER MOVED THAT THE TOWNSHIP SUPERVISOR AND CLERK BE AUTHORIZED AND DIRECTED TO SIGN THE AGREEMENT ON BEHALF OF THE TOWNSHIP.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

5. MTA Principles of Governance

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD ADOPT THE MICHIGAN TOWNSHIPS ASSOCIATION PRINCIPLES OF GOVERNANCE.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

6. Manager Brian T. Reed Contract

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD AGREE TO EXTEND THE AMENDED EMPLOYMENT AGREEMENT BETWEEN DELTA TOWNSHIP AND TOWNSHIP MANAGER BRIAN T. REED. THIS AGREEMENT WILL TAKE EFFECT AUGUST 2, 2021 AND EXTEND THROUGH MAY 31, 2024.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

VIII. UNFINISHED BUSINESS

7. Case No. 05-21-07: Special Land Use Permit Request for an Outdoor Commercial Recreational Facility (Drive-In Theatre) at 921 Mall Drive West, Lansing, MI 48917

No action taken.

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. ITEMS OF BUSINESS

8. Wind Trace No. 2 Final Plat (Lots 18-32)

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE FINAL PLAT OF THE 15 LOT WIND TRACE NO. 2 SUBDIVISION, CONSISTING OF LOTS 18 THROUGH 32, AS ILLUSTRATED ON THE FINAL PLAT DRAWING PREPARED BY DANE B. PASCOE OF KEBS, INC., WHICH HE SIGNED AND DATED ON JUNE 3, 2021. THE TOWNSHIP CLERK IS HEREBY INSTRUCTED TO SIGN THE FINAL PLAT ON BEHALF OF THE TOWNSHIP BOARD. APPROVAL OF THE PLAT IS SUBJECT TO THE PROPRIETOR OBTAINING THE CONCURRENT REQUISITE SIGNATURES FROM THE EATON COUNTY TREASURER, THE EATON COUNTY DRAIN COMMISSIONER, THE EATON COUNTY ROAD COMMISSION, AND THE

EATON COUNTY PLAT BOARD.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

9. Referral of West Lansing Retail Development III, LLC Rezoning Request in Case No. 07-21-09

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD REFER THE WEST LANSING RETAIL DEVELOPMENT III, LLC REQUEST TO REZONE 6.41 ACRES IN SECTION 9 OF THE TOWNSHIP FROM AG2, AGRICULTURAL/RESIDENTIAL, TO RM, MULTIPLE FAMILY RESIDENTIAL, AS DESCRIBED IN NO. 07-21-09, TO THE PLANNING COMMISSION FOR THE PURPOSES OF HOLDING A PUBLIC HEARING ON THE MATTER AND SUBMITTING A RECOMMENDATION TO THE TOWNSHIP BOARD.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

10. Extension of Final Preliminary Plat Approval for the Pointe West No. 4 Subdivision Lots 68-85

TREASURER FEDEWA MOVED THAT THE DELTA TOWNSHIP BOARD GRANT A TWO-YEAR EXTENSION, VALID UNTIL AUGUST 21, 2023, OF THE FINAL APPROVAL OF THE FINAL PRELIMINARY PLAT FOR THE POINTE WEST NO. 4 SUBDIVISION, CONSISTING OF LOTS 68 THROUGH 85; AS ILLUSTRATED ON A DRAWING DATED MAY 31, 2017, PREPARED BY KEBS, INC.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

11. Extension of Final Preliminary Plat Approval for the Ashford Manor No. 4 Subdivision Lots 104-120

TRUSTEE BOWEN MOVED THAT THE DELTA TOWNSHIP BOARD GRANT A TWO-YEAR EXTENSION, VALID UNTIL AUGUST 21, 2023, OF THE FINAL APPROVAL OF THE FINAL PRELIMINARY PLAT FOR THE ASHFORD MANOR NO. 4 SUBDIVISION, CONSISTING OF LOTS 103 THROUGH 120; AS ILLUSTRATED ON A DRAWING DATED MAY 31, 2017, PREPARED BY KEBS, INC.

TREASURER FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

12. Revision to Rules of Procedure

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE REVISED RULES OF PROCEDURE AS PRESENTED.

CLERK CLARK SUPPORTED THE MOTION.

The Board of Trustees discussed the item.

TRUSTEE BREWER MOVED TO AMEND THE ORIGINAL MOTION TO INCLUDE SUBSECTION 8.2 TO HAVE A TIMELINE FOR THE WEBSITE OF ONE YEAR AND FOR SOCIAL MEDIA AND OTHER PLATFORMS THAT THERE NOT BE AN END DATE.

TRUSTEE BOWEN SUPPORTED THE MOTION.

The Board of Trustees continued with additional discussion.

THE AMENDED MOTION FAILED 3-4 (BREWER, BOWEN, AND FEDEWA YES).

THE ORIGINAL MOTION PASSED 5-2 (BREWER AND FEDEWA NO).

XV. MANAGER'S REPORT – Brian Reed, Township Manager

Manager Reed presented his updates to the Township Board:

- The Lansing-Delta Township GM Plant continues to be down due to the chip shortage.
- Manager Reed announced that on August 16, John Kahler will begin his first day as the new Assistant Fire Chief.
- Delta is a finalist for the MML Community Excellence award for the Waverly Pathway project. Staff is putting together a seven-minute program for the MML Convention held September 22-24 in Grand Rapids, MI.
- Manager Reed submitted a letter of support to Lansing Township. Lansing Township applied for funding from the Ingham County Trails and Parks Millage for a phase two feasibility study which is the connection over the river.

XVI. COMMITTEE OF THE WHOLE

13. Library Update

Library Director Mary Rzepczynski provided an update to the Board regarding the Library and their schedule for fully reopening.

14. EATRAN Update

Clerk Mary Clark provided the Board with an update on EATRAN.

XVII. PUBLIC COMMENTS

XVIII. CLOSED SESSION

15. Closed Session

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD ADJOURN TO CLOSED SESSION AT THE REQUEST OF THE TOWNSHIP MANAGER UNDER THE OPEN MEETINGS ACT (ACT 267 OF 1976), SECTION 15.268, SEC. 8 (H) TO CONSIDER MATERIAL EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE.

TRUSTEE BOWEN SUPPORTED THE MOTION AT 6:49 PM. THE MOTION PASSED 7-0.

16. Closed Session

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD ADJOURN TO CLOSED SESSION AT THE REQUEST OF THE TOWNSHIP MANAGER UNDER THE OPEN MEETINGS ACT (ACT 267 OF 1976), SECTION 15.268, SEC. 8 (D) TO CONSIDER THE PURCHASE OR LEASE OF REAL PROPERTY UP TO THE TIME AN OPTION TO PURCHASE OR LEASE THAT REAL PROPERTY IS OBTAINED.

TRUSTEE BREWER SUPPORTED THE MOTION AT **7:20 PM**. THE MOTION PASSED **7-0**.

TRUSTEE CASCARILLA MOVED TO END THE BOARD EXECUTIVE CLOSED SESSION AT **7:38 PM**.

TRUSTEE BREWER SUPPORTED THE MOTION. MOTION PASSED **7-0**.

XIX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 7:43 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK