

**CHARTER TOWNSHIP OF DELTA**  
Public Meeting Room A  
Delta Township Administration Building  
7710 West Saginaw Highway  
Lansing MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR  
MONDAY, JUNE 3, 2019**

**I. CALL TO ORDER**

Supervisor Fletcher called the meeting to order at 6:00 PM.

**II. OPENING CEREMONIES – Pledge of Allegiance**

**III. ROLL CALL**

Members Present: Supervisor Kenneth R. Fletcher, Treasurer Howard A. Pizzo, Trustee Fonda Brewer, Trustee Andrea M. Cascarilla, Trustee Dennis R. Fedewa, and Trustee Karen J. Mojica

Members Absent: Clerk Mary R. Clark

Others Present: Manager Brian T. Reed, Engineering Department Director Ernie West, Utility Department Director Rick Kane, Planning Department Director Gary Bozek, Assessing Department Deputy Director Brian Thelen, Human Resources Generalist Linda Wells, Fire Chief Gregg Ginebaugh, Accounting Department Director Jeff Anderson

TRUSTEE BREWER MOVED TO EXCUSE CLERK CLARK FROM THE JUNE 3, 2019 REGULAR BOARD MEETING.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**IV. PRESENTATIONS AND PROCLAMATIONS**

**1. Memorial Resolution – Joseph E. Drolett**

SUPERVISOR FLETCHER MOVED TO APPROVE THE FOLLOWING RESOLUTION:

**WHEREAS**, THE DELTA TOWNSHIP COMMUNITY LOST A STRONG, FORWARD-THINKING, AND TRUE LEADER ON JUNE 2, 2019, WITH THE

PASSING OF FORMER TOWNSHIP SUPERVISOR JOSEPH E. DROLETT AFTER A COURAGEOUS BATTLE WITH PANCREATIC CANCER; AND

**WHEREAS**, JOSEPH E. DROLETT SERVED AS A TRUSTEE ON THE TOWNSHIP BOARD FROM 1972 TO 1974, AND HONORABLY SERVED AS DELTA TOWNSHIP SUPERVISOR FROM 1974 TO 1988, AND AGAIN FROM 1992 TO 2008, TO DATE, THE LONGEST SERVING SUPERVISOR IN TOWNSHIP HISTORY; AND

**WHEREAS**, IN 1998, SUPERVISOR DROLETT, WORKED TOGETHER WITH THE CITY OF LANSING TO HELP SECURE AND BRING TO THE TOWNSHIP THE \$1.2 BILLION GENERAL MOTORS DELTA PLANT ALONG WITH FOUR TIER-ONE AUTO PARTS SUPPLIERS; AND

**WHEREAS**, UNDER THE LEADERSHIP OF SUPERVISOR DROLETT, DELTA TOWNSHIP WAS THE FIRST IN THE STATE TO APPROVE A SERVICE CONTRACT WITH A COUNTY SHERIFF'S DEPARTMENT, AND SUBSEQUENTLY BUILT A DELTA-BASED EATON COUNTY SHERIFF'S DEPARTMENT SUBSTATION, WHICH ALLOWED FOR FASTER AND MORE EFFICIENT LAW ENFORCEMENT RESPONSE TIMES FOR DELTA RESIDENTS; AND

**WHEREAS**, SUPERVISOR DROLETT WAS INTEGRAL IN HELPING TO DEVELOP A FULL-SERVICE FIRE AND PARAMEDIC DEPARTMENT WITHIN THE TOWNSHIP, GROWING FROM JUST TWO FULL-TIME FIRE FIGHTERS TO THE 47 FULL-TIME AND 11 PART-TIME FIRE PERSONNEL WE HAVE TODAY; AND

**WHEREAS**, UNDER THE OVERSIGHT OF SUPERVISOR DROLETT, THE TOWNSHIP REACHED AN AGREEMENT WITH THE LANSING BOARD OF WATER AND LIGHT TO PROVIDE TREATED WATER TO THE TOWNSHIP AND GREATLY EXPANDED THE WATER AND SEWER INFRASTRUCTURE THROUGHOUT THE TOWNSHIP; AND

**WHEREAS**, SUPERVISOR DROLETT OVERSAW THE BUILDING OF THE NEW DELTA TOWNSHIP DISTRICT LIBRARY FACILITY, THE CENTRAL FIRE

STATION AND THE ADDITION TO THE DELTA TOWNSHIP ADMINISTRATION BUILDING; AND

**WHEREAS**, JOSEPH E. DROLETT RIGHTFULLY EARNED THE RESPECT AND APPRECIATION OF THE TOWNSHIP AND ALL ITS RESIDENTS DURING HIS POLITICAL CAREER AND THEREAFTER; AND

**WHEREAS**, ON NOVEMBER 12, 2015, SUPERVISOR DROLETT WAS PRESENTED WITH THE DELTA TOWNSHIP LEGACY AWARD, THE TOWNSHIP'S MOST PRESTIGIOUS AWARD; AND

**WHEREAS**, ON DECEMBER 4, 2017, THE DELTA TOWNSHIP BOARD RENAMED THE COMMUNITY CENTER THE JOSEPH E. DROLETT COMMUNITY CENTER IN HIS HONOR.

**NOW THEREFORE, BE IT RESOLVED** THAT THE MEMBERS OF THE DELTA TOWNSHIP BOARD EXPRESS THEIR PROFOUND APPRECIATION AND THANKS FOR THE LIFE AND SERVICE OF SUPERVISOR JOSEPH E. DROLETT; AND

**BE IT FURTHER RESOLVED**, THAT THE DELTA TOWNSHIP BOARD EXTENDS THEIR HEARTFELT SYMPATHY TO SUPERVISOR DROLETT'S WIFE KATHIE, HIS CHILDREN, AND HIS GRANDCHILDREN.

TREASURER PIZZO SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**V. SET/ADJUST AGENDA**

TRUSTEE CASCARILLA MOVED TO APPROVE THE AGENDA AS PRESENTED.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**VI. PUBLIC HEARINGS**

**VII. COMMUNICATIONS**

**VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA** (*maximum two minutes*)

Sarah Surnah presented updates from Barry Eaton District Health Department to

the Board.

**IX. INTRODUCTION OF ORDINANCES**

**X. PASSAGE OF ORDINANCES**

**XI. CONSENT AGENDA –**

TRUSTEE FEDEWA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, TREASURER PIZZO, TRUSTEE BREWER, TRUSTEE CASCARILLA, TRUSTEE FEDEWA, AND TRUSTEE MOJICA

NAYS: NONE

ABSENT: CLERK CLARK

THE MOTION PASSED 6-0.

<b>2.</b>	Bills and Financial Transactions	\$	1,374,597.10
	Bond/Debt Payments		
	Investments		
	Payroll & Related		350,190.74
	Refunds		90,645.85
	Tax Distributions		
	Vendor Claims		933,760.51
	Total	\$	1,374,597.10

TRUSTEE FEDEWA MOVED TO APPROVE THE BILLS AND FINANCIAL TRANSACTIONS IN THE AMOUNT OF \$1,374,597.10.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**3. Minutes –**

May 20, 2019 Regular Board Meeting Minutes

TRUSTEE FEDEWA MOVED TO APPROVE THE MAY 20, 2019 REGULAR BOARD MEETING MINUTES AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**4. Acceptance of the Auto Owners South Campus Utility Agreement**

TRUSTEE FEDEWA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE MUNICIPAL UTILITY AGREEMENT SUBMITTED BY AUTO-OWNERS FOR THE INSTALLATION OF THE PUBLIC WATER MAIN TO ACCOMMODATE THE CONSTRUCTION OF THE AUTO-OWNERS SOUTH CAMPUS EXPANSION PROJECT IN SECTION 23 OF DELTA TOWNSHIP. I FURTHER MOVE THAT THE TOWNSHIP SUPERVISOR AND CLERK BE AUTHORIZED AND DIRECTED TO SIGN THE AGREEMENT ON BEHALF OF THE TOWNSHIP.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION**

**XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA**

**XIV. ITEMS OF BUSINESS**

**5. Approval of the Operating and Paramedic/Firefighter 2019 Tax Rates for form L-4029 for the Delta Township Winter Tax Roll and the City of Lansing Summer Tax Roll**

TRUSTEE FEDEWA MOVED THAT THE DELTA TOWNSHIP BOARD ADOPT THE FOLLOWING MILLAGE RATES TO BE USED ON THE 2019 TAX RATE REQUEST FORM L-4029 AND TO LEVY SAID TAX RATES ON THE 2019 DELTA TOWNSHIP WINTER TAX ROLL AND THE CITY OF LANSING SUMMER TAX ROLL:

- 4.9287 MILLS FOR THE CHARTER TAX LEVY
- 0.9896 MILLS FOR THE PARAMEDIC/FIREFIGHTER TAX LEVY

I FURTHER MOVE THAT THE TOWNSHIP SUPERVISOR AND CLERK ARE AUTHORIZED TO SIGN THE 2019 TAX RATE REQUEST FORM L-4029 TO BE FILED WITH EATON COUNTY CLERK.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**6. Extension of Final Preliminary Plat Approval for the Ashford Manor No. 4 Subdivision Lots 103 – 120**

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD GRANT A TWO-YEAR EXTENSION, VALID UNTIL AUGUST 21, 2021, OF THE FINAL APPROVAL OF THE PRELIMINARY PLAT FOR THE ASHFORD MANOR NO. 4 SUBDIVISION, CONSISTING OF LOTS 103 THROUGH 120; AS ILLUSTRATED ON A DRAWING DATED MAY 31, 2017, PREPARED BY KEBS, INC.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**7. Extension of Final Preliminary Plat Approval for the Pointe West No. 4 Subdivision Lots 68 – 85**

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD GRANT A TWO-YEAR EXTENSION, VALID UNTIL AUGUST 21, 2021, OF THE FINAL APPROVAL OF THE PRELIMINARY PLAT FOR THE POINTE WEST NO. 4 SUBDIVISION, CONSISTING OF LOTS 68 THROUGH 85; AS ILLUSTRATED ON A DRAWING DATED MAY 31, 2017, PREPARED BY KEBS, INC.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**8. Extension of Tentative Preliminary Plat Approval for Wind Trace, Lots 18 – 153**

Ron Clark, Nixon Rd. Holding Co., spoke to the Board regarding the extension of tentative preliminary plat approval for Wind Trace, lots 18-153.

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD GRANT A TWO-YEAR EXTENSION, VALID UNTIL JULY 5, 2021, OF THE TENTATIVE APPROVAL OF THE PRELIMINARY PLAT FOR LOTS 18 THROUGH 153 IN THE WIND TRACE DEVELOPMENT; AS ILLUSTRATED ON A DRAWING DATED MAY 19, 2016, PREPARED BY KEBS, INC.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**9. Bid Results and Recommendation for Award 2019 Carrier Creek Interceptor Sewer Cleaning**

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BID FROM TAPLIN GROUP, LLC FOR THE 2019 CARRIER

CREEK INTERCEPTOR SEWER CLEANING CONTRACT IN THE AMOUNT OF \$212,851.19. I FURTHER MOVE THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO EXECUTE THE NECESSARY DOCUMENTS RELATED TO THE AFOREMENTIONED PROJECT.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**XV. MANAGER’S REPORT – Brian Reed, Township Manager**

Manager Reed presented his updates to the Township Board:

- Manager Reed expressed his appreciation to the Board members who attended the Lansing Board of Water and Light groundbreaking ceremony on Monday, June 3, 2019.
- There will be a presentation from Tetra Tech at the Committee of the Whole meeting on Monday, June 10, 2019 regarding the Wastewater Treatment Plant evaluation. Manager Reed invited Board members to attend a tour of the Wastewater Treatment Plant before the Committee of the Whole meeting at 4:00 PM.
- The Township has been receiving positive feedback regarding the Willow Canoe Launch.
- Delta Waverly Rotary Club will be celebrating their 50<sup>th</sup> anniversary at Woldumar Nature Center on Tuesday, June 25, 2019.
- Farm Bureau Insurance will be holding their centennial anniversary celebration on Friday, June 14, 2019.
- Delta Rocks will be held on Saturday, June 22, 2019 at Sharp Park from 12:00 – 6:00 PM.

Treasurer Pizzo spoke to the Board regarding safety issues on Old Lansing Road and Delta River Dr.

Trustee Fedewa asked about water main work currently being done on Waverly Rd.

**XVI. COMMITTEE OF THE WHOLE**

**XVII. PUBLIC COMMENTS**

**XVIII. ADJOURNMENT –**

Supervisor Fletcher adjourned the meeting at 6:32 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

HOWARD A. PIZZO, TREASURER  
ACTING CLERK

/hs

Dropbox:\Clerk\Board Materials\Board Meetings\Minutes\2019\June 3, 2019 Regular Board Meeting  
Minutes Approved: