

CHARTER TOWNSHIP OF DELTA
Public Meeting Room A
Delta Township Administration Building
7710 West Saginaw Highway
Lansing MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, OCTOBER 5, 2009**

I. CALL TO ORDER

Supervisor Ken Fletcher called the meeting to order at 7:00 p.m.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Ken Fletcher, Clerk Janice Vedder, Treasurer Howard Pizzo, and Trustees Jan Cunningham, Jeff Hicks, Barb Poma, and Cara Spagnuolo.

Members Absent:

Others Present: Manager Richard Watkins, Manager's Assistant Jenny Wohlfert and Executive Secretary Kathy Ernst.

IV. PRESENTATIONS AND PROCLAMATIONS

1. Recognition of Randy Thayer, retiring Plant Manager for all General Motors Lansing Operations.

Supervisor Fletcher noted that there would be a presentation for retiring GM Plant Manager, Randy Thayer, on Thursday, October 8th at the R Club.

TRUSTEE POMA MOVED THAT THE TOWNSHIP BOARD APPROVE THE FOLLOWING RESOLUTION TO BE PRESENTED TO RANDY THAYER ON THURSDAY, OCTOBER 8TH.

WHEREAS, RANDY THAYER WAS NAMED PLANT MANAGER FOR ALL GM LANSING OPERATIONS, INCLUDING LANSING DELTA TOWNSHIP ASSEMBLY ON NOVEMBER 1, 2008; AND

WHEREAS, RANDY THAYER HAS BEEN THE PLANT MANAGER FOR LANSING DELTA TOWNSHIP ASSEMBLY SINCE JULY 28, 2003; AND

WHEREAS, RANDY THAYER STARTED HIS CAREER WITH GENERAL MOTORS IN 1973 AS A COLLEGE CO-OP STUDENT IN LANSING AND HAS SERVED IN SEVERAL CAPACITIES DURING HIS THIRTY-SIX YEAR TENURE WITH GM; AND

WHEREAS, RANDY THAYER HAS A RICH HISTORY OF SHARING WITH OTHERS AS DEMONSTRATED BY HIS INVOLVEMENT WITH SEVERAL AREA BOARDS INCLUDING CAPITAL AREA UNITED WAY, PECKHAM FOUNDATION, HIGHFIELDS, MTEC, LEAP, DELTA GOVERNMENT RELATIONS COMMITTEE, LANSING REGIONAL CHAMBER OF COMMERCE, AND THE CAPITAL AREA MANUFACTURING COUNCIL; AND

NOW, THEREFORE, THE DELTA TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA IS INDEED APPRECIATIVE OF RANDY THAYER AND WISHES TO RECOGNIZE HIS OUTSTANDING SERVICE TO THE RESIDENTS OF DELTA TOWNSHIP THROUGH HIS POSITION WITH GENERAL MOTORS AND THE LANSING DELTA TOWNSHIP ASSEMBLY.

PRESENTED THIS _____ DAY OF OCTOBER, 2009.

TRUSTEE SPAGNUOLO SUPPORTED THE MOTION. MOTION PASSED 7-0.

V. SET/ADJUST AGENDA

CLERK VEDDER MOVED THAT THE AGENDA BE APPROVED WITH THE DELETION OF ITEM #9 "MICHIGAN DEPARTMENT OF TRANSPORTATION REQUEST FOR RIGHT-OF-WAY" FROM THE AGENDA.

TREASURER PIZZO SUPPORTED THE MOTION. MOTION PASSED 7 TO 0.

VI. PUBLIC HEARINGS AND ACTION

2. Request to Approve Brownfield Plan #2

a. Public Hearing

There was no public comment made.

TRUSTEE HICKS MOVED THAT THE PUBLIC HEARING BE CLOSED.

TRUSTEE CUNNINGHAM SUPPORTED THE MOTION. MOTION PASSED 7-0.

b. Board Resolution

TRUSTEE SPAGNUOLO MOVED THAT THE DELTA TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE THE PROPOSED BROWNFIELD PLAN #2 AS PRESENTED, AND FURTHER; THAT THE TOWNSHIP CLERK BE INSTRUCTED TO FILE THE BROWNFIELD PLAN #2 WITH THE SECRETARY OF STATE AS PROVIDED IN THE BROWNFIELD DEVELOPMENT FINANCING ACT, P.A. 281 OF 1996.

CLERK VEDDER SUPPORTED THE MOTION. MOTION PASSED 7 TO 0.

VII. COMMUNICATIONS – None

VIII. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA – None

IX. INTRODUCTION OF ORDINANCES – None

X. PASSAGE OF ORDINANCES – None

XI. CONSENT AGENDA

CLERK VEDDER MOVED THE CONSENT AGENDA BE APPROVED AS PRESENTED.

TRUSTEE SPAGNUOLO SUPPORTED THE MOTION.

ROLL CALL:

AYES: TRUSTEE CUNNINGHAM, SUPERVISOR FLETCHER,
TRUSTEE HICKS, TREASURER PIZZO, TRUSTEE POMA,
TRUSTEE SPAGNUOLO, CLERK VEDDER.

NAYS: NONE

ABSENT: NONE.

MOTION PASSED 7 TO 0.

3. Bills and Financial Transactions - \$27,696,850.35

CLERK VEDDER MOVED TO APPROVE BILLS AND FINANCIAL TRANSACTIONS IN THE AMOUNT OF \$27,696,850.35.

TRUSTEE SPAGNUOLO SUPPORTED THE MOTION. MOTION PASSED 7 TO 0.

XII. ITEMS REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION – None

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

4.

5.

XIV. ITEMS OF BUSINESS

- 6. Appointments to the Delta Township Economic Development Corporation** – The Selection Committee for the Economic Development Corporation recommends the Township Board appoint Matt Dugener and Robert Thelen to the Economic Development Corporation for a six year term.

CLERK VEDDER MOVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPOINT ROBERT THELEN AND MATT DUGENER TO THE DELTA TOWNSHIP ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS FOR TERMS EFFECTIVE OCTOBER 5, 2009, AND EXPIRING JANUARY 31, 2015.

TREASURER PIZZO SUPPORTED THE MOTION. MOTION PASSED 7 TO 0.

- 7. Meter Reading Contract** – The Utility and Environmental Committee recommends the Township Board approve the proposed meter reading contract between Delta Township and the Lansing Board of Water & Light.

TRUSTEE SPAGNUOLO MOVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE THE METER READING CONTRACT BETWEEN DELTA TOWNSHIP AND THE LANSING BOARD OF WATER & LIGHT.

CLERK VEDDER SUPPORTED THE MOTION. MOTION PASSED 7 TO 0.

- 8. Health Insurance Waiver** – The Administrative/Personnel Committee recommends the Township Board change the amount of the insurance waiver for all employees.

CLERK VEDDER MOVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA CHANGE THE AMOUNT OF THE INSURANCE WAIVER BUYOUT TO \$2,500.00 PER YEAR FOR ALL EMPLOYEES TO BE RETROACTIVE TO JANUARY 1, 2009.

TRUSTEE HICKS SUPPORTED THE MOTION. MOTION PASSED 7 TO 0.

XV. ITEMS FOR DISCUSSION ONLY

10. Review and Discussion of Current Economic Development Tools available to staff.

Mr. Watkins noted that at the September 28th budget meeting, a considerable amount of discussion took place about economic development. Mr. Watkins noted that he wanted to take this opportunity to provide the Board with information in regards to the Township's involvement with economic development.

Jenny Wohlfert, Assistant to the Manager, provided a power point presentation which focused on current strategies the Township was utilizing in an effort to make it easier for businesses to acquire information about the Township. Examples of these strategies consisted of an aggressive schedule of 60 retention visits a year with commercial and industrial facilities, providing promotional packets to new businesses, and staff's interaction and participation with local groups and organizations. Ms. Wohlfert also discussed technical strategies the Township had utilized in an effort to provide resources to area businesses.

Trustee Pizzo inquired about the type of data base the Township used to keep track of business contacts within the Township and how the Township acknowledged new businesses that had located within the Township.

Ms. Wohlfert noted that she utilized Outlook and Word to keep detailed information on business contacts. She noted that due to the fact that the Township did not require the licensing of businesses, the Planning and Building Departments alerted Township officials of new businesses that were moving into the Township.

Trustee Poma noted that there were data base programs that were available the Township may want to look into in keeping track of new businesses locating within the Township.

Mr. Watkins noted that the Township had debated over whether to initiate a business registration licensing program, but it was felt that it would be very difficult to keep track of businesses moving out of the Township. He noted that the Township made an effort to conduct a windshield survey periodically of the Township's commercial properties in order to keep track of those businesses that did not exist anymore.

XVI. BOARD MEMBER, MANAGER AND DEPARTMENT REPORTS AND COMMITTEE MINUTES

11. Budget/Finance Committee Minutes – August 11, 2009
12. Parks, Recreation, and Cemeteries Commission Minutes – August, 2009

Mr. Watkins noted that revenue sharing was down from what the Township had anticipated. The Grand Ledge assessing program was progressing well and that the Building Department was assisting with site visits. The Assessing Director, Brian Thelen, would be providing the Board with on-going progress reports in the future. He mentioned that the Township was holding a meeting on Wednesday, October 7th at the Township's Library which was part of the public transit study the Township was conducting. He noted that the Township's water usage was up for the month of September and that the Township was continuing to add information to its Facebook. The Fire Department would be adding eight volunteer firefighters to its department. He noted that the Township Board would be adopting next year's mileages at their October 19th meeting and that a special meeting would be called to finalize the Township's budget.

Treasurer Pizzo noted that at the August 11th Budget and Finance Committee meeting, Bob Chapman and Steve Grinnell from the David Chapman Insurance Agency were present to discuss and answer questions regarding the Township's liability insurance. Mr. Pizzo suggested that Board members compile questions they may have on this matter so that their concerns could be addressed during the Board's consideration for renewal.

A question was raised as to the Township's procedure process when inquiries were received about orphan drains and it was noted that the Township's Utility Committee would be considering this matter at a future meeting.

XVII. PUBLIC COMMENTS (*maximum five minutes*) – None.

XVII. ADJOURNMENT

Supervisor Fletcher adjourned the meeting at 7:53 p.m.

CHARTER TOWNSHIP OF DELTA

JANICE VEDDER, TOWNSHIP CLERK

KENNETH FLETCHER, TOWNSHIP SUPERVISOR