

CHARTER TOWNSHIP OF DELTA

In compliance with Governor Whitmer’s executive order 2020-15, this meeting was conducted via Zoom Webinar Platform

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, May 4, 2020**

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 6:00 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Kenneth R. Fletcher, Treasurer Howard A. Pizzo, Clerk Mary R. Clark, Trustee Andrea M. Cascarilla, Trustee Fonda J. Brewer, Trustee Dennis R. Fedewa, and Trustee Karen J. Mojica

Members Absent:

Others Present: Manager Brian T. Reed, Lt. Ross Tyrell, Assistant Township Manager Alannah Doak, Parks/Recreation/Cemetery Director Marcus Kirkpatrick, Fire Chief Greg Ginebaugh, Finance Director Jeff Anderson, Planning Director Gary Bozek, Technology Director Dave Marquette, Township Engineer Ernie West, Utilities Director Rick Kane

IV. PRESENTATIONS AND PROCLAMATIONS

V. SET/ADJUST AGENDA

TRUSTEE CASCARILLA MOVED TO APPROVE THE AGENDA.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

VI. PUBLIC HEARINGS

VII. COMMUNICATIONS

VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA *(maximum two minutes)*

IX. INTRODUCTION OF ORDINANCES

X. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA –

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE BREWER SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER PIZZO, TRUSTEE FEDEWA, TRUSTEE CASCARILLA, TRUSTEE BREWER, AND TRUSTEE MOJICA

NAYS: NONE

ABSENT: NONE

THE MOTION PASSED 7-0.

1. Bills and Financial Transactions

Bonds/Debt Payments	\$	-
Payroll & Related	\$	364,652.80
Refunds	\$	4,874.25
Tax Distributions	\$	-
Vendor Claims	\$	1,543,743.27
Total	\$	1,913,270.32

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

2. Minutes –

April 13, 2020 Regular Digital Board Meeting

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. ITEMS OF BUSINESS

3. Wastewater Treatment Plant (WWTP) Major Capital Improvements: 2020 DRAFT State Revolving Fund (SRF) Project Plan

Ernie presented the 2020 DRAFT State Revolving Fund (SRF) project plan. A discussion took place. Consensus of the Board was to hold an informal townhall meeting. Ernie stated he would look at future dates for the townhall meeting. No action was taken on this item.

XV. MANAGER'S REPORT – Brian Reed, Township Manager

- Governor put out new Executive Order which does not affect Township operations. The Township is and continues to be closed to the public until at least April 30th.
- 496 project update: The Creyts Rd bridge will have Northbound lanes closed beginning May 6. Also wrapping up the Townships water main project underneath 496. Waverly Road construction will also begin next week.
- Sludge hauling is finishing up this week.
- Township is seeing an increase of Miss Dig requests from Metronet. May see an increase in phone calls from residents inquiring about their work.
- Developer for Waverly Road and Delta River Drive did not extend their option to purchase the property. They declined to purchase the property mainly due to the utility cost of developing the land.
- Reached agreement with firefighters for \$1,500 hazard bonus that was discussed at the last Board meeting.

XVI. COMMITTEE OF THE WHOLE

4. COVID-19 Update

- Still under Executive Order to stay at home through May 15. The Governor has eased some restrictions for various industries. Construction and realtors are allowed to go back to work beginning May 7. This impacts the Township with building permits and inspections. The Township is also expecting more questions for our Assessing Department from Realtors.
- Executive Order 2020-69 goes through May 28 and effectively closed the Library, indoor recreation, and places of public accommodation.
- Statewide disaster declaration goes through May 28.
- Executive Order allowing virtual meetings expires May 12 and may be

extended.

- Many employees are working from home. Essential workers have staggered shifts and variable start times to try and minimize contact with others.
- Prior to COVID-19, the Township did not have many seasonal employees. So far, we have brought back one seasonal employee to help with mowing parks.
- Currently paying all full-time employees and permanent part-time employees. Aquatics staff have been paid through the end of their seasonal programming.
- 151 less runs for the Fire Department in March and April this year compared to last year. Normal run volume is down.
- Received \$46,000 in funds for Medicaid reimbursement. Finance Director Jeff Anderson, applied for an additional \$90,000.
- Delta Patrol calls have gone down. Retail fraud has recently gone up. Delta Patrol began bike patrol in parks.
- Township should be getting auto insurance rebates. Delta Dental is also giving a rebate and will hold our rate steady for 2021.
- Water sales are down by \$150,000 over the last two months mainly due to GM shutdown. The Township has suspended late fees and water turn offs. We have not seen a significant increase in delinquent water bills.
- Noxious weed ordinance went into effect May 1st. Will give a grace period before enforcing.
- Recycling center has been shut down. We are looking at opening with some changes in place such as self-service. Also looking at a few free yard waste days.
- Recreation programming is still canceled. We continue to monitor state guidelines for programming.
- It is difficult to imagine having Delta Rocks! and fireworks this summer giving the amount of planning, fundraising, and staff that goes into those events. The consensus of the Board was to cancel both these summer events.
- Staff is working on a three-phase plan to reopen the Township.
- Employees entering Township facilities are conducting self-screening for COVID-19 symptoms.
- Plexi-glass has been installed at all customer service counters. Some departments will be a challenge for social distancing. Departments are being reviewed for additional Plexi-glass where possible.
- Masks have been distributed to employees.
- Enhanced focus on cleaning and sanitizing.
- Eaton County has 136 COVID-19 cases and 6 deaths.

XVII. PUBLIC COMMENTS

XVIII. CLOSED SESSION

XIX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 7:44 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK