

CHARTER TOWNSHIP OF DELTA

In compliance with the Michigan Open Meetings Act (PA 267 of 1976) Sec. 15.263
this meeting is being conducted via Zoom Webinar Platform

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, APRIL 12, 2021**

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 6:03 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Kenneth R. Fletcher (Delta Twp), Clerk Mary R. Clark (Delta Twp), Treasurer Dennis R. Fedewa (Delta Twp), Trustee Andrea M. Cascarilla (Delta Twp), Trustee Elizabeth S. Bowen (Delta Twp), Trustee Karen J. Mojica (Delta Twp), and Trustee Fonda J. Brewer (Eaton County)

Members Absent:

Others Present: Manager Brian T. Reed, Assistant Township Manager Alannah Doak, Planning Director Gary Bozek, Township Engineer Ernie West, Finance Director Courtney Nicholls, Chief Gregg Ginebaugh, Parks, Recreation, & Cemeteries Director Marcus Kirkpatrick, Community and Economic Development Coordinator Collin Mays, Lt. Ross Tyrrell, Utilities Director Rick Kane, IT Director Dave Marquette, and Department Assistant-Managers Office Mary Worland

IV. PRESENTATIONS AND PROCLAMATIONS

V. SET/ADJUST AGENDA

SUPERVISOR FLETCHER MOVED TO APPROVE THE AMENDED AGENDA WITH THE ADDITION OF THE PURPLE SHEET: REQUEST TO PURCHASE EMS JUMPSUIT PPE.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

VI. PUBLIC HEARINGS

1. Noise Waiver – New Covenant 5K

TRUSTEE CASCARILLA MOVED THAT THE DELTA TWP BOARD APPROVE

THE REQUEST BY NEW COVENANT CHRISTIAN SCHOOL FOR A WAIVER OF THE NOISE ORDINANCE BETWEEN THE HOURS OF 12:00 P.M. (NOON) AND 5:00 P.M. ON MAY 1, 2021 FOR THE PURPOSE OF UTILIZING A PA SYSTEM DURING THEIR OUTDOOR FUNDRAISING EVENT.

TRUSTEE BOWEN SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER FEDEWA, TRUSTEE BOWEN, TRUSTEE MOJICA, TRUSTEE BREWER, AND TRUSTEE CASCARILLA

NAYS: NONE

ABSENT: NONE

THE MOTION PASSED 7-0.

VII. COMMUNICATIONS

2. Thank You from Janet Scarborough

VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA *(maximum two minutes)*

IX. INTRODUCTION OF ORDINANCES

X. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA –

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA.

TRUSTEE CASCARILLA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER FEDEWA, TRUSTEE BOWEN, TRUSTEE MOJICA, TRUSTEE BREWER, AND TRUSTEE CASCARILLA

NAYS: NONE

ABSENT: NONE

THE MOTION PASSED 7-0.

3. Bills and Financial Transactions

Bonds/Debt Payments	\$	
Payroll & Related	\$	750,184.41
Refunds	\$	1,654.00
Tax Distributions	\$	86,874.85
Vendor Claims	\$	1,024,956.08
Total	\$	1,863,669.34

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

4. Minutes

a. March 15, 2021 Regular Board Minutes

TRUSTEE BREWER MOVED TO APPROVE THE MONDAY, MARCH 15, 2021 REGULAR BOARD MEETING MINUTES AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

5. Establishment of AV Counting Board for the 2021 Elections

TRUSTEE BREWER MOVED THAT THE DELTA CHARTER TOWNSHIP ESTABLISH AN ABSENT VOTER COUNTING BOARD TO COUNT ALL ABSENTEE BALLOTS RECEIVED FOR THE MAY 4TH SPECIAL ELECTION. BETWEEN TWO TO SIX COUNTING BOARDS WILL BE ESTABLISHED FOR THE ELECTION WITH EACH BOARD CONSISTING OF THREE ELECTION INSPECTORS OF DIFFERING PARTIES AND SCHEDULING BETWEEN TWO TO FOUR CHAIRPERSONS AND TWO TO SIX BALLOT TABULATORS. EACH AV COUNTING BOARD CAN PROCESS UP TO 2000 BALLOTS ON ELECTION DAY WITH TABULATION STARTING NO EARLIER THAN 7:00 A.M. AND COMPLETING AT CLOSE OF POLLS AT 8:00 P.M., OR UNTIL ALL BALLOTS HAVE BEEN PROCESSED. PUBLIC MEETING ROOMS A, B, AND C OF THE DELTA TOWNSHIP ADMINISTRATION BUILDING SHALL BE DESIGNATED AS THE ABSENT VOTER COUNTING BOARD PRECINCT.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

6. Request to Purchase EMS Jumpsuit/PPE – FEMA COVID-19 Grant Award (EMW-2020-FG-01811)

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE PURCHASE OF 84 SETS OF EMS JUMPSUITS FROM PHOENIX SAFETY OUTFITTERS FOR \$37,594.20 OF WHICH \$27,181.81 WILL BE REIMBURSED TO DELTA TOWNSHIP THROUGH A FEMA COVID-19 GRANT. I FURTHER MOVE THAT THE TOWNSHIP BOARD AUTHORIZES THE TOWNSHIP MANAGER TO SIGN THE PURCHASE AUTHORIZATIONS FORMS.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

XIV. ITEMS OF BUSINESS

7. Review & Approval of Chapman Private Road Permit Request.

TREASURER FEDEWA MOVED THAT THE DELTA TOWNSHIP BOARD GRANT A PRELIMINARY PRIVATE ROAD PERMIT TO MR. NATHAN G. CHAPMAN FOR THE CONSTRUCTION OF A PRIVATE ROAD, AS ILLUSTRATED ON PLANS PREPARED BY KEBS, INC. AND DATED FEBRUARY 2021 IN SECTION 29 OF DELTA TOWNSHIP. THE GRANTING OF THE PRELIMINARY PRIVATE ROAD PERMIT IS SUBJECT TO THE FOLLOWING STIPULATIONS:

FAILURE OF THE APPLICANT TO COMPLY WITH ANY OF THE PROVISIONS REQUIRED BY THE DELTA TOWNSHIP CODE OF ORDINANCES PERTAINING TO PRIVATE ROADS, AND/OR APPLICABLE SECTIONS OF THE TOWNSHIP ZONING ORDINANCE SHALL CONSTITUTE GROUNDS FOR TERMINATION OF THIS PRELIMINARY PRIVATE ROAD PERMIT BY THE DELTA TOWNSHIP BOARD.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

8. Meeting Room's A & C Audio and Visual Technology Upgrades

TRUSTEE BOWEN MOVED THAT THE TOWNSHIP BOARD ACCEPT THE PROPOSAL FROM SMART HOMES, INC, 210 STATE STREET MASON, MI 48854, FOR THE TECHNOLOGY UPGRADE TO TOWNSHIP HALL MEETING ROOM'S A AND C AT A COST OF \$47,804.31 AND INSTRUCT TOWNSHIP MANAGER BRIAN REED TO EXECUTE THE ATTACHED AGREEMENT.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

9. Dell EMC VXRail E560 Datacenter Upgrade

TRUSTEE CASCARLLA MOVED THAT THE TOWNSHIP BOARD ACCEPT THE PROPOSAL FROM CDWG, FOR THE PURCHASE OF A DELL EMC VXRAIL E560 WITH 4 NODES AND 5 YEARS OF SOFTWARE, SUPPORT AND LICENSING AT A COST OF \$83,712.24 AND INSTRUCT TOWNSHIP MANAGER BRIAN REED TO EXECUTE THE ATTACHED PROPOSAL.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

XV. MANAGER'S REPORT – Brian Reed, Township Manager

- GM on shutdown due to shortage of semiconductors for one to two weeks.
- New Eaton County Magistrate has been hired. Her name is Heather Berkompas. Will schedule meeting with her soon for introduction.
- Next week is the virtual MTA conference.
- Bid opening today for a jet truck for the Utility Department. Bids came back within the approved budget amount for this year.
- The Fire Chief and a few other staff are traveling to Columbus, Ohio tomorrow to inspect the new fire engine. Final inspection is scheduled for May 24.
- Two new Firefighters started today. Three additional applicants were tested this past weekend. The Department is getting close to being at full staffing.
- Governor extended work rules and called for a two week pause.
- The east door of the Administration Building remains open to accommodate May 4th voters. Other departments are available by appointment. Work flows will be discussed with department directors this week.
- Continuing with recreation programs. Most being outdoors and low risk.
- Eaton County has been working with the Township in getting staff vaccinated.

XV. COMMITTEE OF THE WHOLE

10. Clerk's Office Annual Report

Clerk Clark presented the Clerk's Office 2020 Annual Report to the Board. A brief discussion ensued among Board members and Clerk Clark regarding the information provided in the annual report.

11. Fire Department Annual Report

Fire Chief Gregg Ginebaugh presented the Fire Department 2020 Annual Report to the Board. A brief discussion ensued among Board members and Chief Ginebaugh regarding the information provided in the annual report.

XVII. PUBLIC COMMENTS

XVIII. CLOSED SESSION

XIX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 7:44 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK