



Delta Township Government Youth Council (GYC)

7710 West Saginaw Hwy.  
Lansing, MI 48912  
(517) 323-8590  
www.deltami.gov

*Letter of Understanding*

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I, \_\_\_\_\_ (please print) understand that the following components are part of my responsibilities as a member of the Delta Township Government Youth Council (GYC).

**ATTENDANCE REQUIREMENT**

GYC members are expected to attend all GYC meetings and provide prior notice to the Adult Advisor/Board Liaison of any absence. Membership renewal per Council vote. An absence is excused if an GYC member notifies the Adult Advisor via phone, email, prior to the scheduled meeting. Adult Advisors and the Board Liaison support sports and other home school activities and will make every effort to schedule GYC meetings around sports and extra curricular events.

**MEETING SCHEDULE**

The GYC meets once per month during each calendar school year. Meetings are scheduled by the Council as a whole – members are requested to bring their schedules to each meeting to better determine best times and dates for the following month and/or months. The majority of GYC meetings take place at the Delta Township Administration Building at 7710 West Saginaw Highway. However, there may be special circumstances when meetings are not at the Administration Building. The Board Liaison may take the members out to dinner over the Christmas holidays, projects may deem it necessary to meet at a specific location, special field trips, etc. Parent signature on this Letter of Understanding grants permission for their student to attend field trips and meetings at other locations. Members will ALWAYS know when and where their next meeting will occur. Parents are encouraged to contact the Board Liaison any time they have questions and/or concerns.

**PARTICIPATION AT TOWNSHIP BOARD MEETINGS/EVENTS**

Each GYC member is required to attend at least one (1) Township Board Meeting and assist with one (1) Township Event (Delta Rocks, Community Walk, etc.). Members are strongly encouraged to participate as non-voting members of Board meetings.

**EMAIL:** Email is the primary method of disseminating information from the Adult Advisor and/or Board Liaison to GYC members. Each GYC member is responsible for maintaining a working email account and checking it regularly.

**DRESS CODE:** As Youth Ambassadors for Delta Township, GYC members are expected to dress in an appropriate manner. Business casual is expected for all Board meetings and Township events. Casual attire is very appropriate for GYC monthly meetings provided it is neat and appropriate.

GYC Member Signature: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

Date: \_\_\_\_\_ Email: \_\_\_\_\_