

Delta Township Compiled Policy Manual

Title:	Acceptance of Payments by Financial Transaction Devices
Adoption Date:	March 7, 2005
Revision Date:	

General Purpose: Allow the Township to implement the use of financial transaction devices (credit card) to accept payment for specific financial transactions.

Summary Statement of Policy: The Township Board authorizes the use of financial transaction devices and authorizes the Treasurer to proceed to implement their use. The Parks, Recreation and Cemeteries Department, Building Department, Clerk's Office and Accounting Department are authorized to accept such payments by financial transaction devices.

Actual Policy as written:

WHEREAS, the adoption of a resolution authorizing the acceptance of payments by financial transaction devices is within the purview of the Township Board pursuant to PA 280 of 1995; and

NOW THEREFORE LET IT BE RESOLVED that effective March 7, 2005 the Charter Township of Delta authorizes the use of financial transaction devices and authorizes the Treasurer to proceed to implement their use according to the following policy;

Financial transactions that may be made by a financial transmission device shall include;

- Special assessments payments
- Water and sewer payments
- Zoning permits
- Building permits
- Burial rights certificates
- Other transactions for services, classes or fees for same and
- The transactions accepted by the Township offices must be an amount over \$3.00

FURTHER BE IT RESOLVED, the Treasurer of the Charter Township of Delta is responsible for determining the financial transaction devices which will be accepted, and the Parks, Recreation and Cemeteries, Building, Planning, Clerk, and Accounting Departments are authorized to accept such payments by financial transaction devices.