

**DELTA TOWNSHIP  
COMPILED POLICY MANUAL**

<b>Title:</b>	<b>Orderly Succession of Authority</b>
<b>Adoption Date:</b>	<b>May 7, 1990</b>
<b>Revision Date:</b>	<b>February 2, 2009</b>

**General Purpose:** Provide for a line of succession when the Supervisor or other elected officers of the Township are absent.

**Summary Statement of Policy:** The order of succession of authority of elected officials of the Charter Township will be: (1) Supervisor, (2) Clerk, (3) Treasurer, (4) Trustees in descending order of years' service on the Board

**Actual Policy as Written:**

The Charter Township Act does not provide for a line of succession when the Supervisor or other elected officers of the Township are absent from the Township. The Supervisor does not have the legal authority to delegate authority to cover absences of elected officials.

It has been traditional in townships and in Delta Township in particular that the Clerk is the Chief Executive Officer in the absence of the Supervisor, and if both the Supervisor and Clerk are absent, then the Treasurer assumes the authority.

The Township Board of the Charter Township of Delta sets the order of succession of authority of elected officials as follows for absences of elected officials from the Township:

1. Supervisor
2. Clerk
3. Treasurer
4. Trustees in descending order of years' service on the Board

This policy shall not be interpreted to reduce the authority or duties of a Manager in any way.