

CHARTER TOWNSHIP OF DELTA

In compliance with Governor Whitmer's Michigan Public Act 228, this meeting was conducted via Zoom Webinar Platform

TOWNSHIP BOARD REGULAR MEETING MINUTES FOR MONDAY, OCTOBER 19, 2020

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 6:00 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Kenneth R. Fletcher, Treasurer Howard A. Pizzo, Clerk Mary R. Clark, Trustee Fonda J. Brewer, Andrea Cascarilla, Trustee Mojica, and Trustee Dennis R. Fedewa

Members Absent:

Others Present: Manager Brian T. Reed, Assistant Township Manager Alannah Doak, Planning Director Gary Bozek, Township Engineer Ernie West, Utilities Director Rick Kane, Chief Gregg Ginebaugh, Parks, Recreation, and Cemeteries Director Marcus Kirkpatrick, Lt. Ross Tyrell, Department Assistant-Managers Office Mary Worland, Assessing and Building Director Ted Droste, and Finance Director Jeff Anderson

IV. PRESENTATIONS AND PROCLAMATIONS

1. LBWL IRP Presentation

Dick Peffley and Brandie Ekren from Board of Water and Light provided an update on the new Delta Energy Plant and shared a brief video to show how a large gas turbine was delivered from Port Huron. They also provided a brief overview of the Integrated Resource Planning Process (IRP) and answered questions.

VI. SET/ADJUST AGENDA

TRUSTEE BREWER MOVED TO APPROVE THE AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

VII. PUBLIC HEARINGS

2. FY2021 Budget

a. Public Hearing

Supervisor Fletcher opened the public hearing on the FY2021 budget.

TRUSTEE CASCARILLA MOVED TO CLOSE THE PUBLIC HEARING ON THE FISCAL YEAR 2021 BUDGET.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

b. Adoption of Fiscal Year 2021 Recommended Budget

TREASURER PIZZO MOVED THAT THE DELTA TOWNSHIP BOARD ADOPT THE BUDGET FOR 2021 BY APPROPRIATING FUNDS AS FOLLOWS:

\$18,135,110 FOR THE GENERAL FUND;
\$3,585,560 FOR THE PARAMEDIC FUND;
\$27,900 FOR THE ECONOMIC DEVELOPMENT CORPORATION FUND;
\$379,800 FOR THE DEBT SERVICE FUND;
\$100,000 FOR THE CAPITAL PROJECTS FUND;
\$4,619,140 FOR THE SEWER ENTERPRISE FUND;
\$6,148,037 FOR THE WATER ENTERPRISE FUND.

ESTIMATED REVENUES TO SUPPORT THE APPROPRIATIONS ABOVE ARE:

\$17,208,840 FOR THE GENERAL FUND;
\$3,286,470 FOR THE PARAMEDIC FUND;
\$1,200 FOR THE ECONOMIC DEVELOPMENT CORPORATION FUND;
\$381,000 FOR THE DEBT SERVICE FUND;
\$171,500 FOR THE CAPITAL PROJECTS FUND;
\$5,615,170 FOR THE SEWER FUND, AND;
\$5,988,000 FOR THE WATER FUND.

TRUSTEE FEDEWA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER PIZZO, TRUSTEE BREWER, TRUSTEE CASCARILLA, TRUSTEE FEDEWA, AND TRUSTEE MOJICA

VIII. COMMUNICATIONS

- 3. Wastewater Treatment Plant Progress Update**
- 4. Boards of Appeals Appointments**

IX. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA *(maximum two minutes)*

X. INTRODUCTION OF ORDINANCES

XI. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA –

TRUSTEE MOJICA MOVED TO APPROVE THE CONSENT AGENDA.

TRUSTEE BREWER SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER PIZZO,
TRUSTEE FEDEWA, TRUSTEE BREWER, TRUSTEE
CASCARILLA, AND TRUSTEE MOJICA

NAYS: NONE

ABSENT: NONE

THE MOTION PASSED 7-0.

5. Bills and Financial Transactions

Bonds/Debt Payments	\$	
Payroll & Related	\$	367,735.50
Refunds	\$	2,106.96
Tax Distributions	\$	29,697,199.34
Vendor Claims	\$	1,011,589.50
Total	\$	31,073,631.30

TRUSTEE MOJICA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

6. Minutes

- a. October 5, 2020 Regular Digital Board Meeting

TRUSTEE MOJICA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

7. Introduction of Rezoning Request for 7725, 7805, 7819, 7831 W Willow Hwy (Case No. 10-20-8)

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD REFER REDWOOD LIVING'S REQUEST TO REZONE THE 4 PARCELS DESCRIBED IN CASE NO. 10-20-8 FROM AG2, AGRICULTURAL/RESIDENTIAL, TO RM, MULTIPLE FAMILY RESIDENTIAL, TO THE PLANNING COMMISSION FOR THE PURPOSES OF HOLDING A PUBLIC HEARING ON THE MATTER AND SUBMITTING A RECOMMENDATION TO THE TOWNSHIP BOARD.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

8. 2021 Delta Township Calendar of Meetings

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE 2021 CALENDAR OF MEETINGS.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

9. Proposed 2021 Holiday Schedule

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE 2021 HOLIDAY SCHEDULE.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

10. Blue Cross Blue Shield Insurance Renewal

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD ADOPT THE BLUE CROSS BLUE SHIELD SIMPLY BLUE PPO HSA \$2,000/\$4,000 DEDUCTIBLE HEALTH INSURANCE PLAN FOR ALL NON-MEDICARE ELIGIBLE FULL-TIME EMPLOYEES AND NON-MEDICARE ELIGIBLE QUALIFYING RETIREES FOR THE 2021 PLAN YEAR BEGINNING 1/1/2021; AND I FURTHER MOVE THAT THE DELTA TOWNSHIP BOARD APPROVE A ONE-TIME DEPOSIT INTO AN ACTIVE H.S.A. BANK ACCOUNT FOR FULL-TIME EMPLOYEES AND NON-MEDICARE ELIGIBLE RETIREES WHO

ENROLL IN THE PLAN EFFECTIVE 1/1/2021 IN THE AMOUNT OF \$900 FOR A ONE-PERSON CONTRACT AND \$1,800 FOR A TWO PERSON OR FAMILY CONTRACT EFFECTIVE THE FIRST FULL PAY PERIOD IN JANUARY, 2021.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. ITEMS OF BUSINESS

11. Carrier Creek Interceptor Sewer Repair Professional Engineering Services Contract Award

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE PROPOSAL FROM TETRA TECH, INC. FOR THE CARRIER CREEK INTERCEPTOR SEWER REPAIR PROJECT IN THE AMOUNT OF \$169,900, AND THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO EXECUTE THE NECESSARY DOCUMENTS RELATED TO THE AFOREMENTIONED PROJECT.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

12. Willow Sanitary Sewer Lift Station Replacement Preliminary Design Engineering Services Contract Award.

TREASURER PIZZO MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE WATER FUND AND WASTEWATER FUND RATE STUDIES PROVIDED BY BAKER TILLY MUNICIPAL ADVISORS, LLC DATED SEPTEMBER 18, 2020 AND PLACE ON FILE.

CLERK CLARK SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

XV. MANAGER'S REPORT – Brian Reed, Township Manager

- Thanked the Board for supporting infrastructure studies and improvements.
- Electrical Inspector Dave Williams was appointed to the State Fire Safety Board by the Governor last week.
- Spoke with IT Director Dave Marquette, Township will need to order more iPads for the Board soon and asked if the Board wanted to discuss later or to move forward. Consensus to move forward as was approved in the Board compensation motion in the spring.

- Township Clerk Mary Clark gave an update on election progress.

XVI. COMMITTEE OF THE WHOLE

13. Bellaire Hills Drain Discussion

Township Engineer Ernie West gave an overview of the Bellaire Hills Drain. A discussion ensued among Board members, Mr. West, and the Eaton County Drain Office. Consensus of the Board was to allow staff to move forward.

14. Building Evaluation

Township Engineer Ernie West and Township Manager Brian Reed presented the Facilities Study Phase 1 Baseline Assessment. A discussion ensued among Board members and staff. Outcome of the discussion was for staff to return with further guidance on next steps at a future meeting.

15. Delta/Charlotte Assessing Agreement

Manager Reed gave an overview on the current situation in Charlotte. He stated the Interim Manager approached Delta Township inquiring about assessing tax role services. Consensus of the Board was to allow Manager Reed to enter into a short agreement with Charlotte.

XVII. PUBLIC COMMENTS

XVIII. CLOSED SESSION

XIX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 8:32 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK