

CHARTER TOWNSHIP OF DELTA
Public Meeting Room A
Delta Township Administration Building
7710 West Saginaw Highway
Lansing, MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, FEBRUARY 17, 2020**

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 6:00 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Kenneth R. Fletcher, Treasurer Howard A. Pizzo, Clerk Mary R. Clark, Trustee Andrea M. Cascarilla, Trustee Fonda J Brewer, and Trustee Karen J. Mojica

Members Absent: Trustee Dennis R. Fedewa

Others Present: Manager Brian T. Reed, Lt. Ross Tyrell, Engineering Director Ernie West, Assistant Fire Chief Mike Roman, Utilities Director Rick Kane, Assistant Township Manager Alannah Doak

TRUSTEE BREWER MOVED TO EXCUSE TRUSTEE FEDEWA FROM THE FEBRUARY 17, 2020 REGULAR BOARD MEETING.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

IV. PRESENTATIONS AND PROCLAMATIONS

1. MParks Awards Presentation

Chad Stevens, Professional Recognition Chair for MParks, presented the 2020 MParks design award for Mt. Hope Park. Supervisor Fletcher accepted the award on behalf of the Township.

V. SET/ADJUST AGENDA

TRUSTEE MOJICA MOVED TO APPROVE THE AGENDA.

CLERK CLARK SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

VI. PUBLIC HEARINGS

VII. COMMUNICATIONS

VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA *(maximum two minutes)*

IX. INTRODUCTION OF ORDINANCES

X. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA –

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER PIZZO, TRUSTEE FEDEWA, TRUSTEE CASCARILLA, TRUSTEE BREWER, AND TRUSTEE MOJICA

NAYS: NONE

ABSENT: TRUSTEE FEDEWA

THE MOTION PASSED 6-0.

2. Bills and Financial Transactions

Payroll & Related	\$	368,379.57
Refunds	\$	26,784.63
Tax Distributions	\$	1,170,311.02
Vendor Claims	\$	532,884.17
Total	\$	2,098,359.39

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

3. Minutes –

February 3, 2020 Regular Board Meeting
February 10, 2020 Committee of the Whole

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

4. Utility Pickup Truck Purchase

TREASURER PIZZO MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE PROPOSAL FROM BERGER CHEVROLET, THROUGH THE MIDEAL BID PROGRAM, FOR THE PURCHASE OF A 2020 CHEVROLET 2500 4X2 PICKUP TRUCK AT A COST OF \$27,163.00. IT WAS FURTHER MOVED THAT THE TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER TO SIGN THE PURCHASE AUTHORIZATION FORMS.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

5. Utility Pickup Truck with Plow Purchase

TREASURER PIZZO MOVED THAT THE THAT THE DELTA TOWNSHIP BOARD ACCEPTS THE PROPOSAL FROM BERGER CHEVROLET, THROUGH THE MIDEAL BID PROGRAM, FOR THE PURCHASE OF A 2020 CHEVROLET 2500 4X4 PICKUP TRUCK WITH WESTERN PLOW PACKAGE AT A COST OF \$35,151.00. IT WAS FURTHER MOVED THAT THE TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER TO SIGN THE PURCHASE AUTHORIZATION FORMS.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

6. Board Compensation

TREASURER PIZZO MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE BOARD COMPENSATION AND BENEFIT POLICY (ADOPTION DATE OCTOBER 7, 1991; REVISION DATE FEBRUARY 17, 2020).

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. ITEMS OF BUSINESS

7. Set the Public Hearing for the 2020 Michigan Department of Natural Resources (DNR) Grants

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD SET A PUBLIC HEARING FOR MONDAY, MARCH 2, 2020, FOR DISCUSSION OF THE TOWNSHIP'S 2020 GRANTS TO BE SUBMITTED TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES. FURTHER, THE CLERK IS DIRECTED TO PUBLISH NOTICE OF THE PUBLIC HEARING IN THE NEWSPAPER.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

8. Michigan Department of Transportation (MDOT) Contract 19-5636, Job Number 130052CON; 130052PE

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE RESOLUTION AUTHORIZING THE CONTRACT NUMBER 19-5636 BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) AND DELTA TOWNSHIP. IT WAS FURTHER MOVED THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO SIGN THE CONTRACT ON BEHALF OF THE TOWNSHIP.

CLERK CLARK SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

XV. MANAGER'S REPORT – Brian Reed, Township Manager

Manager Reed presented his updates to the Township Board:

- Township offices were closed today for the annual staff retreat
- The annual audit started today and will continue throughout the week. The Township should have the completed report in Late April/Early May.
- Mackenzie was able to repair the sinkhole at Saginaw Hwy and Renker in half a day. Road Work at the sinkhole will be completed in the spring when the asphalt plants open back up.
- Last week, Ernie and Manager Reed spoke at the Association of Planning, Transportation Bonanza for the Townships work on Old River Trail

pathway and the Waverly Road Pathway. The Township was recognized as a place for collaboration.

XVI. COMMITTEE OF THE WHOLE

9. Utility Department Annual Report

Utilities Director Rick Kane presented the Utilities Department 2019 Annual Report to the Board.

A brief discussion ensued among Board members and Mr. Kane regarding the information provided in the annual report.

XVII. PUBLIC COMMENTS

XVIII. CLOSED SESSION

XIX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 7:04 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK