

**CHARTER TOWNSHIP OF DELTA**  
Public Meeting Room A  
Delta Township Administration Building  
7710 West Saginaw Highway  
Lansing MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR  
MONDAY, JUNE 17, 2019**

**I. CALL TO ORDER**

Supervisor Fletcher called the meeting to order at 6:00 PM.

**II. OPENING CEREMONIES – Pledge of Allegiance**

**III. ROLL CALL**

Members Present: Supervisor Kenneth R. Fletcher, Treasurer Howard A. Pizzo, Trustee Fonda Brewer, Trustee Andrea M. Cascarilla, Trustee Dennis R. Fedewa

Members Absent: Clerk Mary R. Clark, Trustee Karen J. Mojica

Others Present: Manager Brian T. Reed

TRUSTEE CASCARILLA MOVED TO EXCUSE CLERK CLARK AND TRUSTEE MOJICA FROM THE JUNE 17, 2019 REGULAR BOARD MEETING.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 5-0

**IV. PRESENTATIONS AND PROCLAMATIONS**

**1. Taython Lance-Trout, Eagle Scout Resolution**

SUPERVISOR FLETCHER MOVED TO APPROVE THE FOLLOWING RESOLUTION.

TAYTHON LANCE-TROUT ADDRESSED THE BOARD WITH A FEW WORDS OF GRATITUDE.

**CHARTER TOWNSHIP OF DELTA  
RESOLUTION OF RECOGNITION  
TAYTHON LANCE-TROUT**

WHEREAS, TAYTHON LANCE-TROUT, OF CLINTON COUNTY, MICHIGAN, HAS ACTIVELY PARTICIPATED IN THE BOY SCOUTS OF AMERICA, TROOP 2 OF EAST LANSING FOR THE PAST SIX YEARS; AND

WHEREAS, MR. LANCE-TROUT IS CURRENTLY A SENIOR AT EAST LANSING HIGH SCHOOL AND IS ACTIVELY INVOLVED IN HIS COMMUNITY; AND

WHEREAS, MR. LANCE-TROUT HAS WORKED DILIGENTLY TOWARD THE HIGHEST HONOR IN BOY SCOUTING, OVERCOMING MANY OBSTACLES TO ACHIEVE THE RANK OF EAGLE SCOUT, BECOMING THE 206TH MEMBER OF HIS TROOP TO ACCOMPLISH THIS GOAL; AND

WHEREAS, TO ACHIEVE THIS GOAL, MR. LANCE-TROUT HAD TO OBTAIN 21 MERIT BADGES, SERVE SIX MONTHS IN A LEADERSHIP POSITION, AND COMPLETE A COMMUNITY SERVICE PROJECT, OF WHICH HE CHOSE TO DESIGN AND BUILD A “SPORTS BIN” FOR PURPOSE OF PROVIDING RECREATIONAL OPPORTUNITIES FOR DELTA TOWNSHIP RESIDENTS.

NOW, THEREFORE, BE IT RESOLVED, THAT ON THIS NINETEEN DAY OF JUNE, TWO-THOUSAND-NINETEEN, TAYTHON LANCE-TROUT IS HEREBY COMMENDED BY THE DELTA TOWNSHIP BOARD FOR HIS HARD WORK AND DEDICATION BOTH IN HIS ENDEAVORS THROUGH THE BOYS SCOUTS OF AMERICA AND HIS SERVICE TO THE DELTA TOWNSHIP COMMUNITY AS A WHOLE.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

## **2. Delta Waverly Rotary Resolution**

SUPERVISOR FLETCHER MOVED TO APPROVE THE FOLLOWING RESOLUTION.

TRUSTEE PIZZO DISCUSSED THE DELTA WAVERLY ROTARY CLUB 50<sup>TH</sup> ANNIVERSARY WHICH HE HAS BEEN AN ACTIVE MEMBER FOR NINE YEARS.

### **CHARTER TOWNSHIP OF DELTA RESOLUTION OF RECOGNITION OF THE 50th ANNIVERSARY OF THE DELTA WAVERLY ROTARTY CLUB**

WHEREAS, THE DELTA WAVERLY ROTARY CLUB IS PART OF ROTARY INTERNATIONAL, AN ORGANIZATION ESTABLISHED IN 1905 THAT PROVIDES SERVICE TO OTHERS, PROMOTES INTEGRITY, AND ADVANCES WORLD UNDERSTANDING, GOODWILL, AND PEACE THROUGH THE FELLOWSHIP OF BUSINESS, PROFESSIONAL, AND COMMUNITY LEADERS; AND

WHEREAS, THE LANSING WAVERLY ROTARY CLUB WAS ORGANIZED IN 1969 BY 25 BUSINESS AND PROFESSIONAL MEN ACTIVE IN THE LANSING SUBURBAN AREA; AND

WHEREAS, THE NEW ROTARY CLUB WAS SPONSORED BY THE DOWNTOWN LANSING ROTARY CLUB, AND THE LATE ARTHUR SLAUGHTER WAS ITS FIRST PRESIDENT; AND

WHEREAS, TO MORE ACCURATELY REFLECT THEIR SERVICE AREA, THE CLUB CHANGED ITS NAME TO DELTA WAVERLY ROTARY CLUB IN 2003; AND

WHEREAS, THE DELTA WAVERLY ROTARY CLUB, WHOSE COMMUNITY SERVICE HAS GREATLY BENEFITTED THE CITIZENS OF DELTA TOWNSHIP AND THE DELTA WAVERLY ROTARY CLUB MEMBERS HELP PROMOTE PEACE AND UNDERSTANDING THROUGHOUT THE WORLD; AND

WHEREAS, ON JUNE 25, 2019, THE DELTA WAVERLY ROTARY CLUB WITH CELEBRATE 50 YEARS OF SERVICE.

NOW THEREFORE, BE IT HEREBY RESOLVED THAT ON THIS SEVENTEENTH DAY OF JUNE TWOTHOUSAND NINETEEN THE DELTA TOWNSHIP BOARD WISHES TO RECOGNIZE THE DELTA WAVERLY ROTARY CLUB FOR 50 YEARS OF OUTSTANDING SERVICE TO THE CITIZENS OF THE TOWNSHIP.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

**V. SET/ADJUST AGENDA**

TRUSTEE BREWER MOVED TO APPROVE THE AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

**VI. PUBLIC HEARINGS**

**3. Noise Waiver Request for Fonda Brewer**

TRUSTEE CASCARILLA MOVED TO CLOSE THE PUBLIC HEARING FOR THE NOISE WAIVER REQUEST FOR FONDA BREWER.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE REQUEST BY FONDA BREWER FOR A WAIVER OF THE NOISE ORDINANCE BETWEEN THE HOURS OF 6:00 P.M. AND 11:00 P.M. ON JULY 6, 2019.

TRUSTEE BREWER STATED SHE WILL BE HAVING A BIRTHDAY PARTY FOR A FRIEND ON HER LAWN AREA AND SHE WANTED TO MAKE SURE SHE COMPLIED WITH THE NOISE ORDINANCE AND OBTAINED A WAIVER.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 4-0 (BREWER ABSTAINED).

## VII. COMMUNICATIONS

### 4. Board of Appeals Appointments

SUPERVISOR FLETCHER STATED THAT THE FOLLOWING INDIVIDUALS HAVE BEEN REAPPOINTED TO THE DELTA TOWNSHIP BOARDS OF APPEALS LISTED BELOW:

#### **Mechanical/Building/Property Maintenance Board of Appeals**

- **Ronald Koonter** is reappointed to a full two-year term beginning July 1, 2019 and expiring June 30, 2021.
- **Kirk Myers** is reappointed to a full two-year term beginning July 1, 2019 and expiring June 30, 2021.

#### **Plumbing Board of Appeals**

- **Kirk Myers** is reappointed to a full two-year term beginning July 1, 2019 and expiring June 30, 2021.

#### **Electrical Board of Appeals**

- **Ronald Koonter** is reappointed to a full two-year term beginning July 1, 2019 and expiring June 30, 2021.
- **Stephen Hannahs** is reappointed to a full two-year term beginning July 1, 2019 and expiring June 30, 2021.
- **Daren Bebee** is reappointed to a full two-year term beginning July 1, 2019 and expiring June 30, 2021.

**VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA** *(maximum two minutes)*

PAT HARRINGTON, 1709 MARCY AVENUE SPOKE OF SAFETY CONCERNS AT THE WILLOW CANOE LAUNCH.

**IX. INTRODUCTION OF ORDINANCES**

**X. PASSAGE OF ORDINANCES**

**XI. CONSENT AGENDA** – Anyone may request item(s) to be pulled from the consent agenda for discussion. If left on the consent agendas, the items will be voted on by roll call vote of the Board en masse. Then, the individual item(s) will be discussed and voted upon.

TRUSTEE CASCARILLA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE BREWER SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, TREASURER PIZZO, TRUSTEE BREWER, TRUSTEE CASCARILLA, AND TRUSTEE FEDEWA

NAYS: NONE

ABSENT: CLERK CLARK AND TRUSTEE MOJICA

THE MOTION PASSED 5-0.

**5. Bills and Financial Transactions**

Bills and Financial Transactions	\$	686,879.65
Bond/Debt Payments		
Investments		
Payroll & Related		352,250.92
Refunds		2,359.35
Tax Distributions		25,499.90
Vendor Claims		306,769.48
Total	\$	686,879.65

TRUSTEE CASCARILLA MOVED TO APPROVE THE BILLS AND FINANCIAL TRANSACTIONS IN THE AMOUNT OF \$686,879.65.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

**6. Minutes –**

- a. June 3, 2019 Regular Board Meeting
- b. June 10, 2019 Committee of the Whole Meeting

TRUSTEE CASARILLA MOVED TO APPROVE THE JUNE 3, 2019 REGULAR BOARD MEETING MINUTES AND THE JUNE 10, 2019 COMMITTEE OF THE WHOLE MEETING MINUTES.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

**7. Purchase of front-end loader**

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPTS THE PROPOSAL FROM D&G EQUIPMENT FOR THE PURCHASE OF A 2019 JOHN DEERE MODEL 344L LOADER FOR THE COST OF \$113,034.30. I FURTHER MOVE THAT THE TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER TO SIGN THE PURCHASE AUTHORIZATION FORMS.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

**8. Boards & Commissions Appointment(s)**

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD REAPPOINT

TODD GUTE AS THE DANGEROUS BUILDING OFFICER FOR A TWO-YEAR TERM BEGINNING JULY 1, 2019 AND EXPIRING JUNE 30, 2021; AND THE FOLLOWING ARE REAPPOINTED TO THE FIRE APPEALS BOARD (MOVED FROM COMMUNICATIONS)

- **TODD GUTE** IS REAPPOINTED TO A FULL THREE-YEAR TERM BEGINNING JULY 1, 2019 AND EXPIRING JUNE 30, 2022.
- **MATT MILLER** IS REAPPOINTED TO A FULL THREE-YEAR TERM BEGINNING JULY 1, 2019 AND EXPIRING JUNE 30, 2022.
- **KRISTIN ZIELINSKI** IS REAPPOINTED TO A FULL THREE-YEAR TERM BEGINNING JULY 1, 2019 AND EXPIRING JUNE 30, 2022.

AND THAT THE CLERK IS HEREBY DIRECTED TO SEND NOTIFICATION INFORMING THEM OF THEIR APPOINTMENT.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

**XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION**

**XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA**

**XIV. ITEMS OF BUSINESS**

**9. Child Group Care Home Special Land Use Permit (up to 12 children) in Case No. 5-19-9**

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE SPECIAL LAND USE PERMIT REQUESTED FOR THE ESTABLISHMENT OF A CHILD GROUP CARE HOMES AS DESCRIBED IN CASE NO. 5-19-8 FOR THE FOLLOWING REASONS:

1. THE SPECIFIC USE STANDARDS IN SECTION 8.15 HAVE BEEN MET.
2. THE SPECIAL LAND USE STANDARDS SET FORTH IN SECTION 7.03 OF THE DELTA TOWNSHIP ZONING ORDINANCE HAVE BEEN MET.

SUBJECT TO THE FOLLOWING STIPULATION:

1. THE APPLICANT SHALL ADHERE TO GROUP CHILD CARE HOME STANDARDS FOUND WITHIN THE LICENSING AND REGULATORY AFFAIRS INCLUDING ACT NUMBER 116 OF THE PUBLIC ACTS OF 1973, AS AMENDED.
2. THE PROPERTY SHALL BE MAINTAINED CONSISTENT WITH THE VISIBLE CHARACTERISTICS OF THE NEIGHBORHOOD
3. THE HOURS OF OPERATION OF THE USE SHALL BE LIMITED TO SIXTEEN (16) HOURS PER TWENTY-FOUR (24) HOUR DAY. THE TOWNSHIP MAY LIMIT, BUT NOT PROHIBIT THE OPERATION OF CHILD GROUP DAY CARE HOMES, BETWEEN THE HOURS OF 10 P.M. AND 6 A.M.
4. FAILURE OF THE APPLICANT TO COMPLY WITH ANY OF THE PROVISIONS REQUIRED BY THE DELTA TOWNSHIP ZONING ORDINANCE, OR ANY STIPULATIONS REQUIRED BY THE DELTA TOWNSHIP BOARD IN GRANTING THE SPECIAL LAND USE PERMIT AMENDMENT, SHALL CONSTITUTE GROUNDS FOR TERMINATION

OF THE SPECIAL LAND USE PERMIT BY THE DELTA TOWNSHIP BOARD.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

**10. SLUP Request for a Vehicle Sales/Leasing and Service Facilities in Case No. 5-19-7**

TRUSTEE FEDEWA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE SPECIAL LAND USE PERMIT REQUESTED FOR THE ESTABLISHMENT OF A VEHICLE SALE/LEASE AND SERVICE FACILITY AS DESCRIBED IN CASE NO. 5-19-7 FOR THE FOLLOWING REASONS:

1. SPECIFIC USE STANDARDS IN SECTION 8.62 HAVE BEEN MET.
2. THE SPECIAL LAND USE STANDARDS SET FORTH IN SECTION 7.03 OF THE DELTA TOWNSHIP ZONING ORDINANCE HAVE BEEN MET. CONDITIONAL UPON: 1. PROPER WATER FILTRATION DEVICES BE IMPLEMENTED TO A DEDICATED EATON COUNTY DRAIN IN ANY VEHICLE WASH/MAINTENANCE BAYS.

SUBJECT TO THE FOLLOWING STIPULATION:

1. THE PREMISES SHALL BE KEPT CLEAN AND ORDERLY.
2. VEHICLE DELIVERIES SHALL TAKE PLACE ON THE PREMISES AND SHALL NOT INTERFERE WITH VEHICULAR TRAFFIC ON A PUBLIC ROAD

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

**11. 2019 Fire Station 3 Driveway Repair Bid Results and Recommendation for Award**

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BID FROM E.T. MACKENZIE COMPANY FOR THE 2019 FIRE STATION 3 DRIVEWAY REPAIR PROJECT IN THE AMOUNT OF \$165,974.00. FURTHER THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO EXECUTE THE NECESSARY DOCUMENTS RELATED TO THE AFOREMENTIONED PROJECT.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 5-0.



**12. Delta Township Building Assessments Architectural and Engineering Services Consultant Selection**

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD CONTRACT WITH C2AE FOR THE PURPOSE OF PROVIDING PROFESSIONAL ARCHITECTURE AND ENGINEERING SERVICES FOR THE DELTA TOWNSHIP BUILDING ASSESSMENTS PROJECT AT A COST NOT TO EXCEED \$74,700. FURTHER, THE TOWNSHIP MANAGER IS HEREBY AUTHORIZED TO EXECUTE AN AGREEMENT FOR SAID PROFESSIONAL SERVICES ON BEHALF OF DELTA TOWNSHIP.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

**13. 2019 Utility Rate Increase Resolution**

TRUSTEE PIZZO MOVED THAT THE TOWNSHIP BOARD APPROVE A RATE INCREASE OF 1.5% FOR ALL WATER FUND RATES, AND 8% FOR ALL SANITARY SEWER RATES TO BE EFFECTIVE FOR THE JUNE 2019 BILLING

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

**14. Proposed purchase of two (2) Kodiak/Braun Ambulances**

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE PROPOSAL FROM KODIAK EMERGENCY VEHICLES, THROUGH THE H-GAC COOPERATIVE BID PROGRAM, FOR THE PURCHASE OF TWO 2019 TYPE III BRAUN CHIEF XL AMBULANCE ON A CHEVY G-4500 CHASSIS IN THE AMOUNT OF \$419,636.80 AND FURTHER AUTHORIZE THE TRADE IN OF TWO PL CUSTOM TERRASTAR AMBULANCES IN THE AMOUNT OF \$50,000 (\$25,000/AMBULANCE).

TRUSTEE PIZZO SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

**15. Mall Drive West Road Improvement Agreement**

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE MALL DRIVE WEST ROAD IMPROVEMENT AGREEMENT IN THE AMOUNT OF \$110,000 AND FURTHER THAT THE TOWNSHIP SUPERVISOR AND CLERK BE AUTHORIZED AND DIRECTED TO EXECUTE THE AGREEMENT.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

**XV. MANAGER’S REPORT – Brian Reed, Township Manager**

Manager Reed presented his updates to the Township Board:

- East/West Pathways Flags need will be replaced starting next week
- Later this week the southern circle loop at Mt. Hope will be repaved at Mount Hope Park; the neighbor connector pathway will follow a little bit later
- BWL is launching into their integrated resource plan. Several board members may be contacted to take part in a small group, or they may come to a board meeting to talk about getting feedback about their integrated resource planning.
- Delta Rocks, Sharp Park Saturday, June 22, 2019, 12:00 pm – 6:00 pm
- Rotary 50<sup>th</sup> Anniversary Dinner Monday, June 25, 2019

**XVI. COMMITTEE OF THE WHOLE**

**XVII. PUBLIC COMMENTS**

**XVIII. ADJOURNMENT –**

Supervisor Fletcher adjourned the meeting at 6:30 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

HOWARD A. PIZZO, TOWNSHIP TREASURER,  
ACTING CLERK

/tf

Dropbox:\Clerk\Board Materials\Board Meetings\Minutes\2019\June 17, 2019 Regular Board Meeting  
Minutes Approved: