

CHARTER TOWNSHIP OF DELTA

In compliance with Governor Whitmer’s executive order 2020-15, this meeting was conducted via Zoom Webinar Platform

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, APRIL 13, 2020**

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 6:00 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Kenneth R. Fletcher, Treasurer Howard A. Pizzo, Clerk Mary R. Clark, Trustee Andrea M. Cascarilla, Trustee Fonda J. Brewer, and Trustee Karen J. Mojica

Members Absent: Trustee Dennis R. Fedewa (arrived at 6:03 p.m.)

Others Present: Manager Brian T. Reed, Lt. Ross Tyrell, Assistant Township Manager Alannah Doak, Parks/Recreation/Cemetery Director Marcus Kirkpatrick, Fire Chief Ginebaugh, Finance Director Jeff Anderson, Planning Director Gary Bozek, Technology Director Dave Marquette, Township Engineer Ernie West, Utilities Director Rick Kane

TRUSTEE BREWER MOVED TO EXCUSE TRUSTEE FEDEWA FROM THE APRIL 13, 2020 REGULAR BOARD MEETING.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

IV. PRESENTATIONS AND PROCLAMATIONS

V. SET/ADJUST AGENDA

TRUSTEE CASCARILLA MOVED TO APPROVE THE AGENDA.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

VI. PUBLIC HEARINGS

VII. COMMUNICATIONS

VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA *(maximum two minutes)*

IX. INTRODUCTION OF ORDINANCES

X. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA –

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER PIZZO, TRUSTEE FEDEWA, TRUSTEE CASCARILLA, TRUSTEE BREWER, AND TRUSTEE MOJICA

NAYS: NONE

ABSENT: NONE

THE MOTION PASSED 7-0.

1. Bills and Financial Transactions

Bonds/Debt Payments	\$	5,812.50
Payroll & Related	\$	752,132.47
Refunds	\$	8,390.21
Tax Distributions	\$	285,128.52
Vendor Claims	\$	1,195,277
Total	\$	2,246,741.19

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

2. Minutes –

March 16, 2020 Regular Board Meeting
March 24, 2020 Special Board Meeting

TREASURER PIZZO MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

3. Snow Road Booster Ground Storage Tank

TREASURER PIZZO MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BID FROM INDUSTRIAL PAINTING CONTRACTORS, INC. TO PERFORM INTERIOR PIPE REPAINTING, EXTERIOR TANK REPAINTING, AND MINOR REPAIRS TO THE SNOW RD. BOOSTER GROUND STORAGE TANK AS OUTLINED IN THEIR BID DOCUMENT DATED MARCH 17, 2020 IN THE AMOUNT OF \$52,370.00.

IT WAS FURTHER MOVED THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO SIGN THE NECESSARY DOCUMENTS RELATED TO THIS PROJECT.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. ITEMS OF BUSINESS

4. St. Joseph Highway Water Main Improvements – Phase 1 Interconnection Bid Results and Recommendation for Award

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BID FROM SCARLETT EXCAVATING, INC. FOR THE ST. JOSEPH HIGHWAY WATER MAIN IMPROVEMENTS – PHASE 1 INTERCONNECTION PROJECT IN THE AMOUNT OF \$103,525.00. IT WAS FURTHER MOVED THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO EXECUTE THE NECESSARY DOCUMENTS RELATED TO THE AFOREMENTIONED PROJECT.

CLERK CLARK SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

5. New Heavy-Duty Pumper Fire Engine Purchase

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE PURCHASE OF ONE SUTPHEN CORPORATION HEAVY-

DUTY PUMPER FIRE ENGINE IN THE AMOUNT OF \$571,370.81 AFTER THE APPLIED DISCOUNT OF \$11,660.63. IT WAS FURTHER MOVED THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO SIGN THE PURCHASE AGREEMENT ON BEHALF OF THE TOWNSHIP.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

6. Fire Department Hazard Pay

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE FIREFIGHTERS UNION TO PROVIDE A ONE TIME STIPEND FOR THE COVID-19 CRISIS.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

XV. MANAGER’S REPORT – Brian Reed, Township Manager

XVI. COMMITTEE OF THE WHOLE

7. Engineering Department Annual Report

Township Engineer Ernie West presented the Engineering Department 2019 Annual Report to the Board.

8. COVID-19 Update

- Governor put out new Executive Order which does not affect Township operations. The Township is and continues to be closed to the public until at least April 30th.
- Reported COVID-19 cases in Michigan today were over 25,000 and over 1,600 deaths. Eaton County has 74 COVID-19 cases and 5 deaths. Delta Fire has been in contact with health departments to monitor the situation.
- Executive Order allows local government to hold virtual meetings.
- Received clarification that the Township does not need to extend the local declaration of emergency.
- Employees reporting to work at the Township have been screening themselves before arriving to work. They can utilize an online tool to complete the screening so that it is an easy process. Allows the Township to protect employees.
- Staff has been using Microsoft teams and Zoom to communicate and keep Township business moving forward.
- The Township continues to follow all safety precautions.
- Residents have been receptive to changes in operations.

- The state of Michigan has provided relief for FOIA requests by providing an executive order for certain requests.
- Utility operations continue everyday with staggered shifts to try and limit the number of staff at a time.
- Fire Department has seen a decrease in overall call volume.
- Spring recreation and programming has been canceled and refunds are in progress. The pool will be closed until at least June 30th per the schools' executive order. Parks and pathways are still open. Able bodied canoe launches will be open however the handicap accessible launches will remain closed because of plastic and metal surfaces that cannot be disinfected after each use.
- Rate study for utilities and SRF plan for the wastewater treatment plant continue to move forward. A public hearing will need to be done for the SRF Plan.
- Three businesses in Delta received the \$10,000 grant from LEAP: Falsetta's, Frank's Press Box, and Moneyball Sportswear. 134 businesses from Delta applied. 1,875 businesses overall applied for the grant. Ed Reed continues to provide helpful information to businesses.
- Employment in Eaton county is down 35%, weekly revenue is down 45%, statewide 1 in 6 jobs have been lost. Staff has begun to analyze fiscal implications. Potential million-dollar loss in the general fund for the fiscal year.
- Eaton County Road Commission is looking at a hit to their budget because of gas tax reductions. Local Road Millage program should continue unless property tax values are impacted.
- FEMA account has been set up. Hopeful to apply for COVID-19 reimbursement.
- BWL project continues and has been deemed critical infrastructure.
- Delta Patrol has seen call volume drop. Still seeing break-ins and larceny.
- EATRAN is only giving essential rides such as grocery pick-up, medical appointments, and Meals-On-Wheels deliveries.
- 496 project continues to move forward.

XVII. PUBLIC COMMENTS

XVIII. CLOSED SESSION

XIX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 6:58 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK