



# NOTICE OF SPECIAL MEETING

UNDER WRITTEN REQUEST OF THE DELTA TOWNSHIP SUPERVISOR  
A SPECIAL MEETING HAS BEEN CALL OF:

**THE DELTA CHARTER TOWNSHIP BOARD**  
**EATON COUNTY, MICHIGAN:**

**DATE OF MEETING:** Tuesday, March 24, 2020

**PLACE OF MEETING:** Digital Meeting Connection Information:  
Phone Number: 517-664-9195  
Conference ID: 962170#  
*The conference call line will be open 5 minutes prior to the start of the meeting.*

In compliance with the March 18 executive order from Governor Whitmer, this meeting is being conducted via conference call.

For the hearing impaired, please call 711 to access the FCCs phone relaying service and provide the call-in information above.

**HOUR OF MEETING:** 1:00 p.m. EST

**PURPOSE OF MEETING:** [Board approval to extend local declaration of emergency under MCL 30.410\(b\).](#)

CHARTER TOWNSHIP OF DELTA

MARY CLARK, TOWNSHIP CLERK

*Individuals with disabilities attending Township meetings or hearings and requiring auxiliary aids or services should contact Township Manager and ADA Coordinator Brian T. Reed by email at [manager@deltami.gov](mailto:manager@deltami.gov) or by calling (517) 323-8590 to inform him of the date of the meeting or hearing that will be attended. Copies of minutes may be purchased or viewed in the Clerk's Office from 8 a.m. to 5 p.m., Monday through Friday.*

Supervisor Kenneth R. Fletcher  
Treasurer Howard A. Pizzo  
Clerk Mary R. Clark  
Manager Brian T. Reed



Trustee Fonda J. Brewer  
Trustee Andrea M. Cascarilla  
Trustee Dennis R. Fedewa  
Trustee Karen J. Mojica

Delta Township Manager's Office

(517) 323-8590

**To: Supervisor Kenneth R. Fletcher and the Delta Township Board**  
**From: Brian T. Reed, Delta Township Manager**  
**Date: March 24, 2020**  
**Subject: Extension of Declaration of State of Emergency**

On March 17, 2020 Supervisor Kenneth R. Fletcher declared a state of emergency under Section 10 of 1976 PA 390, of the State of Michigan, for the Township. This state of emergency was declared per subsection 10.1 (b) where it states *this power shall be vested in the chief executive official of the county or municipality or the official designated by charter. and shall not be continued or renewed for a period in excess of 7 days except with the consent of the governing body of the county or municipality.*

By statute, the Township board must act after seven days to extend the local state of emergency. The local state of emergency helps to protect the Township as local resources are being utilized to the fullest possible extent.

Therefore I offer the following motion:

***“I move that the declaration of a local emergency declared by Kenneth R. Fletcher, Delta Township’s chief executive official on March 17, 2020, in accordance with Section 10 of 1976 PA 390 as amended, is extended to April 30, 2020.***

***I further move that pursuant to MCL 30.410(b), that this declaration be promptly filed with the Emergency Management Division of the Michigan Department of State Police.”***



## Declaration for a Local "State of Emergency"

To: Commanding Officer – Emergency Management and Homeland Security Division, Michigan State Police; District 1 Emergency Management and Homeland Security Division Coordinator

- On Thursday, March 12<sup>th</sup>, 2020, The Delta Township Fire Department responded to its first suspected COVID-19 patient. The DTFD continues to transport patients with symptoms of COVID-19.
- On Friday, March 13<sup>th</sup>, the Delta Township Manager took measures to prevent the spread of the COVID-19 Virus by closing many of its Township buildings; canceling all activities whereby virus spread could not be contained or eliminated, and is operating in a proactive approach to keep its employees safe from exposure.
- As a result of this ongoing situation, and State of Emergency Declaration by the President of the United States and the Governor of the State of Michigan, the following conditions exist: there is continued monitoring and assessment of the virus outbreak within Delta Township, Eaton County, the State of Michigan, the United States, and globally; significant adjustment of policy and procedure for many employees in various units of local governmental, businesses, nongovernmental organizations, etc.;
- Strict response protocols by all police, fire, and EMS personnel when required to enter residences and for any interaction with the general public;
- All schools in the State of Michigan and Delta Township will be closed starting March 16<sup>th</sup> through April 5<sup>th</sup>.
- Any widespread outbreak within Eaton County could hinder and/or cease most daily operations within the entire county and overwhelm mission essential services.
- On March 17, 2020, Supervisor Kenneth R. Fletcher declared a local state of emergency in Delta Township.
- The Governor of the State of Michigan has enacted several executive orders and directives to help stop the spread of COVID\_19 that will have impacts locally including a shelter in place order on March 23.
- In the coming days we are preparing for potential employee illnesses and continued supply shortages of critical supplies needed to respond to and combat COVID-19.

Therefore, as Supervisor for the Township of Delta, located in Eaton County, Michigan, in accordance with Section 10 of 1976 PA 390, as amended, I hereby declare that a "state of emergency" exists within our jurisdiction, that the response and recovery elements of our emergency operations plan have been activated, and that local resources are being utilized to the fullest possible extent.



I further direct, that pursuant to MCL 30.410(b), that this declaration be promptly filed with the Emergency Management Division of the Michigan Department of State Police.

Pursuant to the approval of the Delta Township Board at its meeting held March 24, 2020, this declaration is extended to April 30, 2020.

Authorized by:

Kenneth R. Fletcher  
Delta Township Supervisor

Date

**30.410 Powers of county and municipality; mutual aid or reciprocal aid agreements or compacts; assistance of emergency management coordinator.**

Sec. 10. (1) Each county and municipality that has appointed an emergency management coordinator under section 9 may do 1 or more of the following:

(a) Direct and coordinate the development of emergency operations plans and programs in accordance with the policies and plans established by the appropriate federal and state agencies. Each department or agency of a county or municipality specified in the emergency operations plan to provide an annex to the plan shall prepare and continuously update the annex providing for emergency management activities, including mitigation, preparedness, response, and recovery, by the department or agency and those other emergency activities the department or agency is specified to coordinate. Emergency operations plans and programs developed under this subsection shall include provisions for the dissemination of public information and local broadcasters shall be consulted in developing such provisions. Emergency operations plans and programs developed under this subdivision shall include local courts.

(b) Declare a local state of emergency if circumstances within the county or municipality indicate that the occurrence or threat of widespread or severe damage, injury, or loss of life or property from a natural or human-made cause exists and, under a declaration of a local state of emergency, issue directives as to travel restrictions on county or local roads. This power shall be vested in the chief executive official of the county or municipality or the official designated by charter and shall not be continued or renewed for a period in excess of 7 days except with the consent of the governing body of the county or municipality. The declaration of a local state of emergency shall be promptly filed with the emergency management division of the department, unless circumstances attendant upon the disaster prevent or impede its prompt filing.

(c) Appropriate and expend funds, make contracts, and obtain and distribute equipment, materials, and supplies for disaster purposes.

(d) Provide for the health and safety of persons and property, including emergency assistance to the victims of a disaster.

(e) Direct and coordinate local multi-agency response to emergencies within the county or municipality. (f) Appoint, employ, remove, or provide, with or without compensation, rescue teams, auxiliary fire and police personnel, and other disaster workers.

(g) Appoint a local emergency management advisory council.

(h) If a state of disaster or emergency is declared by the governor, assign and make available for duty the employees, property, or equipment of the county or municipality relating to fire fighting; engineering; rescue; health, medical, and related services; police; transportation; construction; and similar items or service for disaster relief purposes within or without the physical limits of the county or municipality as ordered by the governor or the director.

(i) In the event of a foreign attack upon this state, waive procedures and formalities otherwise required by law pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of permanent and temporary workers, the utilization of volunteer workers, the rental of equipment, the purchase and distribution with or without compensation of supplies, materials, and facilities, and the appropriation and expenditure of public funds.

(2) For the purpose of providing assistance during a disaster or emergency, municipalities and counties may enter into mutual aid or reciprocal aid agreements or compacts with other counties, municipalities, public agencies, federally recognized tribal nations, or private sector agencies, or all of these entities. A compact entered into pursuant to this subsection is limited to the exchange of personnel, equipment, and other resources in times of emergency, disaster, or other serious threats to public health and safety. The arrangements shall be consistent with the Michigan emergency management plan.

(3) The emergency management coordinator may assist in the development or negotiation, or both, of a mutual aid or reciprocal aid agreement or compact made pursuant to section 4(3) and shall carry out the agreement or compact.

#### Submittal Instructions

1. This declaration must be promptly forwarded (**via the MI CIMS as an attachment to the EM Program Status board, or by e-mail, facsimile, or LEIN as a backup only if the MI CIMS is inoperable or not accessible / available**) to the Commanding Officer of the Emergency Management and Homeland Security Division, Michigan State Police (e-mail address: emdseoc@michigan.gov; facsimile #: 517/333-4987; LEIN code: ELES), and the appropriate MSP/EMHSD District Coordinator.
2. If the MI CIMS is inoperable or not accessible / available and using e-mail, facsimile, or LEIN will delay the information, the telephone should be used. If telephone service is not available, radio may be used. MI CIMS or hardcopy confirmation must be forwarded as soon as possible.
3. A copy of this declaration should be kept on file with the local Clerk (County Clerk for counties; City or Township Clerk for municipal emergency management programs). A copy will also be available within the MI CIMS, as a back-up.