

CHARTER TOWNSHIP OF DELTA
Public Meeting Room A
Delta Township Administration Building
7710 West Saginaw Highway
Lansing MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, APRIL 15, 2019**

I. CALL TO ORDER

Clerk Clark called the meeting to order at 6:00 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Clerk Mary R. Clark, Treasurer Howard A. Pizzo, Trustee Fonda Brewer, Trustee Andrea M. Cascarilla, and Trustee Dennis R. Fedewa

Members Absent: Supervisor Kenneth R. Fletcher, Trustee Karen J. Mojica

Others Present: Manager Brian T. Reed, Accounting Department Director Jeff Anderson, Planning Department Director Gary Bozek, Engineering Department Director Ernie West, Parks and Recreation Department Director Marcus Kirkpatrick, Sgt. Chris Kuhlman

TRUSTEE CASCARILLA MOVED TO EXCUSE SUPERVISOR FLETCHER AND TRUSTEE MOJICA FROM THE APRIL 15, 2019 REGULAR BOARD MEETING.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

IV. PRESENTATIONS AND PROCLAMATIONS

1. 2018 Financial Statement Audit Presentation

Mr. Anderson introduced Jeff Staley from Maner Costerisan, who gave a summary to the Township Board regarding analysis of Delta Township funds, revenues, and expenditures for 2018. Mr. Staley indicated that a new team conducted the audit this year. This year, GASB 75 was implemented, which is a new accounting standard for public Other Post Employment Benefit plan. The report will be available for review on the Township website and in the Clerk's Office.

V. SET/ADJUST AGENDA

TRUSTEE CASCARILLA MOVED TO APPROVE THE AGENDA AS PRESENTED.

TRUSTEE FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

VI. PUBLIC HEARINGS

VII. COMMUNICATIONS

VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA *(maximum two minutes)*

IX. INTRODUCTION OF ORDINANCES

2. Introduction of Proposed Amendments to the Code of Ordinances for Authorized Township Officials

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD INTRODUCE AMENDMENTS TO SECTIONS 20-19, 14-1(B), AND 8-1(B) OF THE DELTA TOWNSHIP CODE OF ORDINANCES PERTAINING TO TOWNSHIP OFFICIALS AUTHORIZED TO ISSUE CIVIL INFRACTIONS. THE TOWNSHIP CLERK IS HEREBY DIRECTED TO ADVERTISE THE INTRODUCTION IN LOCAL NEWSPAPERS, WITH FINAL CONSIDERATION OF THE PROPOSED ORDINANCE AMENDMENTS SCHEDULED FOR THE MAY 6, 2019 TOWNSHIP BOARD MEETING.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

**DELTA CHARTER TOWNSHIP
EATON COUNTY, MICHIGAN
ORDINANCE NO. _____**

AN ORDINANCE TO AMEND THE PROVISIONS OF THE CODE OF ORDINANCES OF THE CHARTER TOWNSHIP OF DELTA, SECTIONS 8-1(b) – BUILDINGS AND BUILDING REGULATIONS – IN GENERAL – VIOLATIONS AND PENALTIES, 14-1(b) – ENVIRONMENT – IN GENERAL - CIVIL INFRACTION, AND 20-19 – LAW ENFORCEMENT – MUNICIPAL CIVIL INFRACTIONS – DEFINITIONS; AND TO PROVIDE AN EFFECTIVE DATE HEREOF.

The Charter Township of Delta, Eaton County, Michigan ordains:

Sections 8-1(b), 14-1(b), and 20-19, of the Code of Ordinances, Delta Charter Township, Michigan, is hereby amended to read as follows:

SECTION I

Sec. 8-1(b). Buildings and Building Regulations – In General - Violations and Penalties.

This chapter shall be enforced by the ~~chief building inspector~~ **township building official** or designee who is hereby designated as the authorized township official to issue municipal civil infraction citations, directing alleged violators to appear in court, or issue municipal civil infraction violation notices, directing alleged violators to appear at the township municipal violations bureau as provided by this Code.

Sec. 14-1(b). Environment - In General - Civil Infractions.

Except as otherwise provided, this chapter shall be enforced by the ~~chief building inspector~~ **township building official** or his designee who is hereby designated as the authorized township official to issue municipal civil infraction citations, directing alleged violators to appear in court or issue municipal civil infraction violation notices, directing alleged violators to appear at the township municipal violations bureau as provided by this Code.

Sec. 20-19. Law Enforcement - Municipal Civil Infractions - Definitions.

Authorized township official means the ~~chief building inspector~~ **township building official**, the fire chief, a designee of either official, officers and law enforcement personnel of the county sheriff's office/department, the code enforcement officer, the **zoning administrator and deputy zoning administrator(s)**, or other personnel of the township authorized by this Code of Ordinances to issue municipal civil infraction citations or municipal civil infraction violation notices

SECTION II

SEVERABILITY. If any clause, sentence, paragraph, or part of this Ordinance shall for any reason be finally adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance but shall be confirmed in its operation to the clause, sentence, paragraph or part thereof directly involved in the controversy in which such judgment is rendered.

SECTION III

REPEAL. All ordinances or parts of ordinances of the Charter Township of Delta inconsistent herein are hereby repealed so far as they may be inconsistent with the provisions of this Ordinance.

SECTION IV

EFFECTIVE DATE. This Ordinance shall take effect upon final publication as required by law.

SECTION V

Effect on Other Ordinances. Except as expressly amended by this Ordinance, all other Delta Township Ordinances shall remain unchanged and in full force and effect.

X. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA –

TRUSTEE FEDEWA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE BREWER SUPPORTED THE MOTION.

ROLL CALL:

AYES: CLERK CLARK, TREASURER PIZZO, TRUSTEE BREWER,
TRUSTEE CASCARILLA, AND TRUSTEE FEDEWA

NAYS: NONE

ABSENT: SUPERVISOR FLETCHER AND TRUSTEE MOJICA

THE MOTION PASSED 5-0.

3.	Bills and Financial Transactions	\$	689,903.71
	Bond/Debt Payments		
	Investments		
	Payroll & Related		364,056.98
	Refunds		377.00
	Tax Distributions		
	Vendor Claims		325,469.73
	Total	\$	689,903.71

TRUSTEE FEDEWA MOVED TO APPROVE THE BILLS AND FINANCIAL TRANSACTIONS IN THE AMOUNT OF \$689,903.71.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

4. Minutes –

April 8, 2019 Regular Board Meeting Minutes

TRUSTEE FEDEWA MOVED TO APPROVE THE APRIL 8, 2019 REGULAR BOARD MEETING MINUTES AS PRESENTED.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

5. Establishment of Street Lighting District for Pointe West Phase #3

TRUSTEE FEDEWA MOVED THAT THE DELTA TOWNSHIP BOARD ESTABLISHES STREET LIGHTING SPECIAL ASSESSMENT DISTRICTS FOR POINTE WEST PHASE #3, BEING SPECIAL ASSESSMENT STREET LIGHTING DISTRICT #135, AND

FURTHER, THAT THE TOWNSHIP CLERK BE AUTHORIZED TO EXECUTE THE CONTRACT WITH CONSUMERS ENERGY FOR INSTALLATION OF THE STREET LIGHTS IN POINTE WEST PHASE #3 SPECIAL ASSESSMENT STREET LIGHTING DISTRICT.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

6. Ashley Capital Water Main Closeout

TRUSTEE FEDEWA MOVED THAT THE DELTA CHARTER TOWNSHIP BOARD OF TRUSTEES ACCEPT THE WAIVER OF LIEN, DEED OF GRANT, AND

EASEMENT GRANT FOR THE WATER FACILITIES INSTALLED TO SERVE ASHLEY DELTA, LLC (DELTA DISTRIBUTION CENTER BUILDING #1) PROJECT LOCATED IN THE SOUTHWEST 1/4 OF SECTION 27 OF DELTA TOWNSHIP, AND

FURTHER, THAT SAID WATER MAIN FACILITIES BE ACCEPTED INTO THE DELTA TOWNSHIP WATER SYSTEMS.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. ITEMS OF BUSINESS

XV. MANAGER’S REPORT – Brian Reed, Township Manager

Manager Reed presented his updates to the Township Board:

- Manager Reed expressed his gratitude to staff for the annual audit.
- Township administrative offices will be closed on Friday, April 19, 2019 in observance of Good Friday.
- “Policing with Autism” event will be held on Thursday, April 11, 2019 10:00 AM – 12:00 PM, at the Michigan House of Representatives Building (124 N. Capitol Ave.)
- April 23, 2019 will be the installation date of the easy dock at the Willow canoe launch. There will be a ribbon cutting scheduled for the canoe launch and the Delta Mills restroom opening in the near future.
- Mr. Kirkpatrick and staff have been working with a group, along with the City of Lansing and Grand Ledge to consider options for marketing the Grand River.
- Saginaw Highway through Delta Township is now included in the MDOT “Adopt a Highway” Program. Two groups thus far have chosen to participate in the program:
 - A youth football program in Lansing
 - 1st Presbyterian Church

XVI. COMMITTEE OF THE WHOLE

7. Special Events Ordinance

Mr. Bozek outlined the need for a Special Events Ordinance for the Board. Staff has taken the liberty of drafting an ordinance for consideration.

1. Staff used the Hartland Township Special Events Ordinance as a model. The Hartland Ordinance was adopted in February 2010. Staff also reviewed Special Events Ordinances from Grand Rapids, Farmington Hills, Bloomfield Township and the City of Wyoming.
2. Staff recommends that the existing Amusement & Entertainment Ordinance be deleted in its entirety.
3. The proposed ordinance:
 - a. Defines the most common special events
 - b. Specifies which special events are required to obtain a permit from the Township and which are exempted
 - c. Provides rules addressing issues related to special events (alcohol, noise, restrooms, parking, signage, & trash)
 - d. Specifies the documents required of applicants for special events
 - e. Provides quick references to other Township ordinances pertaining to special events (Block Parties, Food Trucks, & Going Out of Business Sales)
 - f. Exempts Outdoor Seasonal & Temporary Sales from a Special Event Permit if they've already obtained a Vending Permit because the applicable rules are similar

A consensus was reached among Board members to allow staff to proceed with the Ordinance. The Township attorney will review and revise the Ordinance as necessary.

8. Elmwood/Saginaw Intersection

Manager Reed stated that the issue of the Elmwood/Saginaw intersection has been raised several times in the past from Board members or constituents as to the difficulties at this intersection. We have heard concerns regarding left turns,

straight traffic, the absence of appropriate traffic striping, and the general challenges and safety concerns of the intersection.

Mr. West will continue to engage in dialogue with MDOT on potential solutions.

XVII. PUBLIC COMMENTS

XVIII. ADJOURNMENT –

Clerk Clark adjourned the meeting at 7:01 PM.

CHARTER TOWNSHIP OF DELTA

MARY R. CLARK, CLERK
ACTING SUPERVISOR

HOWARD A. PIZZO, TREASURER
ACTING CLERK

/hs

Dropbox:\Clerk\Board Materials\Board Meetings\Minutes\2019\April 15, 2019 Regular Board Meeting
Minutes Approved: