

CHARTER TOWNSHIP OF DELTA
Public Meeting Room A
Delta Township Administration Building
7710 West Saginaw Highway
Lansing, MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, MARCH 16, 2020**

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 6:00 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Kenneth R. Fletcher, Treasurer Howard A. Pizzo, Clerk Mary R. Clark, Trustee Andrea M. Cascarilla, Trustee Fonda J. Brewer, and Trustee Dennis R. Fedewa.

Members Absent: Trustee Karen J. Mojica

Others Present: Manager Brian T. Reed, Lt. Ross Tyrell, Fire Chief Ginebaugh, Assistant Fire Chief Mike Roman, and IT Director Dave Marquette

MOTION BY TRUSTEE CASCARILLA TO EXCUSE TRUSTEE KAREN J. MOJICA. SUPPORT BY TRUSTEE BREWER. MOTION PASSED 6-0

IV. PRESENTATIONS AND PROCLAMATIONS

V. SET/ADJUST AGENDA

TRUSTEE BREWER MOVED TO APPROVE THE AGENDA AS ADJUSTED, SUBSTITUTING MARCH 2, 2020 MINUTES FOR THE ALREADY APPROVED FEBRUARY 17, 2020 BOARD MINUTES UNDER THE CONSENT AGENDA.

CLERK CLARK SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

VI. PUBLIC HEARINGS

1. Noise Waiver – Oldsmobile Homecoming Car Show
2. Noise Waiver – St. Gerard Annual Parish Festival

AFTER DISCUSSION, TRUSTEE BREWER MOVED TO POSTPONE ACTION ON BOTH NOISE WAIVERS PENDING GOVERNOR WHITMER'S EXECUTIVE ORDER BANNING PUBLIC GATHERINGS BE LIFTED. TRUSTEE FEDEWA SUPPORTED THE MOTION. MOTION PASSED 6-0.

VII. COMMUNICATIONS

VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA *(maximum two minutes)*

IX. INTRODUCTION OF ORDINANCES

3. Introduction of Proposed Amendments to Special Transitory Food Unit (Food Trucks) Ordinance

MOTION BY TRUSTEE CASCARILLA TO POSTPONE THE INTRODUCTION PENDING GOVERNOR WHITMER'S ORDER BANNING PUBLIC GATHERINGS BE LIFTED. TRUSTEE FEDEWA SUPPORTED THE MOTION. MOTION PASSED 6-0.

II. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA –

CLERK CLARK MOVED TO APPROVE THE CONSENT AGENDA AS ADJUSTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER PIZZO, TRUSTEE FEDEWA, TRUSTEE CASCARILLA, TRUSTEE BREWER.

NAYS: NONE

ABSENT: TRUSTEE MOJICA

THE MOTION PASSED 6-0.

4. Bills and Financial Transactions

Bonds/Debt Payments	\$	285,300.00
Payroll & Related	\$	378,794.98

Refunds	\$	1,541.01
Tax Distributions	\$	295,881.29
Vendor Claims	\$	288,997.21
Total	\$	1,250,514.49

CLERK CLARK MOVED TO APPROVE THE CONSENT AGENDA AS ADJUSTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

5. Minutes –

March 2, 2020 Regular Board Meeting

CLERK CLARK MOVED TO APPROVE THE CONSENT AGENDA AS ADJUSTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

6. Amended Commercial Rehab Language for 4300 W. Saginaw Highway

CLERK CLARK MOVED THAT THE DELTA TOWNSHIP BOARD ADOPT THE AMENDED RESOLUTION APPROVING THE COMMERCIAL REHABILITATION EXEMPTION CERTIFICATE APPLICATION FOR LPC PARTNERS, L.C.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

7. St. Gerard Amusement & Entertainment Permit - May 1 & 2, 2020

TRUSTEE FEDEWA MOVED TO POSTPONE GRANTING THE ST. GERARD AMUSEMENT & ENTERTAINMENT PERMIT PENDING GOVERNOR WHITMER'S ORDER BANNING PUUBLIC GATHERINGS BE LIFTED.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

8. 2020 Municipal Utility Standards Revisions

CLERK CLARK MOVED THAT THE DELTA TOWNSHIP BOARD ADOPT THE REVISIONS TO THE MUNICIPAL UTILITY STANDARDS, AND FURTHER,

THAT SAID STANDARDS BE USED AS THE REQUIREMENT FOR ALL FUTURE MUNICIPAL WATER AND SANITARY SEWER PROJECTS IN DELTA TOWNSHIP.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

9. 2020 Sidewalk Construction Standards Revisions

CLERK CLARK MOVED THAT THE DELTA TOWNSHIP BOARD ADOPT THE REVISIONS TO THE SIDEWALK CONSTRUCTION STANDARDS, AND FURTHER, THAT SAID STANDARDS BE USED AS THE REQUIREMENT FOR ALL FUTURE SIDEWALK CONSTRUCTION IN DELTA TOWNSHIP.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

10. Board & Commissions Appointments

CLERK CLARK MOVED THAT THE DELTA TOWNSHIP BOARD APPOINT THE AFOREMENTIONED PERSONS TO THE CORRESPONDING BOARD OR COMMISSION; AND THAT THE CLERK IS HEREBY DIRECTED TO SEND NOTIFICATION INFORMING THEM OF THEIR APPOINTMENT.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

11. Payment of Vouchers

CLERK CLARK RECOMMENDED THAT THE DELTA TOWNSHIP BOARD GIVE FINANCE DIRECTOR JEFF ANDERSON THE AUTHORITY TO RELEASE PAYMENT OF VENDOR INVOICES APPROVED BY THE TOWNSHIP MANAGER, CLERK, AND TREASURER.

IT WAS FURTHER RECOMMENDED THAT ALL PAID VOUCHERS BETWEEN MARCH 16, 2020 AND APRIL 13, 2020 BE PRESENTED FOR APPROVAL AT THE REGULAR TOWNSHIP BOARD MEETING SCHEDULED FOR APRIL 13, 2020.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

12. Payment of Vouchers Extension Provision

CLERK CLARK RECOMMENDED THAT THE DELTA TOWNSHIP BOARD

GIVE FINANCE DIRECTOR JEFF ANDERSON THE AUTHORITY TO RELEASE PAYMENT OF VENDOR INVOICES APPROVED BY THE TOWNSHIP MANAGER, CLERK, AND TREASURER.

IT WAS FURTHER RECOMMENDED THAT THE DELTA TOWNSHIP BOARD GIVE TOWNSHIP MANAGER BRIAN REED THE AUTHORITY TO DETERMINE THE PERIOD OF TIME IN WHICH THE EXTENDED PAYMENT OF VOUCHERS IS NECESSARY FOR PUBLIC HEALTH SAFETY.

IT WAS FURTHER RECOMMENDED THAT ALL PAID VOUCHERS FOLLOWING APRIL 13, 2020 BE PRESENTED FOR APPROVAL AT THE NEXT AVAILABLE REGULAR TOWNSHIP BOARD MEETING SCHEDULED AFTER THE EXTENSION PERIOD HAS CONCLUDED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. ITEMS OF BUSINESS

13. Introduction of 601 North Waverly Road Rezoning Request in Case No. 3-20-1

TRUSTEE FEDEWA MOVED THAT THE DELTA TOWNSHIP BOARD REFER EMILEE GALICA'S REQUEST TO REZONE THE PROPERTY DESCRIBED IN CASE NO. 3-20-1 FROM O-OFFICE, TO C, COMMERCIAL, TO THE PLANNING COMMISSION FOR THE PURPOSES OF HOLDING A PUBLIC HEARING ON THE MATTER AND SUBMITTING A RECOMMENDATION TO THE TOWNSHIP BOARD.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

XV. MANAGER'S REPORT – Brian Reed, Township Manager

Manager Reed presented his updates to the Township Board:

- Began work on Delta Commerce Dr. signal. Expect lights to be up in a couple of weeks.
- Heard back on Township of Excellence application. Will try to send links to Board members to watch training at home during social distancing. Full designation will be granted if training is completed in March.

- MDOT would like to apply for a noise waiver for the 496 project. Township is looking to address the waiver as they are looking to do some construction at night.

XVI. COMMITTEE OF THE WHOLE

14. COVID-19 Discussion

Manager Reed presented an update on COVID-19 to the Board.

A discussion ensued among Board members and Manager Reed regarding the information provided to the Board.

XVII. PUBLIC COMMENTS

XVIII. CLOSED SESSION

XIX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 7:11 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK