

CHARTER TOWNSHIP OF DELTA

In compliance with Governor Whitmer's Michigan Public 254 of 2020, this meeting was conducted via Zoom Webinar Platform

TOWNSHIP BOARD REGULAR MEETING MINUTES FOR MONDAY, FEBRUARY 1, 2021

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 6:00 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Kenneth R. Fletcher, Treasurer Dennis R. Fedewa, Clerk Mary R. Clark, Trustee Fonda J. Brewer, Andrea Cascarilla, Trustee Karen J. Mojica, and Trustee Elizabeth S. Bowen

Members Absent:

Others Present: Manager Brian T. Reed, Assistant Township Manager Alannah Doak, Planning Director Gary Bozek, Township Engineer Ernie West, Department Assistant-Engineering Jennifer Bernardin, Finance Director Courtney Nicholls, Chief Gregg Ginebaugh, Parks, Community and Economic Development Coordinator Collin Mays, Lt. Ross Tyrrell, Utilities Director Rick Kane, Assessing Director Ted Droste, and Department Assistant-Managers Office Mary Worland

IV. PRESENTATIONS AND PROCLAMATIONS

V. SET/ADJUST AGENDA

TRUSTEE CASCARILLA MOVED TO APPROVE THE AGENDA AS PRESENTED.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

VI. PUBLIC HEARINGS

VII. COMMUNICATIONS

1. WWTP Update

2. Greater Lansing Regional Committee for Stormwater Management

Updates.

- a. Annual Report
- b. Quarterly Newsletter

VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA *(maximum two minutes)*

IX. INTRODUCTION OF ORDINANCES

X. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA –

TRUSTEE CASCARILLA MOVED TO APPROVE THE CONSENT AGENDA.

TRUSTEE MOJICA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER FEDEWA, TRUSTEE BOWEN, TRUSTEE MOJICA, TRUSTEE BREWER, AND TRUSTEE CASCARILLA

NAYS: NONE

ABSENT: NONE

THE MOTION PASSED 7-0.

3. Bills and Financial Transactions

Bonds/Debt Payments	\$	
Payroll & Related	\$	389,789.52
Refunds	\$	12,075.95
Tax Distributions	\$	2,699,526.24
Vendor Claims	\$	587,383.29
Total	\$	3,688,775.00

TRUSTEE CASCARILLA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

4. Minutes

a. January 19, 2021 Minutes

TRUSTEE CASCARILLA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

5. 5. Final consideration of Special Land Use Permit request (Case No. 01-21-01) to allow a home occupation at 5650 Woodstock Drive.

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE SPECIAL LAND USE PERMIT REQUESTED FOR THE ESTABLISHMENT OF A HOME OCCUPATION AS DESCRIBED IN CASE NO. 01-21-01 FOR THE FOLLOWING REASONS:

1. THE PROPOSED HOME OCCUPATION IS CONSISTENT WITH THE COMPREHENSIVE PLAN AND THE STANDARDS OF SECTIONS 7.03 AND 8.32 OF THE DELTA TOWNSHIP ZONING ORDINANCE.
2. THE PROPOSED USE IS COMPATIBLE WITH SURROUNDING LAND USES AND WILL NOT NEGATIVELY IMPACT THE PROVISION OF PUBLIC SERVICES/UTILITIES.

BEING CONDITIONAL UPON:

1. FAILURE OF THE APPLICANT TO COMPLY WITH ANY OF THE PROVISIONS REQUIRED BY THE DELTA TOWNSHIP ZONING ORDINANCE, OR ANY STIPULATIONS REQUIRED BY THE DELTA TOWNSHIP BOARD IN GRANTING THE SPECIAL LAND USE PERMIT, SHALL CONSTITUTE GROUNDS FOR TERMINATION OF THE SPECIAL LAND USE PERMIT BY THE DELTA TOWNSHIP BOARD.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. ITEMS OF BUSINESS

6. Final Consideration of the Delta Crossings Phase 2, Fueling Station Special Land Use permit for BJ's Warehouse Club

CLERK CLARK MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE SPECIAL LAND USE PERMIT REQUESTED FOR A VEHICLE FUELING STATION AS DESCRIBED IN CASE NO. 9-21-01, WHICH WOULD BE LOCATED ON A PORTION OF PARCEL NO. 040-009-300-033-01, FOR THE FOLLOWING REASONS:

1. THE REQUEST MEETS THE GENERAL STANDARDS FOR SPECIAL LAND USES FOUND IN SECTION 7.03 OF THE 2017 DELTA TOWNSHIP ZONING ORDINANCE.
2. THE REQUEST CAN MEET THE SPECIFIC STANDARDS FOR VEHICLE FUELING STATION IN SECTION 8.61 OF THE 2017 DELTA TOWNSHIP ZONING ORDINANCE.
3. THE USE IS CONSISTENT WITH THE FUTURE LAND USE RECOMMENDATIONS OF THE 2013 COMPREHENSIVE PLAN.
4. THE SUBJECT PARCEL IS ADEQUATELY SERVED BY PUBLIC UTILITIES.

SUBJECT TO THE FOLLOWING STIPULATION:

THE APPLICANT SHALL PROVIDE SUFFICIENT DETAILED INFORMATION REGARDING THE FUELING STATION OPERATION DURING THE SITE PLAN REVIEW PROCESS TO DEMONSTRATE A SAFE VEHICLE STACKING CONFIGURATION, UNIMPEDED VEHICULAR ACCESS AND VEHICULAR CIRCULATION, AND THE PREVENTION OF NEGATIVE TRAFFIC IMPACTS ON THE ADJACENT ROADWAY IN ACCORDANCE WITH SECTION 6.07 OF THE DELTA TOWNSHIP ZONING ORDINANCE, AND ANY REQUIREMENTS THAT MAY BE IMPOSED BY THE EATON COUNTY ROAD COMMISSION.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-1 (BREWER NAY).

7. 2021 Eaton County Local Road Millage Program, Year 7 of 12

TRUSTEE BOWEN MOVED THAT THE DELTA TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER AND/OR TOWNSHIP ENGINEER TO ADVISE THE EATON COUNTY ROAD COMMISSION THAT DELTA TOWNSHIP TAKES NO EXCEPTION TO THE PROPOSED 2021 MILLAGE PROGRAM PROJECTS AS DOCUMENTED IN THE ATTACHED PROJECT MAP. I REQUEST THAT EATON COUNTY ROAD COMMISSION CONSIDER THE THREE (3) ADDITIONAL AREAS, IDENTIFIED BY DELTA TOWNSHIP RESIDENTS, SHOWN ON THE MAP BY THE DELTA TOWNSHIP ENGINEERING STAFF, WHEN FINALIZING PLANS FOR THE 2021 MILLAGE PROGRAM PROJECTS. IT WAS FURTHER REQUESTED THAT EATON

COUNTY ROAD COMMISSION STAFF COORDINATE WITH TOWNSHIP STAFF FOR SIDEWALK REPAIR EFFORTS AND CONSTRUCTION SCHEDULING.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

8. Corridor Improvement Authority (CIA)

SUZANNE SCHULZ FROM PROGRESSIVE AE PROVIDED A PRESENTATION ON THE CIA AND THE FIRST STEPS THAT WOULD NEED TO BE TAKEN TO ESTABLISH A CORRIDOR IMPROVEMENT AUTHORITY.

CLERK CLARK MOVED TO ESTABLISH A CORRIDOR IMPROVEMENT AUTHORITY FROM BROADBENT TO WAVERLY ROAD AND DIRECT STAFF TO PREPARE THE NECESSARY DOCUMENTATION AND RESOLUTIONS FOR THE BOARDS CONSIDERATION AND ADOPTION TO FORMALLY BEGIN THE CIA PROCESS AND TO SET THE REQUIRED PUBLIC HEARING.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-1 (BREWER NAY).

XV. MANAGER'S REPORT – Brian Reed, Township Manager

- Manager Reed will forward an article to all Trustees from the Lincoln Institute that was provided by Trustee Bowen.
- The Townships Economic Development Coordinator Collin Mays has been working on contacting businesses and connecting them with grant dollars and working on ways to create excitement about businesses in Delta. Mr. Mays gave an overview of the new Business of the Month program.

XVI. COMMITTEE OF THE WHOLE

9. Engineering Department Annual Report

Mr. West presented the 2020 Engineering Department Annual Report to the Board.

10. Planning Department Annual Report

Mr. Bozek presented the 2020 Planning Department Annual Report to the Board.

XVII. PUBLIC COMMENTS

XVIII. CLOSED SESSION

XIX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 8:03 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK