

**CHARTER TOWNSHIP OF DELTA**  
Public Meeting Room A  
Delta Township Administration Building  
7710 West Saginaw Highway  
Lansing, MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR  
TUESDAY, JANUARY 21, 2020**

**I. CALL TO ORDER**

Supervisor Fletcher called the meeting to order at 6:00 PM.

**II. OPENING CEREMONIES – Pledge of Allegiance**

**III. ROLL CALL**

Members Present: Supervisor Kenneth R. Fletcher, Treasurer Howard A. Pizzo, Clerk Mary R. Clark, Trustee Andrea M. Cascarilla, Trustee Fonda J Brewer, Trustee Karen J. Mojica, and Trustee Dennis R. Fedewa

Members Absent:

Others Present: Manager Brian T. Reed, Lt. Ross Tyrell, Engineering Director Ernie West, Fire Chief Ginebaugh, Utilities Director Rick Kane, Assessing/Building Director Ted Droste

**IV. PRESENTATIONS AND PROCLAMATIONS**

**V. SET/ADJUST AGENDA**

TRUSTEE BREWER MOVED TO APPROVE THE AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**VI. PUBLIC HEARINGS**

**VII. COMMUNICATIONS**

**VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA** *(maximum two minutes)*

**IX. INTRODUCTION OF ORDINANCES**

**X. PASSAGE OF ORDINANCES**

**XI. CONSENT AGENDA –**

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE FEDEWA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER PIZZO, TRUSTEE FEDEWA, TRUSTEE CASCARILLA, TRUSTEE BREWER, AND TRUSTEE MOJICA

NAYS: NONE

ABSENT: NONE

THE MOTION PASSED 7-0.

**1. Bills and Financial Transactions**

Payroll & Related	\$	369,531.09
Refunds	\$	15,645.01
Tax Distributions	\$	5,045,197.08
Vendor Claims	\$	680,884.78
Total	\$	6,111,257.96

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**2. Minutes –**

January 6, 2020 Regular Board Meeting  
January 13, 2020, Committee of the Whole

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**3. Establishment of AV Counting Board for the 2020 Elections**

TREASURER PIZZO MOVED THAT THE DELTA TOWNSHIP BOARD ESTABLISH AN ABSENT VOTER COUNTING BOARD TO COUNT ALL ABSENTEE BALLOTS RECEIVED FOR THE MARCH 10 PRESIDENTIAL PRIMARY, THE MAY 5 SPECIAL ELECTION (IF CALLED), THE AUGUST 4 PRIMARY ELECTION, AND THE NOVEMBER 3 GENERAL ELECTION FOR 2020. BETWEEN TWO TO TWELVE COUNTING BOARDS WILL BE ESTABLISHED FOR THE ELECTION(S) WITH EACH BOARD CONSISTING OF THREE ELECTION INSPECTORS OF DIFFERING PARTIES, EACH ELECTION HAVING BETWEEN TWO OR FOUR CHAIRPERSONS AND TWO TO TWELVE BALLOT TABULATORS. EACH AV COUNTING BOARD CAN PROCESS UP TO 1500 BALLOTS ON ELECTION DAY WITH TABULATION STARTING NO EARLIER THAN 7:00 A.M. AND COMPLETING AFTER POLLS CLOSE AT 8:00 P.M., OR UNTIL ALL BALLOTS HAVE BEEN PROCESSED. PUBLIC MEETING ROOMS A, B, AND C OF THE DELTA TOWNSHIP ADMINISTRATION BUILDING SHALL BE DESIGNATED AS THE ABSENT VOTER COUNTING BOARD PRECINCT.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

#### **4. Purchase Approval for Genesis Rescue System Hydraulic Tools**

TREASURER PIZZO MOVED THAT THE DELTA TOWNSHIP BOARD AUTHORIZE THE PURCHASE OF THE GENESIS RESCUE SYSTEM WHICH INCLUDES A SPREADER, HEAVY DUTY CUTTER EFORCE 2.0 W/ SKELETAL BLADES, RAMS, STABILIZATION KITS AND RELATED CHARGING EQUIPMENT IN THE AMOUNT OF \$ 45,610.00 (AFTER TRADE IN).

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

#### **XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION**

#### **XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA**

#### **XIV. ITEMS OF BUSINESS**

#### **5. Township Water System Emergency Water Supply**

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE PROPOSED EMERGENCY WATER PURCHASE AGREEMENT BETWEEN THE LANSING BOARD OF WATER & LIGHT AND DELTA TOWNSHIP FOR THE PURPOSE OF PROVIDING AN EMERGENCY WATER SUPPLY CONNECTION AND THEREBY ELIMINATING THE NEED TO

MAINTAIN THE TOWNSHIP'S EXISTING RAW WATER WELLS AND AUTHORIZE THE TOWNSHIP SUPERVISOR AND CLERK TO EXECUTE THE AGREEMENT ON BEHALF OF DELTA TOWNSHIP.

FURTHER, TRUSTEE CASCARILLA MOVED THAT THE TOWNSHIP BOARD ACCEPT THE PROPOSAL FROM TETRA TECH FOR PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN OF THE EMERGENCY WATER MAIN EXTENSION IN THE AREA OF CREYTS ROAD AND LANSING ROAD AT A COST NOT TO EXCEED \$33,000. FURTHER, THE TOWNSHIP MANAGER IS HEREBY AUTHORIZED TO SIGN AND EXECUTE AN AGREEMENT FOR SAID PROFESSIONAL SERVICES ON BEHALF OF DELTA TOWNSHIP.

LASTLY, TRUSTEE CASCARILLA MOVED THAT THE TOWNSHIP BOARD ACCEPT THE PROPOSAL FROM TETRA TECH FOR PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN OF PIPING AND ELECTRICAL IMPROVEMENTS AT THE CREYTS GROUND STORAGE TANK AND PUMPING STATION AT A COST NOT TO EXCEED \$42,000. FURTHER, THE TOWNSHIP MANAGER IS HEREBY AUTHORIZED TO SIGN AND EXECUTE AN AGREEMENT FOR SAID PROFESSIONAL SERVICES ON BEHALF OF DELTA TOWNSHIP.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**XV. MANAGER'S REPORT – Brian Reed, Township Manager**

Manager Reed had nothing to report on.

**XVI. COMMITTEE OF THE WHOLE**

**6. Assessing Annual Report**

Mr. Droste presented the Assessing Department 2019 Annual Report to the Board.

**7. Building Annual Report**

Mr. Droste presented the Building Department 2019 Annual Report to the Board.

A brief discussion ensued among Board members and Mr. Droste regarding the information provided in the annual reports.

**XVII. PUBLIC COMMENTS**

**XVIII. CLOSED SESSION**

**XIX. ADJOURNMENT –**

Supervisor Fletcher adjourned the meeting at 6:56 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK