

**CHARTER TOWNSHIP OF DELTA**  
Public Meeting Room A  
Delta Township Administration Building  
7710 West Saginaw Highway  
Lansing, MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR  
MONDAY, MARCH 2, 2020**

**I. CALL TO ORDER**

Supervisor Fletcher called the meeting to order at 6:00 PM.

**II. OPENING CEREMONIES – Pledge of Allegiance**

**III. ROLL CALL**

Members Present: Supervisor Kenneth R. Fletcher, Treasurer Howard A. Pizzo, Clerk Mary R. Clark, Trustee Andrea M. Cascarilla, Trustee Fonda J. Brewer, Trustee Dennis R. Fedewa, and Trustee Karen J. Mojica

Others Present: Manager Brian T. Reed, Lt. Ross Tyrell, Assistant Township Manager Alannah Doak, Parks/Recreation/Cemetery Director Marcus Kirkpatrick, Fire Chief Ginebaugh, Finance Director Jeff Anderson

**IV. PRESENTATIONS AND PROCLAMATIONS**

**V. SET/ADJUST AGENDA**

TRUSTEE BREWER MOVED TO APPROVE THE AGENDA.

CLERK CLARK SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**VI. PUBLIC HEARINGS**

**1. 2020 Michigan Department of Natural Resources (DNR) Grants**

**a. Public Hearing**

Parks/Recreation/Cemetery Director Marcus Kirkpatrick gave a brief overview of the 2020 Michigan Department of Natural Resources (DNR) grants.

**b. Approval to Apply for both a Michigan DNR Trust Fund Grant and a Land & Water Conservation Fund Grant for the East-**

West Pathway & Sharp Park Renovations

- c. Approval to Apply for a Michigan DNR Trust Fund Grant for the Sharp Park Shelter
- d. Approval to Apply for a Michigan DNR Trust Fund Grant and a Land & Water Conservation Fund Grant for the Willow Highway to Old River Trail Pathway
- e. Approval to Apply for a Michigan DNR Trust Fund Grant for the Elmwood Road Land Acquisition
- f. Approval to Apply for a Michigan DNR Trust Fund Grant for the North Canal Road Land Acquisition

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE AUTHORIZATION FOR THE PARKS, RECREATION AND CEMETERIES DEPARTMENT TO APPLY FOR FUNDING THROUGH THE MICHIGAN DEPARTMENT NATURAL RESOURCES TRUST FUND AND THE LAND & WATER CONSERVATION FUND FOR THE EAST-WEST PATHWAY & SHARP PARK RENOVATIONS TOTALING \$850,000. FURTHERMORE, THE TOWNSHIP WILL MATCH THE GRANT REQUEST AMOUNT OF \$300,000, WITH A MATCH OF \$550,000.

IT WAS FURTHER MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE AUTHORIZATION FOR THE PARKS, RECREATION AND CEMETERIES DEPARTMENT TO APPLY FOR FUNDING THROUGH THE MICHIGAN NATURAL RESOURCES TRUST FUND FOR THE SHARP PARK SHELTER PROJECT TOTALING \$100,000. FURTHERMORE, THE TOWNSHIP WILL MATCH THE GRANT REQUEST AMOUNT OF \$50,000, WITH A MATCH OF \$50,000.

IT WAS FURTHER MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE AUTHORIZATION FOR THE PARKS, RECREATION AND CEMETERIES DEPARTMENT TO APPLY FOR FUNDING THROUGH THE MICHIGAN NATURAL RESOURCES TRUST FUND AND THE LAND & WATER CONSERVATION FUND FOR THE WILLOW HIGHWAY TO OLD RIVER TRAIL PATHWAY TOTALING \$600,000. FURTHERMORE, THE TOWNSHIP WILL MATCH THE GRANT REQUEST AMOUNT OF \$300,000, WITH A MATCH OF \$300,000.

IT WAS FURTHER MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE AUTHORIZATION FOR THE PARKS, RECREATION AND CEMETERIES DEPARTMENT TO APPLY FOR FUNDING THROUGH THE MICHIGAN NATURAL RESOURCES TRUST FUND FOR THE ELMWOOD ROAD LAND

ACQUISITION PROJECT TOTALING \$40,000. FURTHERMORE, THE TOWNSHIP WILL MATCH THE GRANT REQUEST AMOUNT OF \$30,000, WITH A MATCH OF \$10,000.

IT WAS FURTHER MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE AUTHORIZATION FOR THE PARKS, RECREATION AND CEMETERIES DEPARTMENT TO APPLY FOR FUNDING THROUGH THE MICHIGAN NATURAL RESOURCES TRUST FUND FOR THE NORTH CANAL ROAD LAND ACQUISITION PROJECT TOTALING \$100,000. FURTHERMORE, THE TOWNSHIP WILL MATCH THE GRANT REQUEST AMOUNT OF \$75,000, WITH A MATCH OF \$25,000.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**VII. COMMUNICATIONS**

**VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA** *(maximum two minutes)*

Xavier DeGroat addressed the Board and informed them of an upcoming fundraiser that will fund a sensory room on the University of Michigan campus.

**IX. INTRODUCTION OF ORDINANCES**

**X. PASSAGE OF ORDINANCES**

**XI. CONSENT AGENDA –**

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE MOJICA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER PIZZO, TRUSTEE FEDEWA, TRUSTEE CASCARILLA, TRUSTEE BREWER, AND TRUSTEE MOJICA

NAYS: NONE

ABSENT: TRUSTEE FEDEWA

THE MOTION PASSED 7-0.

**2. Bills and Financial Transactions**

Payroll & Related	\$	355,795.84
Refunds	\$	25,040.43
Tax Distributions	\$	7,670,469.12
Vendor Claims	\$	1,071,287.12
Total	\$	9,122,592.51

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

### **3. Minutes –**

February 17, 2020 Regular Board Meeting

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

### **4. Michigan Virtual Development Closeout**

TREASURER PIZZO MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE WAIVER OF LIEN, DEED OF GRANT, AND EASEMENT GRANT FOR THE WATER MAIN FACILITIES INSTALLED TO SERVE THE MICHIGAN VIRTUAL DEVELOPMENT PROJECT LOCATED IN THE NORTHEAST 1/4 OF SECTION 22 OF DELTA TOWNSHIP, AND

FURTHER, THAT SAID WATER MAIN FACILITIES BE ACCEPTED INTO THE DELTA TOWNSHIP WATER MAIN SYSTEMS.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

### **5. 2020 Annual Mower Replacement Program**

TREASURER PIZZO MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPTS THE MIDEAL PROPOSAL FROM D&G EQUIPMENT, INC., 2 INDUSTRIAL PARK DRIVE, WILLIAMSTON, MICHIGAN 48895, FOR THE 2020 MOWER REPLACEMENT, AT A COST OF \$32,160.08. IT WAS FURTHER MOVED THAT THE TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER TO SIGN THE PURCHASE AUTHORIZATION FORMS.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION**

**XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA**

**XIV. ITEMS OF BUSINESS**

**6. Pool Lease – Waverly East Intermediate School**

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE ADDENDUM TO THE SWIMMING POOL AGREEMENT WITH WAVERLY COMMUNITY SCHOOLS. IT WAS FURTHER MOVED THAT THE TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER TO SIGN THE AGREEMENT.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**XV. MANAGER’S REPORT – Brian Reed, Township Manager**

Manager Reed presented his updates to the Township Board:

- The Eaton County Road Commission will have a session on the Michigan Ave Road diet this Wednesday from 6pm to 7:30pm at the Delta Township Library.
- Bid openings for MDOT came in at expected numbers. The Township is waiting to hear our own numbers
- LEAP application was rejected. Assistant Township Manager, Alannah Doak will meet with LEAP to see where the Township can improve for next year.
- Unfortunate fatality in front of Township parking lot this morning.
- Currently monitoring state and federal government for coronavirus. The Township has placed hand sanitizer throughout building.

**XVI. COMMITTEE OF THE WHOLE**

**7. Delta Patrol Annual Report**

Lieutenant Ross Tyrell presented the Delta Patrol 2019 Annual Report to the Board. Sheriff Tom Reich and Chief Deputy Adam Morris were in attendance

A brief discussion ensued among Board members and Lieutenant Tyrell regarding the information provided in the annual report.

**XVII. PUBLIC COMMENTS**

**XVIII. CLOSED SESSION**

**XIX. ADJOURNMENT –**

Supervisor Fletcher adjourned the meeting at 6:53 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK