

## **CHARTER TOWNSHIP OF DELTA**

In compliance with Governor Whitmer's Michigan Public Act 254, this meeting was conducted via Zoom Webinar Platform

### **TOWNSHIP BOARD COMMITTEE OF THE WHOLE MINUTES MONDAY, FEBRUARY 8, 2021**

#### **I. CALL TO ORDER –**

Clerk Clark called the meeting to order at 6:00 PM

#### **II. ROLL CALL –**

Members Present: Supervisor Kenneth R. Fletcher, Clerk Mary R. Clark, Treasurer Dennis R. Fedewa, Trustee Andrea M. Cascarilla, Trustee Elizabeth S. Bowen, Trustee Karen J. Mojica, and Trustee Fonda J. Brewer

Members Absent:

Others Present: Manager Brian T. Reed, Finance Director Courtney Nicholls, Parks, Recreation, and Cemeteries Director Marcus Kirkpatrick, Township Engineer Ernie West, Planning Director Gary Bozek, Utilities Director Rick Kane, Department Assistant-Managers Office Mary Worland, Assessing Director Ted Droste, and Assistant Manager Alannah Doak

#### **III. SET/ADJUST AGENDA –**

TRUSTEE MOJICA MOVED TO APPROVE THE AGENDA AS PRESENTED.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

#### **IV. PUBLIC COMMENT –**

#### **V. MANAGER'S REPORT –**

- The annual audit begins next week. Some of the audit will be done virtually.
- B117 COVID-19 Variant has been identified in Eaton County.
- Capitol Area United Way is doing a 21 Day Equity Challenge to combat racism.

#### **VI. ITEMS OF DISCUSSION**

##### **1. Strategic Planning Preliminary Discussion**

Manager Reed presented the Strategic Planning Proposal from Dr. Lewis Bender. Consensus of the Board was to move forward and look for other dates that may work for all Board Members to participate. If no other dates are available, the Township will lock in May 14-15 for strategic planning.

##### **2. Assessing Annual Report**

Mr. Droste presented the Assessing Department 2020 Annual Report to the Board.

### **3. Building Annual Report**

Mr. Droste presented the Building Department 2020 Annual Report to the Board.

A brief discussion ensued among Board members and Mr. Droste regarding the information provided in the annual reports.

### **4. IFT Annual Report**

Assessing director Ted Droste presented the 2020 IFT audit to the board. Discussion followed.

## **ADJOURNMENT**

Supervisor Fletcher adjourned the meeting at 7:12 PM.

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KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK