

CHARTER TOWNSHIP OF DELTA

In compliance with Governor Whitmer's executive order 2020-154, this meeting was conducted via Zoom Webinar Platform

TOWNSHIP BOARD REGULAR MEETING MINUTES FOR MONDAY, OCTOBER 5, 2020

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 6:00 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Kenneth R. Fletcher, Treasurer Howard A. Pizzo, Clerk Mary R. Clark, Trustee Fonda J. Brewer, Andrea Cascarilla, and Trustee Dennis R. Fedewa

Members Absent: Trustee Karen J. Mojica

Others Present: Manager Brian T. Reed, Assistant Township Manager Alannah Doak, Planning Director Gary Bozek, Township Engineer Ernie West, Utilities Director Rick Kane, Chief Gregg Ginebaugh, Parks, Recreation, and Cemeteries Director Marcus Kirkpatrick, Lt. Ross Tyrell, Department Assistant-Managers Office Mary Worland, Assessing and Building Director Ted Droste, and Finance Director Jeff Anderson

TRUSTEE CASCARILLA MOVED TO EXCUSE TRUSTEE MOJICA FROM THE OCTOBER 5, 2020 REGULAR BOARD MEETING.

CLERK CLARK SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

IV. PRESENTATIONS AND PROCLAMATIONS

- 1. Government Finance Officers Association (GFOA) Distinguished Budget Award**

VI. SET/ADJUST AGENDA

TRUSTEE BREWER MOVED TO APPROVE THE AGENDA AS PRESENTED.

TREASURER PIZZO SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

VII. PUBLIC HEARINGS

VII. COMMUNICATIONS

2. Vivian Johnson Thank You to Delta Township

VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA *(maximum two minutes)*

Kim Laforet. Addressed the Board of Trustees with her dissatisfaction on how the commission appointments were handled.

Bob McConnell Voiced that he supported Kim Laforet and was also dissatisfied with how the commission appointments were handled.

IX. INTRODUCTION OF ORDINANCES

X. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA –

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA.

TRUSTEE CASCARILLA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER PIZZO,
TRUSTEE FEDEWA, TRUSTEE BREWER, TRUSTEE
CASCARILLA, AND TRUSTEE MOJICA

NAYS: NONE

ABSENT: TRUSTEE MOJICA

THE MOTION PASSED 6-0.

3. Bills and Financial Transactions

Bonds/Debt Payments	\$	357,812.50
Payroll & Related	\$	356,026.91
Refunds	\$	79,979.89
Tax Distributions	\$	
Vendor Claims	\$	1,213,955.08
Total	\$	2,025,774.38

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

4. Minutes

- a. September 21, 2020 Regular Digital Board Meeting

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

5. Set the Public Hearing for FY 2021 Budget

TREASURER PIZZO MOVED THAT THE DELTA TOWNSHIP BOARD SET A PUBLIC HEARING ON THE FY 2021 BUDGET FOR MONDAY, OCTOBER 19, 2020, IN VIA THE ZOOM DIGITAL MEETING PLATFORM, AT 6:00 P.M.

IT WAS FURTHER MOVED, THAT THE TOWNSHIP CLERK BE DIRECTED TO ADVERTISE SUCH NOTICE OF PUBLIC HEARING.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

6. Municipal Utility Agreement Meijer DC89 Addition

TREASURER PIZZO MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE MUNICIPAL UTILITY AGREEMENT SUBMITTED BY MEIJER INC. FOR THE RELOCATION OF PUBLIC WATER MAINS TO FACILITATE THE PROPOSED MEIJER DC89 ADDITION PROJECT. I FURTHER MOVE THAT THE TOWNSHIP SUPERVISOR AND CLERK BE AUTHORIZED AND DIRECTED TO SIGN THE AGREEMENT ON BEHALF OF THE TOWNSHIP.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

7. MERS Credited Service – Ken Barnes

AS PROVIDED BY THE MERS PLAN DOCUMENT, THE TWENTY-FIVE (25) MONTHS ADDITIONAL CREDITED SERVICE IS GRANTED THIS MEMBER BY

RESOLUTION ADOPTED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA AT ITS MEETING ON OCTOBER 5, 2020. IT IS UNDERSTOOD THAT CALCULATION OF THE ACTUARIAL COST IS BASED ON THE ASSUMPTIONS PROVIDED AND APPROVED BY THE MERS RETIREMENT BOARD ON THE DATE THE CALCULATION WAS PREPARED. ACTUAL, FUTURE EVENTS AND EXPERIENCE MAY RESULT IN CHANGES DIFFERENT FROM THOSE ASSUMED, AND LIABILITY DIFFERENT FROM THAT ESTIMATED, AND

FURTHERMORE, THE PURCHASE OF SERVICE CREDIT DOES NOT AFFECT VESTING FOR RETIREE HEALTH INSURANCE, AND

FINALLY, THE EMPLOYEE (KENNETH BARNES) WILL BE RESPONSIBLE AND IS REQUIRED TO PAY THE FULL COST OF THE PURCHASE FOR THE CREDITED SERVICE.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. ITEMS OF BUSINESS

8. Board and Commissions Appointments

SUPERVISOR FLETCHER OFFERED A MOTION TO AMEND THE APPOINTMENTS BY DEFFERING THE APPOINTMENT OF MERRITTA HUNT-PROCTOR AND DAN STOCKWELL AND CONTINUE THE APPOINTMENTS OF RACHEL ELSINGA TO THE PLANNING COMMISSION FOR A PARTIAL THREE-YEAR TERM EXPIRING ON MARCH 31, 2023, DAVID CORRIE AS AN ALTERNATE MEMBER OF THE ZONING AND SIGN BOARD OF APPEALS FOR A TERM ENDING ON MARCH 31, 2021, TOM HASELSCHWERDT TO THE ECONOMIC DEVELOPMENT COMMISSION FOR A TERM ENDING ON JANUARY 31, 2025, AND JERRY SLADE TO THE NON-DISCRIMINATION COMPLAINT REVIEW COMMITTEE FOR A PARTIAL THREE-YEAR TERM EXPIRING ON JANUARY 31, 2023.

TRUSTEE CASCARILLA SUPPORTED THE AMENDMENT. THE MOTION PASSED 4-2 (FEDEWA AND BREWER NAY).

THE BOARD OF TRUSTEES DISCUSSED THE TOPIC PRESENTED.

Supervisor Fletcher opened the floor to public comment.

Kim Laforet. Stated she did receive a letter and that she responded showing interest in serving another term.

Barbara Poma. Stated that when she served on the Board, all members reviewed the applications. Supports fresh faces on the committee. As a resident likes to see nice, fresh, new ideas in the Township.

Dan Stockwell. Did not want to displace good, hardworking people on the planning commission. Was only applying for the vacant seat and wanted to get involved in Township activities. Hoped that this experience will improve the transparency of the process and was still interested in serving the Township.

Bob McConnell. Stated he does not recall receiving a letter but does recall asking Mr. Bozek if there was any movement regarding their terms. Said he eventually stopped asking because of COVID. Has no issue with the appointees but does have an issue with the process and how it was handled.

9. Rate Study

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE WATER FUND AND WASTEWATER FUND RATE STUDIES PROVIDED BY BAKER TILLY MUNICIPAL ADVISORS, LLC DATED SEPTEMBER 18, 2020 AND PLACE ON FILE.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

10. Delta Pine Donation to State of Michigan

TRUSTEE CASCARILLA OFFERED A MOTION TO INCLUDE AN AMENDMENT THAT THE DELTA TOWNSHIP BOARD APPROVE THE DONATION OF THE TREE LOCATED AT 6325 W. WILLOW HWY REQUESTED BY THE STATE OF MICHIGAN TREE CREW FOR THE 2021 SILVER BELLS CELEBRATION.

TREASURER PIZZO SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

11. Contract Award for Creyts Road Ground Storage Electrical and Controls Upgrades

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BID FROM DVT ELECTRIC, INC. FOR THE CREYTS ROAD BOOSTER STATION ELECTRICAL AND CONTROLS UPGRADES PROJECT

IN THE AMOUNT OF \$482,130, WHICH INCLUDES BID ALTERNATE NO. 1 FOR NEW LED LIGHTING, AND THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO EXECUTE THE NECESSARY DOCUMENTS RELATED TO THE AFOREMENTIONED PROJECT.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 5-1 (FLETCHER NAY).

12. Planning Commission Transmittal of the 2021-2026 Capital Improvements Program

TREASURER PIZZO MOVED THAT THE DELTA TOWNSHIP BOARD ACKNOWLEDGE RECEIPT OF THE 2021-2026 CAPITAL IMPROVEMENTS PLAN AS PREPARED AND ADOPTED BY THE DELTA TOWNSHIP PLANNING COMMISSION.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 5-1 (FEDEWA NAY).

13. St. Joe Property Legal Defense Fund

CLERK CLARK MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE ATTACHED RESOLUTION FOR AN APPLICATION FOR ASSISTANCE FROM THE MTA/MML LEGAL DEFENSE FUND.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

XV. MANAGER'S REPORT – Brian Reed, Township Manager

- Michigan Supreme Court decision late last week affects all the Governors executive orders. MDHHS has issued some guidance and is seeking clarifications from the MI Supreme Court. Some legislation is being worked on with the Open Meetings Act. The Township continues to monitor situation and adjust as needed.
- Article on Regal Cinemas closing or postponing their openings nationwide. Spoke with Lansing Mall and they view it as a delay in opening.
- Flu shot clinic for the employees and the community on October 26 at the Drolett Community Center.
- Thanked Finance Director Jeff Anderson for his support and appreciates his help and noted he will be missed.

XVI. COMMITTEE OF THE WHOLE

14. Eaton County Interlocal Agreement for County Designated Assessor Discussion

Assistant Township Manager Alannah Doak provided an overview of the letter from Eaton County Controller/Administrator John Fuentes requesting the Board to consider supporting the sample – Eaton county interlocal agreement for county designated assessor and the recommendation to appoint Tim Vandermark as the Designated Assessor for Eaton County. A discussion ensued among Board members and Township staff. The consensus of the Board was to provide a letter of support to Mr. Fuentes.

15. Delta Township FY 2021 Budget Discussion

Finance Director Jeff Anderson presented an additional change to the 2021 Delta Township proposed budget to the Board.

Consensus was to move forward with the FY 2021 budget for adoption.

XVII. PUBLIC COMMENTS

Beth Bowen. Asked what the timeframe was for the launch of the new website.

XVIII. CLOSED SESSION

16. Closed Session

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD ADJOURN TO CLOSED SESSION AT THE REQUEST OF THE TOWNSHIP MANAGER UNDER THE OPEN MEETINGS ACT (ACT 267 OF 1976), SECTION 15.268 (C) FOR STRATEGY AND NEGOTIATION SESSIONS CONNECTED WITH THE NEGOTIATION OF A COLLECTIVE BARGAINING AGREEMENT WITH THE DELTA TOWNSHIP PROFESSIONAL FIREFIGHTER'S UNION.

TRUSTEE FEDEWA SUPPORTED THE MOTION AT 8:53 PM. THE MOTION PASSED 6-0.

TRUSTEE CASCARILLA MOVED TO END THE BOARD EXECUTIVE CLOSED SESSION AT 9:08 PM.

TREASURER PIZZO SUPPORTED THE MOTION. MOTION PASSED 6-0.

XIX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 9:12 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK

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