

CHARTER TOWNSHIP OF DELTA

In compliance with Governor Whitmer’s Michigan Public Act 228, this meeting was conducted via Zoom Webinar Platform

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, NOVEMBER 16, 2020**

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 6:00 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Kenneth R. Fletcher, Treasurer Howard A. Pizzo, Clerk Mary R. Clark, Trustee Fonda J. Brewer, Andrea Cascarilla, Trustee Mojica, and Trustee Dennis R. Fedewa

Members Absent:

Others Present: Manager Brian T. Reed, Assistant Township Manager Alannah Doak, Planning Director Gary Bozek, Township Engineer Ernie West, Utilities Director Rick Kane, Chief Gregg Ginebaugh, Parks, Recreation, and Cemeteries Director Marcus Kirkpatrick, Lt. Ross Tyrell, IT Director Dave Marquette, Finance Director Courtney Nicholls, and Department Assistant-Managers Office Mary Worland

IV. PRESENTATIONS AND PROCLAMATIONS

- 1. Treasurer Pizzo Retirement Presentation**
- 2. Small Business Saturday Proclamation**

SUPERVISOR FLETCHER MOVED TO APPROVE THE FOLLOWING RESOLUTION OF RECOGNITION OF SMALL BUSINESS SATURDAY

CHARTER TOWNSHIP OF DELTA
RESOLUTION OF RECOGNITION OF SMALL BUSINESS SATURDAY

WHEREAS, THE DELTA TOWNSHIP CELEBRATES OUR LOCAL SMALL BUSINESSES AND THE CONTRIBUTIONS THEY MAKE TO OUR LOCAL ECONOMY AND COMMUNITY; ACCORDING TO THE UNITED STATES SMALL BUSINESS ADMINISTRATION, THERE ARE 30.7 MILLION SMALL BUSINESSES IN THE UNITED STATES, THEY REPRESENT 99.7 PERCENT

OF ALL FIRMS WITH PAID EMPLOYEES IN THE UNITED STATES, ARE RESPONSIBLE FOR 64.9 PERCENT OF NET NEW JOBS CREATED FROM 2000 TO 2018; AND

WHEREAS, SMALL BUSINESSES EMPLOY 47.3 PERCENT OF THE EMPLOYEES IN THE PRIVATE SECTOR IN THE UNITED STATES; AND

WHEREAS, 94% OF CONSUMERS IN THE UNITED STATES VALUE THE CONTRIBUTIONS SMALL BUSINESSES MAKE IN THEIR COMMUNITY; AND

WHEREAS, 96% OF CONSUMERS WHO PLAN TO SHOP ON SMALL BUSINESS SATURDAY® SAID THE DAY INSPIRES THEM TO GO TO SMALL, INDEPENDENTLY OWNED RETAILERS OR RESTAURANTS THAT THEY HAVE NOT BEEN TO BEFORE, OR WOULD NOT HAVE OTHERWISE TRIED; AND

WHEREAS, 92% OF COMPANIES PLANNING PROMOTIONS ON SMALL BUSINESS SATURDAY SAID THE DAY HELPS THEIR BUSINESS STAND OUT DURING THE BUSY HOLIDAY SHOPPING SEASON AND 59% SAY IT CONTRIBUTES SIGNIFICANTLY TO THEIR HOLIDAY SALES EACH YEAR; AND

WHEREAS, THE DELTA TOWNSHIP SUPPORTS OUR LOCAL BUSINESSES THAT CREATE JOBS, BOOST OUR LOCAL ECONOMY AND PRESERVES OUR COMMUNITY; AND

WHEREAS, THE DELTA TOWNSHIP JOINS ADVOCACY GROUPS, AS WELL AS PUBLIC AND PRIVATE ORGANIZATIONS ACROSS THE COUNTRY THAT HAVE ENDORSED THE SATURDAY AFTER THANKSGIVING AS SMALL BUSINESS SATURDAY.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT ON THIS FOURTH DAY OF NOVEMBER TWO-THOUSAND NINETEEN THE DELTA TOWNSHIP BOARD DO HEREBY PROCLAIM, NOVEMBER 28, 2020, AS SMALL BUSINESS SATURDAY AND URGES THE RESIDENTS OF OUR COMMUNITY TO SUPPORT SMALL BUSINESSES AND MERCHANTS ON THAT DAY AND THROUGHOUT THE YEAR.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

V. SET/ADJUST AGENDA

TRUSTEE BREWER MOVED TO APPROVE THE AGENDA AS AMENDED TO TABLE ITEM 10.

TRUSTEE FEDEWA SUPPORTED THE MOTION.

AYES: FEDEWA AND BREWER
NAYS: CASCARILLA, MOJICA, CLARK, FLETCHER, PIZZO

THE MOTION FAILED 2-5.

CLERK CLARK MOVED TO APPROVE THE AGENDA AS PRESENTED.

TREASURER PIZZO SUPPORTED THE MOTION.

AYES: CLARK, PIZZO, CASCARILLA, MOJICA, FLETCHER
NAYS: FEDEWA, BREWER

THE MOTION PASSED 5-2.

VI. PUBLIC HEARINGS

VII. COMMUNICATIONS

3. Wastewater Treatment Plant Update

VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA *(maximum two minutes)*

Amaru has announced the old vacant Lansing Mall Cinema is being renovated into Greenwood District Studios for films, television, and news catered to the minority community. It will also be a comedy club. The site will be used for production projects and film festivals.

IX. INTRODUCTION OF ORDINANCES

X. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA –

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA.

TRUSTEE CASCARILLA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER PIZZO,
TRUSTEE FEDEWA, TRUSTEE BREWER, TRUSTEE
CASCARILLA, AND TRUSTEE MOJICA

NAYS: NONE

ABSENT: NONE

THE MOTION PASSED 7-0.

4. Bills and Financial Transactions

Bonds/Debt Payments	\$	
Payroll & Related	\$	78.46
Refunds	\$	95.00
Tax Distributions	\$	85,206.62
Vendor Claims	\$	451,405.62
Total	\$	536,785.70

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

5. Eaton County/Spring Arbor Lease Agreement

TREASURER PIZZO MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE 2020 AMENDMENT TO THE 2014 LEASE AGREEMENT BETWEEN EATON COUNTY (COMMUNICATIONS TOWER OWNER) AND DELTA CHARTER TOWNSHIP (PROPERTY OWNERS) AND SPRING ARBOR UNIVERSITY (LESSEE) AND FURTHER AUTHORIZE TOWNSHIP MANAGER BRIAN REED TO SIGN AND EXECUTE THE AMENDMENT FOR THE TOWNSHIP.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

6. Raw Pumps WWTP

TREASURER PIZZO MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE SOLE SOURCE PURCHASE OF ONE (1) FLYGT PUMP FROM KENNEDY INDUSTRIES IN THE AMOUNT OF \$46,350.00.

IT WAS FURTHER MOVED THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO SIGN THE PURCHASE AUTHORIZATION FORMS.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

7. 2021 Salary Schedule

TREASURER PIZZO MOVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE ADJUSTING THE CURRENT FULL-TIME SALARY SCHEDULE WAGES BY 1.5% TO BE EFFECTIVE JANUARY 1, 2021; AND

IT WAS FURTHER MOVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE ADJUSTING THE CURRENT PART-TIME SALARY SCHEDULE WAGES BY 1.5% TO BE EFFECTIVE JANUARY 1, 2021; AND

IT WAS FURTHER MOVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE ADJUSTING THE ANNUAL COMPENSATION OF BRIAN REED, TOWNSHIP MANAGER, PER THE EMPLOYMENT AGREEMENT EXHIBIT 1, BY 1.5% TO BE EFFECTIVE JANUARY 1, 2021; AND

FINALLY, IT WAS FURTHER MOVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE ADJUSTING THE ANNUAL COMPENSATION OF THE TOWNSHIP BOARD, PER THE BOARD COMPENSATION AND BENEFITS POLICY, BY 1.5% TO BE EFFECTIVE JANUARY 1, 2021.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

8. MERS Defined Benefit Plan Adoption Agreement Addendum

TREASURER PIZZO MOVED THAT THE DELTA TOWNSHIP BOARD ACKNOWLEDGES AND APPROVES THE MERS DEFINED BENEFIT PLAN ADOPTION AGREEMENT ADDENDUM WITH THE CORRECTED DEFINED BENEFITS.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. ITEMS OF BUSINESS

9. Bellaire Hills Subdivision Eaton County Drain Commissioner and Delta Township Agreement

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE PROPOSED AGREEMENT BETWEEN THE EATON COUNTY DRAIN COMMISSIONER AND DELTA TOWNSHIP, FOR THE PAYMENT OF COSTS, UP TO \$10,000, ASSOCIATED WITH THE CONDITION ASSESSMENT OF THE STORM DRAINAGE SYSTEM IN THE BELLAIRE HILLS NO. 2 SUBDIVISION.

IT WAS FURTHER MOVED THAT THE TOWNSHIP SUPERVISOR AND CLERK BE AUTHORIZED AND DIRECTED TO SIGN THE AGREEMENT ON BEHALF OF THE TOWNSHIP.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

10. Board & Commission Appointments

SUPERVISOR FLETCHER MOVED TO APPOINT THE PERSONS TO THE CORRESPONDING BOARD OR COMMISSION.

TRUSTEE CASCARILLA OFFERED A FRIENDLY AMENDMENT TO SEPARATE THE PLANNING COMMISSION APPOINTMENTS FROM THE OTHER APPOINTMENTS.

SUPERVISOR FLETHCER SUPPORTED THE AMENDMENT.

A DISCUSSION TOOK PLACE AMONG BOARD MEMBERS.

CLERK CLARK MOVED TO CALL THE QUESTION.

TREASURER PIZZO SUPPORTED THE MOTION. THE MOTION PASSED 4-3 (FEDEWA, CASCARILLA, AND BREWER NAY).

CLERK CLARK MOVED THAT THE DELTA TOWNSHIP BOARD APPOINT BOB MCCONNELL AND MERRITTA HUNT-PROCTOR TO THE PLANNING COMMISSION; AND THAT THE CLERK IS HEREBY DIRECTED TO SEND NOTIFICATION INFORMING THEM OF THEIR APPOINTMENT

TREASURER PIZZO SUPPORTED THE MOTION. THE MOTION PASSED 4-3 (FEDEWA, CASCARILLA, AND BREWER NAY).

CLERK CLARK MOVED THAT THE DELTA TOWNSHIP BOARD APPOINT THE AFOREMENTIONED PERSONS TO THE CORRESPONDING BOARD OR COMMISSION; AND THAT THE CLERK IS HEREBY DIRECTED TO SEND NOTIFICATION INFORMING THEM OF THEIR APPOINTMENT

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

XV. MANAGER’S REPORT – Brian Reed, Township Manager

- Busy weekend with downed power lines where some caught fire.
- A few water main breaks in response to some of the fires.
- Township was notified that part of the grant funding application for economic development funds the township supported for the widening and interchange work on Creyts Road was lost due to changes in appropriation. Will reassess with the Eaton County Road Commission.
- Finished up interviews for Economic Development Coordinator position and should have a decision soon.
- Thanked Treasurer Pizzo for the support of staff over the years
- Introduced the new Finance Director, Courtney Nicholls.
- The state has put in place new restrictions for in-person work related to COVID-19. Has made the tough decision to close the building to the public and be available by appointment only for the next three weeks due to the states Pause to Save Lives order.

XVI. COMMITTEE OF THE WHOLE

XVII. PUBLIC COMMENTS

Kim Laforet, Welcomed Ms. Proctor to the Planning Commission. Voiced her disappointment with how the Board handled the appointment of Planning Commission members.

XVIII. CLOSED SESSION

XIX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 7:33 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK