

## **CHARTER TOWNSHIP OF DELTA**

In compliance with Governor Whitmer's executive order 2020-154, this meeting was conducted via Zoom Webinar Platform

### **TOWNSHIP BOARD REGULAR MEETING MINUTES FOR TUESDAY, JULY 20, 2020**

#### **I. CALL TO ORDER**

Supervisor Fletcher called the meeting to order at 6:00 PM.

#### **II. OPENING CEREMONIES – Pledge of Allegiance**

#### **III. ROLL CALL**

Members Present: Supervisor Kenneth R. Fletcher, Treasurer Howard A. Pizzo, Clerk Mary R. Clark, Trustee Fonda J. Brewer, Trustee Karen J Mojica, Trustee Andrea M. Cascarilla, and Trustee Dennis R. Fedewa

Members Absent: None

Others Present: Manager Brian T. Reed, Assistant Township Manager Alannah Doak, Planning Director Gary Bozek, Technology Director Dave Marquette, Utilities Director Rick Kane, Finance Director Jeff Anderson, Lt. Ross Tyrell, Chief Gregg Ginebaugh, and Township Engineer Ernie West

#### **IV. PRESENTATIONS AND PROCLAMATIONS**

#### **V. SET/ADJUST AGENDA**

TRUSTEE CASCARILLA MOVED TO APPROVE THE AGENDA.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

#### **VI. PUBLIC HEARINGS**

#### **VII. COMMUNICATIONS**

#### **VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA *(maximum two minutes)***

Kelly Morton announced that she is a candidate for District Court Judge.

Will Pitylak announced that he is a candidate for Eaton County Drain Commissioner.

**IX. INTRODUCTION OF ORDINANCES**

**X. PASSAGE OF ORDINANCES**

**XI. CONSENT AGENDA –**

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS AMENDED REMOVING ITEM NUMBER THREE FROM ITEMS OF BUSINESS.

TRUSTEE FEDEWA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER PIZZO, TRUSTEE FEDEWA, TRUSTEE CASCARILLA, TRUSTEE MOJICA, AND TRUSTEE BREWER

NAYS: NONE

ABSENT: NONE

THE MOTION PASSED 7-0.

**1. Bills and Financial Transactions**

Bonds/Debt Payments	\$	-
Payroll & Related	\$	311,943.56
Refunds	\$	1,160.53
Tax Distributions	\$	30,990.55
Vendor Claims	\$	-
Total	\$	339,239.25

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**2. Minutes –**

July 7, 2020 Regular Digital Board Meeting

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION**

**XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA**

**XIV. ITEMS OF BUSINESS**

**4. WWTP SRF Project Plan Adoption and Engineering Services Agreement**

CLERK CLARK MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE PROPOSED RESOLUTION ADOPTING THE 2020 SRF PROJECT PLAN AND DESIGNATING TOWNSHIP MANAGER BRIAN REED AS THE DESIGNATED AUTHORIZED PROJECT REPRESENTATIVE FOR THE WASTEWATER TREATMENT PLANT MAJOR CAPITAL IMPROVEMENTS PROJECT.

IT WAS FURTHER MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE PROPOSED AGREEMENT WITH TETRATECH FOR ENGINEERING SERVICES FOR THE WASTEWATER TREATMENT PLANT MAJOR CAPITAL IMPROVEMENTS PROJECT AT A COST NOT TO EXCEED \$1,992,000.00 AND THAT THE TOWNSHIP MANAGER IS HEREBY AUTHORIZED TO SIGN AND EXECUTE THE NECESSARY DOCUMENTS FOR SAID PROFESSIONAL SERVICES ON BEHALF OF DELTA TOWNSHIP.

TREASURER PIZZO SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**5. Township Water System LBWL Southern Emergency Connection**

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE PROPOSED DOMESTIC WATER SERVICE AGREEMENT BETWEEN THE LANSING BOARD OF WATER & LIGHT AND DELTA TOWNSHIP, AT A COST OF \$367,517.50, TO CONSTRUCT A 16-INCH WATER MAIN IN THE AREA OF CREYTS ROAD AND LANSING ROAD, FOR THE PURPOSE OF PROVIDING AN EMERGENCY WATER SUPPLY CONNECTION AND THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO EXECUTE THE AGREEMENT ON BEHALF OF DELTA TOWNSHIP.

IT WAS FURTHER MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BID FROM DAVIS CONSTRUCTION, INC. FOR THE CREYTS ROAD GROUND STORAGE SOUTHERN CONNECTION TANK MODIFICATIONS PROJECT IN THE AMOUNT OF \$205,165 AND THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO EXECUTE THE NECESSARY DOCUMENTS RELATED TO THE AFOREMENTIONED

PROJECT.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**XV. MANAGER’S REPORT – Brian Reed, Township Manager**

- Three new Firefighters started today.
- I-496 is striped and it is anticipated that Eastbound will open tomorrow. Westbound is expected to close at the end of the week.
- The Township has been staying up-to-date on COVID-19 information.
- 4300 West Saginaw project will have a status forthcoming.
- Wished good luck to all candidates in two weeks.

**XVI. COMMITTEE OF THE WHOLE**

**XVII. PUBLIC COMMENTS**

Clerk Clark provided two updates on elections. First, the Township broke 10,000 absentee ballots issued for the first time in the history of Delta. That is more than the number of people who voted in the 2016 presidential primary. As of today, 45% of issued ballots have been returned. This is a higher than average return rate in the State of Michigan. The Clerk’s Office is currently receiving about 500 ballots a day. Second, the Township was contacted by the state to be 1 of 3 jurisdictions in the state of Michigan to pilot a program called Ballot Scout. This creates special labels that have a postal scanning bar on them so the voter can keep track of their absentee ballot.

Trustee Brewer paid respect to congressman John Lewis’s passing. She acknowledged how important he was to the civil rights movement.

**XIX. ADJOURNMENT –**

Supervisor Fletcher adjourned the meeting at 6:32 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK