

**CHARTER TOWNSHIP OF DELTA**  
Public Meeting Room A  
Delta Township Administration Building  
7710 West Saginaw Highway  
Lansing, MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR  
MONDAY, FEBRUARY 3, 2020**

**I. CALL TO ORDER**

Supervisor Fletcher called the meeting to order at 6:00 PM.

**II. OPENING CEREMONIES – Pledge of Allegiance**

**III. ROLL CALL**

Members Present: Supervisor Kenneth R. Fletcher, Treasurer Howard A. Pizzo, Clerk Mary R. Clark, Trustee Andrea M. Cascarilla, Trustee Fonda J Brewer, Trustee Karen J. Mojica, and Trustee Dennis R. Fedewa

Members Absent:

Others Present: Manager Brian T. Reed, Finance Director Jeff Anderson, Lt. Ross Tyrell, Engineering Director Ernie West, Fire Chief Ginebaugh, Assistant Fire Chief Mike Roman, Utilities Director Rick Kane, Planning Director Gary Bozek, Parks/Recreation/Cemetery Director Marcus Kirkpatrick

**IV. PRESENTATIONS AND PROCLAMATIONS**

**V. SET/ADJUST AGENDA**

TRUSTEE CASCARILLA MOVED TO APPROVE THE AGENDA AS AMENDED.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**VI. PUBLIC HEARINGS**

**VII. COMMUNICATIONS**

**VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA** *(maximum two minutes)*

**IX. INTRODUCTION OF ORDINANCES**

**X. PASSAGE OF ORDINANCES**

**XI. CONSENT AGENDA –**

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TREASURER PIZZO SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER PIZZO, TRUSTEE FEDEWA, TRUSTEE CASCARILLA, TRUSTEE BREWER, AND TRUSTEE MOJICA

NAYS: NONE

ABSENT: NONE

THE MOTION PASSED 7-0.

**1. Bills and Financial Transactions**

Payroll & Related	\$	371,465.13
Refunds	\$	3,811.28
Tax Distributions	\$	
Vendor Claims	\$	871,347.72
Total	\$	1,246,624.13

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TREASURER PIZZO SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**2. Minutes –**

January 21, 2020 Regular Board Meeting

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TREASURER PIZZO SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**3. Panera Closeout**

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE WAIVER OF LIEN, DEED OF GRANT, AND EASEMENT GRANT FOR THE WATER MAIN FACILITIES INSTALLED TO SERVE LANSING MALL OUTLOT B - PANERA PROJECT LOCATED AT THE LANSING MALL SITE ON SAGINAW HIGHWAY IN SECTION 11 OF DELTA TOWNSHIP, AND FURTHER, THAT SAID WATER MAIN FACILITIES BE ACCEPTED INTO THE DELTA TOWNSHIP WATER MAIN SYSTEM.

TREASURER PIZZO SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

#### **4. Pepper Ridge Two, LLC Closeout**

TRUSTEE BREWER MOVED THAT THE DELTA CHARTER TOWNSHIP BOARD OF TRUSTEES ACCEPT THE WAIVER OF LIEN, DEED OF GRANT, AND EASEMENT GRANT FOR THE SANITARY SEWER AND WATER MAIN FACILITIES INSTALLED TO SERVE PEPPER RIDGE TWO, LLC (PEPPER RIDGE RESIDENTIAL DEVELOPMENT PHASE 2) PROJECT LOCATED IN THE NORTHEAST 1/4 OF SECTION 9 OF DELTA TOWNSHIP, AND FURTHER, THAT SAID SANITARY SEWER AND WATER MAIN FACILITIES BE ACCEPTED INTO THE DELTA TOWNSHIP SANITARY SEWER AND WATER MAIN SYSTEMS.

TREASURER PIZZO SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

#### **5. 2020 2-Ton Truck Purchase**

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPTS THE PROPOSAL FROM GORNO FORD, THROUGH THE MIDEAL BID PROGRAM, FOR THE PURCHASE OF A 2020 FORD F-550 TRUCK AT A COST OF \$61,259.00. IT WAS FURTHER MOVED THAT THE TOWNSHIP BOARD AUTHORIZES THE TOWNSHIP MANAGER TO SIGN THE PURCHASE AUTHORIZATION FORMS.

TREASURER PIZZO SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

#### **6. 2020 Ford Explorer Purchase**

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPTS THE PROPOSAL FROM GORNO FORD, THROUGH THE MIDEAL BID PROGRAM, FOR THE PURCHASE OF A 2020 FORD EXPLORER AT A COST OF \$29,332.00. IT WAS FURTHER MOVED THAT THE TOWNSHIP BOARD AUTHORIZES THE TOWNSHIP MANAGER TO SIGN THE PURCHASE AUTHORIZATION FORMS.

TREASURER PIZZO SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**7. 2020 Chevy Silverado 2500 Truck Purchase Request**

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPTS THE PROPOSAL FROM BERGER CHEVROLET, INC., THROUGH THE MIDEAL BID PROGRAM, FOR THE PURCHASE OF A 2020 CHEVROLET SILVERADO 2500 AT A COST OF \$30,616.00. IT WAS FURTHER MOVED THAT THE TOWNSHIP BOARD AUTHORIZES THE TOWNSHIP MANAGER TO SIGN THE PURCHASE AUTHORIZATION FORMS.

TREASURER PIZZO SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**8. Board & Commission Appointment**

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD REAPPOINT JOHN HANIESKI TO THE ECONOMIC DEVELOPMENT CORPORATION FOR A FULL SIX-YEAR TERM ENDING ON JANUARY 31, 2026; AND THAT THE CLERK IS HEREBY DIRECTED TO SEND NOTIFICATION INFORMING HIM OF HIS APPOINTMENT.

TREASURER PIZZO SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION**

**XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA**

**9. DISPOSAL OF SURPLUS FIREENGINE E-431**

TREASURER PIZZO MOVED THAT THE TOWNSHIP BOARD AUTHORIZE THE DISPOSAL OF ENGINE 431, A 2007 SMEAL PUMPER TRUCK, AND AUTHORIZE THE TOWNSHIP MANAGER TO CONTRACT WITH CARROS DE BOMBEROS CHILE TO SELL THE VEHICLE TO A FIRE DEPARTMENT IN CHILE FOR THE AMOUNT OF \$35,000.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**XIV. ITEMS OF BUSINESS**

**10. 2020 Proposed ECRC Road Millage Projects**

TRUSTEE FEDEWA MOVED THAT THE DELTA TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER AND/OR TOWNSHIP ENGINEER TO ADVISE THE EATON COUNTY ROAD COMMISSION THAT DELTA

TOWNSHIP TAKES NO EXCEPTION TO THE PROPOSED 2020 MILLAGE PROGRAM PROJECTS AS DOCUMENTED IN THE ATTACHED PROJECT MAP. IT WAS FURTHER REQUESTED THAT EATON COUNTY ROAD COMMISSION CONSIDER THE THREE (3) ITEMS ABOVE, IDENTIFIED BY DELTA TOWNSHIP ENGINEERING STAFF, WHEN FINALIZING PLANS FOR THE 2020 MILLAGE PROGRAM PROJECTS.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

#### **XV. MANAGER’S REPORT – Brian Reed, Township Manager**

Manager Reed presented his updates to the Township Board:

- Clerk’s office received 4,740 ballots to date vs the year 2016 with 3,800 ballots total. Voter numbers are currently up to 25,936 vs the year 2016 with 24,377 voter numbers.
- Waverly Plaza easements are now recorded.
- MDOT informational meeting from 4:00 pm to 7:00 pm on Tuesday, 2/4/2020 in Delta Township Building, Room A.
- Invite for Saturday, 2/8/2020 at 9:00 am. Chaplin to bless the 2 new fire ambulances and the fire department will push the vehicles into the station and place them into service.
- On 2/13/2020, Ernie and Manager Reed have been asked to speak at the Association of Planning, Transportation Bonanza for the Townships work on Old River Trail pathway and the Waverly Road Pathway.
- 2/17/2020, Reminder the Township will be closed for in-service training.
- Parks Department accepted design award for Mt. Hope Park. Award will be presented the Board Meeting on 2/17/2020.
- Brian reported on Township Census efforts. Efforts include GIS mapping, job postings available to the public, information articles in last 2 Talk of the Townships and the last Delta Now. Social Media Campaign beginning in March as well as some mailings. Delta Township Library also has planned activities to spread Census awareness. 3/19/2020 from 6:00 pm- 7:00 pm, the library will hold a Census kick-off party.

#### **XVI. COMMITTEE OF THE WHOLE**

##### **11. St. Joseph Highway Water Main/Non-Motorized Study and Delta Mills Park and Hawk Meadow Park Connector Path Study**

Engineering Director Ernie West presented the St. Joseph Highway Water Main/Non-Motorized Study and Delta Mills Park and Hawk Meadow Park Connector Path Study to the Board.

A brief discussion ensued among Board members and Mr. West regarding the information provided in the study.

## **12. Whispering Winds Presentation – Ron Clark**

Planning Director Gary Bozek introduced Ron Clark who presented the Whispering Winds Presentation to the Board.

A brief discussion ensued among Board members and Mr. Clark regarding the information provided in the Whispering Winds presentation.

## **XVII. PUBLIC COMMENTS**

## **XVIII. CLOSED SESSION**

### **13. Closed Session**

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD ADJOURN TO CLOSED SESSION AT THE REQUEST OF THE TOWNSHIP MANAGER UNDER THE OPEN MEETINGS ACT (ACT 267 OF 1976), SECTION 15.268, SEC. 8 (H) TO CONSIDER MATERIAL EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE.

TRUSTEE CASCARILLA SUPPORTED THE MOTION AT 7:32 PM. THE MOTION PASSED 7-0.

TRUSTEE CASCARILLA MOVED TO END THE BOARD EXECUTIVE CLOSED SESSION AT 8:03 PM.

TRUSTEE FEDEWA SUPPORTED THE MOTION. MOTION PASSED 7-0.

### **14. Closed Session**

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD ADJOURN TO EXECUTIVE SESSION AT THE REQUEST OF THE TOWNSHIP MANAGER UNDER THE OPEN MEETINGS ACT (ACT 267 OF 1976), SECTION 15.268, SEC. 8 (E) TO CONSULT WITH ITS ATTORNEY REGARDING TRIAL OR SETTLEMENT STRATEGY IN CONNECTION WITH SPECIFIC PENDING LITIGATION.

TRUSTEE FEDEWA SUPPORTED THE MOTION AT 8:04 PM. THE MOTION PASSED 7-0.

TRUSTEE CASCARILLA MOVED TO END THE BOARD EXECUTIVE CLOSED SESSION AT 9:33 PM.

TRUSTEE FEDEWA SUPPORTED THE MOTION. MOTION PASSED 7-0.

**XIX. ADJOURNMENT –**

Supervisor Fletcher adjourned the meeting at 9:34 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK