

Planning Department
Assessing Department
7710 W Saginaw Highway
Lansing, MI 48917

517-323-8560
517-323-8520

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Land Division Application

You must answer all question and include all attachments, or this application will be returned to you as incomplete. Please call the Assessing or Planning Department with questions.

Approval of a division of land is required prior to it being sold, if the new parcel is less than 40 acres, and not a property line adjustment between adjoining owners. (§102(e&f))

1. Property Owner Information

Name(s) of Owner(s): _____
Address: _____
City: _____, State: _____, Zip Code: _____
Telephone: Home: () _____, Work: () _____ Fax: () _____ Cell: () _____

2. Applicant Information (if not the property owner(s))

Name of Applicant: _____
Contact Person: _____
Address: _____
City: _____, State: _____, Zip Code: _____
Telephone: Home: () _____, Work () _____ Fax: () _____ Cell: () _____

3. Property Information

Property Address: _____
Parcel number(s) of Parent Tract proposed for division:
23-040- _____ - _____ - _____ -00 23-040- _____ - _____ - _____ -00
23-040- _____ - _____ - _____ -00 23-040- _____ - _____ - _____ -00

(A Parent Tract is contiguous property under common ownership as of March 31, 1997.)

Current parcel number of proposed division if property has been divided since
March 31, 1997: 23-040- _____ - _____ - _____ - _____

4. Proposed Land Division(s)

Number of new parcels proposed to be created, including remainder parcel _____

5. **Attachments** (required for application to be complete)

- Legal description and land area of parent parcel.
- Legal description and land area of proposed division, including remainder parcel.
- A tentative parcel map or survey drawn to scale showing:
 - *Boundaries of parent tract as of March 31, 1997.
 - *Any previous land division(s) made after March 31, 1997.
 - *Boundary lines of proposed land divisions including remainder parcel.
 - *Public utility easements.
 - *How access to each requested land division and remainder parcel will be provided. (please check appropriate space below)
 Public Road Private Road Easement Other

Property owner's signature(s) _____

Date _____

Applicants Signature (if not owner) _____

Date _____

File completed application and the required attachments with the Delta Township Planning Department. There is a land division application fee of \$100.00 for the first division and \$25.00 for each additional division.

Official Use Only

Filing Date _____

Received By _____

Receipt # for Application Fee _____