

CHARTER TOWNSHIP OF DELTA
Public Meeting Room A
Delta Township Administration Building
7710 West Saginaw Highway
Lansing MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, MARCH 2, 2009**

I. CALL TO ORDER

Supervisor Ken Fletcher called the meeting to order at 7:00 p.m.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Ken Fletcher, Treasurer Howard Pizzo, Clerk Janice Vedder, and Trustees Jan Cunningham, Jeff Hicks, Barb Poma and Cara Spagnuolo

Members Absent: None

Others Present: Manager Richard Watkins, Finance Director Jeff Anderson, Assessing Director Brian Thelen, Building Director Jerry Harkness, Code Enforcement Officer Kelly Figueiredo, Lt. Jeff Warder, Engineering Director Denny Williams, Chief Victor Hilbert, Assistant Library Director Mary Rzepczynski, Parks Recreation & Cemeteries Director Richard Benkert, Planning Director Mark Graham, Utility Director Stan Wegrzyn, Executive Secretary Kathy Ernst and Department Secretary Heather Bouck Pettinger

IV. PRESENTATIONS AND PROCLAMATIONS –

1. Regional Saginaw Aquifer Model Presentation

Christine Spitzley Tri-County Environmental Planner with the Tri-County Regional Planning Commission provided a presentation regarding the cooperative research project on the Saginaw Formation which is the main aquifer that services this area. The Regional Saginaw Aquifer Model is a computer model of the Saginaw Formation which underlies most of the Tri-County area, Clinton, Ingham and Eaton Counties and provides virtually 100% of the water needs. This includes drinking water, agricultural water, manufacturing, etc. Partners in the project include Alaiedon Township, Bath Township, Delhi Township, Delta Township, Dimondale, East Lansing, Eaton Rapids Township, Eaton Rapids, Lansing, Lansing Township, Michigan State University,

Meridian Township, Oneida Township, Vermontville, Watertown Township, Williamstown Township, Williamston and Windsor Township.

USGS' mission is to provide water information that benefits the public and benefits the citizens. The history of cooperation between USGS and Tri-County goes back to the 1960's. Carol, from USGS reviewed the background on the model previously developed in the early 1990's. The model is a very useful tool for wellhead protection, for looking at changing pumpage, and change in recharge, contaminate movement, and also water conflicts. Various scenarios were addressed as to water flow, usage and recharge are related and have changed over time. Lastly, the group works to get the information to the public and educate others. All the information is available on their website for reference.

V. SET/ADJUST AGENDA

TRUSTEE CUNNINGHAM MOVED WE ACCEPT THE AGENDA PRESENTED.

TRUSTEE HICKS SUPPORTED THE MOTION. MOTION CARRIES 7 TO 0.

VI. PUBLIC HEARINGS AND ACTION – None.

VII. COMMUNICATIONS – None.

VIII. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA –

David Arking, 223 Williamsburg Road addressed the board about the potential extension project of Michigan Avenue. Representatives from his group have spoken with others, including Tri-County Area Planning Commission and the Eaton County Road Commission. Mr. Arking stated that he understood legal ownership of this project rests with the road commission and political ownership of the project largely belonged to Delta Township. Mr. Arking expressed his willingness to answer any questions the board may have and to inquire as to the board's intentions on the matter.

Supervisor Fletcher stated the board was in the process of obtaining additional information on the project and it would return as an agenda item at a future meeting.

Trustee Poma referenced the economic impact of the project.

Supervisor Fletcher stated staff was working with Tri-County Regional Planning in terms of making sure we hit deadlines.

Dave Arking asked that he or one of the other identified representatives of the group be advised of when it is coming back on the agenda.

Supervisor Fletcher indicated that notification would be provided.

IX. INTRODUCTION OF ORDINANCES –

TRUSTEE CUNNINGHAM MOVED THE DELTA TOWNSHIP BOARD INTRODUCE PROPOSED AMENDMENTS TO SECTIONS 23.4.0 AND 23.6.0 OF THE DELTA TOWNSHIP ZONING ORDINANCE TO MAKE PUBLIC NOTICE REQUIREMENTS CONSISTENT WITH THE MICHIGAN ZONING ENABLING ACT, 2006 PA 110 (MCL 125.3101 *ET. SEQ.*); AND TO EXTEND THE VALIDITY OF VARIANCES FROM ONE (1) YEAR TO TWO (2) YEARS, RESPECTIVELY; AS DESCRIBED IN CASE NO. 1-09-1 AS FOLLOWS:

**PROPOSED ZONING ORDINANCE AMENDMENTS
 ZBA PUBLIC NOTICE & VARIANCE TIME LIMIT (Case No. 1-09-1)**

SECTION NO.	EXISTING LANGUAGE	PROPOSED LANGUAGE
23.4.0 B. (3)	All notices of a hearing shall be mailed and published not more than ten (10) days nor less than five (5) days prior to the date on which the hearing is to be held.	All notices of a hearing shall be mailed and published not less than fifteen (15) days prior to the date on which the hearing is to be held.
23.6.0 A. (1)	Each variance granted under the provision of this Ordinance shall become null and void unless the construction, occupancy or other actions authorized by such variance have commenced within one (1) year of the granting of such variances.	Each variance granted under the provision of this Ordinance shall become null and void unless the construction, occupancy or other actions authorized by such variance have commenced within two (2) years of the granting of such variances.
23.6.0 A. (2)	Upon written application filed with the Township Clerk prior to the termination of the one year time period, the Board of Appeals may authorize a single extension of the time limit for an additional period of not more than one year upon the finding by the Board of Appeals that the project has a reasonable expectation of being continued to construction.	Upon written application filed with the Township Clerk prior to the termination of the two year time period, the Board of Appeals may authorize a single extension of the time limit for an additional period of not more than one year upon the finding by the Board of Appeals that the project has a reasonable expectation of being continued to construction.

FURTHER, THESE ZONING ORDINANCE AMENDMENTS SHALL BE CONSIDERED FOR FINAL ACTION BY THE BOARD AT THE MARCH 16, 2009 REGULAR MEETING, AND THE CLERK IS HEREBY DIRECTED TO PUBLISH NOTICE OF SAID MEETING IN THE LOCAL NEWSPAPERS.

TRUSTEE POMA SUPPORTED THE MOTION. MOTION CARRIED 7 TO 0.

X. PASSAGE OF ORDINANCES – None.

XI. CONSENT AGENDA

Trustee Hicks requested the February 16, 2009 regular meeting minutes be pulled for a minor correction.

TREASURER PIZZO MOVED THE CONSENT AGENDA BE APPROVED WITH THE REMOVAL OF THE FEBRUARY 16, 2009 REGULAR MEETING MINUTES.

TRUSTEE POMA SUPPORTED THE MOTION.

ROLL CALL:

AYES: TRUSTEE CUNNINGHAM, TREASURER PIZZO, TRUSTEE SPAGNUOLO, SUPERVISOR FLETCHER, TRUSTEE HICKS, TRUSTEE POMA, CLERK VEDDER.

NAYS: NONE

ABSENT: NONE

MOTION CARRIES 7 TO 0.

4. Bills and Financial Transactions

TREASURER PIZZO MOVED TO APPROVE BILLS AND FINANCIAL TRANSACTIONS IN THE AMOUNT OF \$1,774,554.62.

TRUSTEE POMA SUPPORTED THE MOTION. MOTION PASSED 7 TO 0.

XII. ITEMS REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION –

Trustee Hicks asked that a clarification be made in relation to attempting any type of compromise when no one will lend their feelings.

Treasurer Pizzo requested a statement he read at the meeting be fully reflected in the record.

Trustee Poma referenced that she felt delivery of the minutes could be timelier, referencing three business days at most.

Supervisor Fletcher indicated that this would provide more review time.

Clerk Vedder indicated that staff is doing the best they can.

Supervisor Fletcher suggested finding some possible solutions such as other clerical support that may be available in the building that could be reassigned to the Clerk's Office.

Manager Watkins stated there is an open position in the Clerk's Office and it should be filled soon.

Clerk Vedder stated that you get down to paraphrasing and that is in the eye of the beholder and where the real difficulty arises.

Trustee Hicks referenced his level of respect for that.

Supervisor Fletcher asked that the minutes return after amendments to the next agenda.

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA – None.

XIV. ITEMS OF BUSINESS –

7. Receiving Board – May 5, 2009 and November 3, 2009 Elections

Clerk Vedder stated the proposed resolution was a requirement of law.

CLERK VEDDER MOVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA ESTABLISH TWO RECEIVING BOARDS FOR THE MAY 5 & NOVEMBER 3RD ELECTIONS. THE RECEIVING TEAMS SHALL CONSIST OF 2 ELECTION INSPECTORS OF OPPOSITE PARTIES AND SHALL BE APPROVED BY THE ELECTION COMMITTEE. THE RECEIVING TEAMS WILL OPEN THE SEALED ENVELOPES TO REVIEW THE POLL BOOK AND STATEMENT OF VOTES TO DETERMINE THE FOLLOWING:

(1) BALLOT CONTAINER PROPERLY SEALED AND SEAL NUMBER IS PROPERLY RECORDED IN POLL BOOK AND ON STATEMENT OF VOTES. IF BALLOT CONTAINER IS NOT PROPERLY SEALED OR THERE IS A DISCREPANCY WITH SEAL NUMBER RECORDED IN POLL BOOK OR ON STATEMENT OF VOTES, THE PRECINCT ELECTION INSPECTORS WHO DELIVERED THE BALLOT CONTAINER AND THE RECEIVING TEAM BOARD MEMBERS WILL TOGETHER TAKE NECESSARY STEPS TO CORRECT THE DISCREPANCY. THE DISCREPANCY IF ANY SHALL BE NOTED IN THE REMARKS SECTION OF POLL BOOK AND ALL INSPECTORS MUST SIGN NOTATION.

(2) THE NUMBER OF INDIVIDUALS VOTING RECORDED IN POLL BOOK EQUALS NUMBER OF BALLOTS ISSUED TO VOTERS AS SHOWN IN STATEMENT OF VOTES.

(3) IF THE POLL BOOK OR STATEMENT OF VOTES HAS BEEN MISTAKENLY SEALED IN BALLOT CONTAINER, THE ELECTION INSPECTORS MAY OPEN THE BALLOT CONTAINER AND REMOVE THE POLL BOOK AND/OR STATEMENT OF VOTES. THE PRECINCT INSPECTORS AND RECEIVING BOARD INSPECTORS SHALL NOTE THE CORRECTIVE ACTION IN REMARKS SECTION OF POLL BOOK AND ALL SIGN NOTATION BEFORE PLACING POLL BOOK AND STATEMENT OF VOTES IN SEPARATE SEALED ENVELOPE.

(4) AFTER RECEIVING BOARD HAS COMPLETED REVIEW THE RECEIVING BOARD SHALL PLACE THE POLL BOOK AND STATEMENT OF VOTES IN THE APPROPRIATE ENVELOPE, SEALED WITH RED PAPER SEAL FOR DELIVERY TO COUNTY CLERK.

TRUSTEE CUNNINGHAM SUPPORTED THE MOTION. MOTION CARRIES 7 TO 0.

8. Special Land Use Permit for Home Occupation – Elizabeth Everett

Applicant, Elizabeth Everett expressed her desire for the board's support in this matter. She is 38 weeks pregnant and feels it will be easier to work from home and see clients on a regular basis. She has been a massage therapist for about 10 years, having owned and operated the Lighthouse Massage Center in Grand Ledge for six. She has spoken to all 23 neighbors that were notified within the neighborhood and gave them her brochure and her card. Everyone was very supportive.

Planning Director Graham referenced that often home occupations come to Delta as a result of a complaint or violation and Ms. Everett came voluntarily. She was advised as to what the rules were. She filled out the paperwork. It was a nice refreshing change.

Trustee Hicks asked for assistance in distinguishing this request from the last request other than there were not 25 people in the audience opposing it.

Planning Director Graham replied that this request is on the basis of an appointment only, does not appear to have any problem with a limitation of 1-5 per day, there is no need for advertising, clientele has built up over the past 10 years that she will bring with her from the practice in Grand Ledge. She has been in the home for a couple of years, no major modifications are purposed to the home, and she is off from Willow

Highway. It won't be necessary for people to traverse the streets on the interior of the subdivision.

TRUSTEE CUNNINGHAM MOVED THE DELTA TOWNSHIP BOARD OF TRUSTEES APPROVE THE REQUEST FOR A SPECIAL LAND USE PERMIT FOR A MASSAGE CLINIC TO BE OPERATED ON THE PROPERTY DESCRIBED IN CASE NO. 1-09-2 FOR THE FOLLOWING REASON:

AS DESCRIBED IN THE APPLICANT'S COMPLETED HOME OCCUPATION QUESTIONNAIRE, SIGNED AND DATED ON JANUARY 23, 2009, THE REQUEST MEETS THE GENERAL STANDARDS SPECIFIED FOR SPECIAL LAND USES IN SECTION 18.4.0 OF THE DELTA TOWNSHIP ZONING ORDINANCE, AND THE SPECIFIC STANDARDS FOR HOME OCCUPATIONS SPECIFIED IN SECTION 18.6.0 D. OF THE ZONING ORDINANCE.

THE SPECIAL LAND USE PERMIT IS RECOMMENDED FOR APPROVAL SUBJECT TO THE FOLLOWING STIPULATIONS:

1. THE BUSINESS SHALL GENERATE NO MORE THAN TEN (10) TRIPS PER DAY TO THE PROPERTY.
2. HOURS OF OPERATION SHALL BE LIMITED TO BETWEEN 8:00 A.M. AND 8:00 P.M. MONDAY THRU SATURDAY. NO SUNDAY APPOINTMENTS SHALL BE PERMITTED.
3. CONTINUED COMPLIANCE WITH ALL OTHER HOME OCCUPATION REGULATIONS SPECIFIED BY SECTION 18.6.0 D. OF THE DELTA TOWNSHIP ZONING ORDINANCE.

TRUSTEE POMA SUPPORTED THE MOTION.

Clerk Vedder expressed her concern regarding home occupation permits. Especially ones that generate traffic where people are coming in and out of the neighborhood and the home. She feels it difficult to distinguish one from another. She also questioned if it is government responsibility to police these things.

Supervisor Fletcher stated he did not really liking the idea of businesses moving into neighborhoods. Supervisor Fletcher asked Mr. Graham to elaborate on the enforcement of special land use permits.

Planning Director Graham stated stipulations in the permit provide the ability to take away permits if there is a violation of the ordinance. If a complaint is received, generally the applicant would be reached and informed of the complaint. If no resolution could be reached, the matter would come to the board with a

recommendation, likely with a legal review, to withdraw the special land use permit. Mr. Graham does not recall this ever happening during his tenure with the township. Periodic review is done every five years to make sure the permits are still in operation. If not, then the board is asked to carte blanche delete those. A system is in place to address violations.

Supervisor Fletcher expressed that there does not seem to be a question in this case as to whether or not the applicant lives in the home.

Treasurer Pizzo referenced parking as another strong distinction from the prior request.

Trustee Spagnuolo referenced fumes as another difference.

Trustee Hicks clarified that parking is not permitted on the street.

Planning Director Graham confirmed that is the case.

ROLL CALL:

AYES: TREASURER PIZZO, TRUSTEE SPAGNUOLO,
 SUPERVISOR FLETCHER, TRUSTEE HICKS, TRUSTEE
 POMA, TRUSTEE CUNNINGHAM.

NAYS: CLERK VEDDER

ABSENT: NONE

MOTION CARRIES 6 TO 1.

XV. ITEMS FOR DISCUSSION ONLY –

9. Records Retention and Disposal Schedule Discussion – Dave Marquette

IT Director Marquette indicated that the materials provided are an update to the current records retention and disposal schedule the board passed early last year. Overall electronic document management is a key factor being addressed in the new schedule. All the department heads looked this over and all the records the Township keeps on a daily basis are in the schedule with dates for disposal and retention periods. Board approval will initiate sending the schedule to the State for approval

Trustee Poma asked that Mr. Marquette double check the grant references within the document to ensure that all grants were covered therein.

Manager Watkins indicated that the federal grant timelines will be reviewed and any changes will be made prior to coming back for adoption.

10. Proposed Water and Sewer Rate Increase Discussion – Richard Watkins

Manager Watkins reported on the proposed increases. During the budget process, a 3% increase in each of the funds was included. Looking at the economic conditions being experienced today, a slightly lower rate increase for water and waste water on a temporary basis is recommended. This is just to cover cash flow for the current year. The recommendation is 2.5% increase in water and a 1% increase in the waste water sanitary sewer account to cover any cash flow issues there. This would not provide funds for expenditures of future repairs in either fund. The effect of the proposed increases is about \$0.82 per month for the average homeowner. The initial recommendation of 3 and 3 would have provided about a \$1.38 increase for the average homeowner.

Negotiations with the Board of Water & Light have been ongoing for a number of years for some issues in the contract. In the past few years, the increases attempt to take into account anticipated rate hikes to avoid huge increases when an agreement with the Board of Water & Light is reached.

Clerk Vedder questioned if this increase will cover the expenses. She stated she realized nobody wants a rate increase but she has concerns about having to increase rates again in six months.

Manager Watkins replied that cash flow is all the proposed increase will cover. He additionally replied that without the increase there is about a \$100,000 cash shortfall in the water fund and \$33,000 in the sewer fund. Another area of savings is making some changes in the way things are done to also save funds in those areas.

Treasurer Pizzo expressed his thought that this is a prudent spot and fair to our customers/residents who are being pinched.

Trustee Cunningham stated she understood there was also discussion regarding lowering the late fee from a 10% late fee, down to a 5% fee.

Trustee Hicks clarified there wasn't a discussion of that at the committee meeting. The issue arose after the meeting. Additional information on what type of increase in late payers is being compiled. There are some that are just called the repeat offenders who pay late all the time regardless of rate increase or decrease. Being taken into consideration is if there has been an increase relative to shut offs.

Trustee Cunningham confirmed the committee will return with that information at a future meeting.

XVI. OFFICERS, DEPARTMENTAL REPORTS AND COMMITTEE MINUTES

11. Departmental Year-End Report Presentations

Departmental Year-End Reports were provided as follows:

Finance Director Anderson discussed the following points in his presentation to the group on hand:

- Investments and the lack of stability in lending institutions;
- Through diversification the township was able to show a 4.42% rate of return;
- Safety is first, liquidity is second and yield is third;
- Took on the role of Deputy Treasurer;
- Image Deposit Direct Program began, saving money and increasing cash flow;
- The 2009 budget was reformatted and submitted for the Government Finance Officer Association distinguished budget award;
- The high school student coop program continues to be a great asset to the department;
- New utility billing software was implemented in 2008. With this change, residents can pay their utilities via credit card; and
- Customer service is focus of the department as 23,000 people visited the counter for assistance in 2008.

Assessing Department Director Thelen provided the following points in his presentation regarding the Assessing Department:

- All staff are certified by the State of Michigan;
- Annual recertification is required;
- The department prepares the assessment roll for 13,500 properties with \$39.6 million being billed in summer and \$24.7 million in the winter;
- The website averages 8,000 hits a month;
- Michigan Tax Tribunal Appeals are handled in house to save costs;
- Property Transfer Affidavits are required. Properties are still moving, just at reduced values;
- There were 2,000 parcels visited last year for data verification;
- Personal property tax is also a function of this department;
- The bulk of Delta's tax base is residential at 58% of the property classes;
- Industrial Facilities Tax exemptions are another area of this department with approximately \$49 million of value in IFT;
- Property foreclosures are up with 132 in 2008 versus 31 in 2004;
- Delta Township makes up 31% of Eaton County's total value;
- A break down in how a tax dollar is allocated was provided;

- Delta Township also has a 425 area which shares tax revenue with the City of Lansing; and
- There were 309 cases for the Board of Review.

Building Department Director Harkness and Kelly Figueiredo, Code Enforcement Officer provided a video touching on the following:

- Introduced the department staff including each members experience, education and duties;
- Listed the department duties as protecting the public health, safety and welfare in structures by the enforcement of building, mechanical, plumbing, rental, electrical and other property related ordinances;
- The Building Department staff has over 150 years of employment with Delta Township;
- Chief Building Official, Jerry Harkness has been with Delta for 32 years;
- Matt Leach has been the Delta Township Residential Building Inspector for 6 years;
- Electrical Inspector, Dave Williams has been employed with Delta Township for 15 years;
- Code Inspector Rick Kinsman is also an Electrical Inspector. Rick has been with Delta Township for 4 years;
- Plumbing/ Mechanical Inspector, Steve Gilreath, has over 18 years of employment with Delta Township;
- Plumbing/ Mechanical Inspector, Martin Jipson, has been employed with Delta Township for 24 years;
- Code Enforcement Officer, Kelly Figueiredo has been employed 14 years with Delta Township; and
- Administrative staff includes Administrative Assistant, Kaye Melichar and Secretary, Susan Birdsall who together have over 62 years of experience with Delta Township

Supervisor Fletcher sought some additional information on rental inspections.

Clerk Vedder providing the following information on the Clerk's Office:

- There were four elections in 2008;
- The department is central switchboard for the Township;
- Between 80 and 200 election workers were utilized;
- All election workers go through training provided by the Clerk and each are provided with a manual specific to the election;
- Budget was reduced by 10% due to hard work and reorganization and computerization;
- Election inspectors attended small training classes which helps to increase the quality of the elections;

- Each election seems to bring new requirements such as the recently implemented ID requirement;
- There were over 18,000 voters in November, a 78% turnout;
- Scanning has been tabled due to the volume of elections in the last two years;
- There were 53 board meetings, minutes, agendas, board packets and the like in 2008;
- Licensing was down last year along with ordinance amendments;
- Heather completed her accreditation class;
- The Clerk continues to work on no reason absent voting, early voting and consolidation of elections;
- Boxboard collection began at the recycling center and an additional Freon recovery program was held;
- Vouchers for DeJunking were issued;
- The first Greener Delta event was held;
- EATRAN tokens continue to be sold;
- Support for the historical society; and
- Student visits were held.

Lt. Warder played a DVD showing a recap of 2008 for the Sheriff's Department. He added to the video that there were no fatal accidents and credited the traffic control units and the weigh master. The weigh master was awarded a \$6,000 grant through the Michigan Chief's of Police for his dedication to commercial motor vehicle safety

Engineering Director Williams provided the following points on behalf of the Engineering Department:

- Two new developments began in 2008 and many projects that carried over from prior years were attended to;
- Safe Routes to School;
- Sidewalks;
- Road improvements;
- Four water construction plans were approved;
- PVC pipe being used for the first time versus ductile iron pipe;
- Wellhead protection;
- GIS expansion to include easements;
- Orphan drains; and
- Phase II storm water program.

Chief Hilbert provided a DVD of the Fire Department's year in 2008. Chief Hilbert additionally noted the life saving award issued to Kelly & DiAnn Trudeau related to their efforts in assisting victims in a fire. Additionally, he noted the tragic loss of a

resident in a house fire the prior evening to this meeting. This was the first lost in 15 years for the Department.

Assistant Library Director Rzepczynski spoke on behalf of the library and provided the following points in which the library is focusing on based on Project for Public Spaces:

- Great Libraries foster communication;
- Great libraries showcase history and information;
- Great libraries build capacity for local businesses;
- Great libraries become public gathering places;
- Great libraries boost local retail and public markets;
- Great libraries offer easy access;
- Great libraries make the surrounding area come alive;
- Great libraries feature multiple attractions and destinations;
- Great libraries are designed to support function;
- Great libraries provide a variety of amenities;
- Great libraries change with the calendar;
- Great libraries depend on wise management;
- Great libraries catalyze community revitalization; and
- In addition, the library has increased new library cards by 373% since moving into the new building.

Parks Director Benkert provided a DVD showing the year for the Parks, Recreation and Cemeteries Department. In addition, the Township's storm damage took place back in June and 875 hours of staff time was put into that program. Second, the Township was also awarded a grant from the Michigan Natural Resources Trust Fund for the construction of the pathway between Elmwood Road by the library, through Sharp Park and over to Creyts Road in the amount of \$244,000. Lastly, three people on staff right now, total over 101 years experience showing the longevity in the staff

Planning Director Graham provided the score card for the Planning Department as follows:

- Activity was down, one rezoning, five special use permits, 23 site plan reviews;
- Kats expanded and implemented numerous improvements;
- Zoning ordinance amendments such as essential service amendments, private road standards, wind energy, fill ordinance;
- Reports and studies such as form based zoning, Corridor Improvement Authority Act
- Transit and the CATA study;
- Regional Growth Study of Tri-County;

MONDAY, MARCH 2, 2009/TOWNSHIP BOARD MINUTES – REGULAR MEETING
CHARTER TOWNSHIP OF DELTA

Page 14 of 16

- Support staff to the ZBA and Transportation Committee;
- Greener Delta; The census;
- Revised the industrial tract map;
- The GYC got off the ground;
- Delta Side Business meetings;
- Code enforcement;
- CIP – Capital Improvements Program;
- Student visits; and
- Meetings and conferences.

Utility Department Director Wegrzyn provided the following information regarding the utility department:

- 1.34 billion gallons of water was purchased from the Board of Water and Light;
- 11 water main breaks were repaired;
- Nine service line leaks were repaired;
- Fourteen frozen water meters in people's homes were addressed;
- Seven fire hydrants were repaired;
- Three hundred twenty-seven fire hydrants were painted;
- 797 turn offs for nonpayment;
- Forty-five water services were installed;
- 1.74 billion gallons of sewage treated;
- 893 dry tones of sludge were applied to farmer's fields at a savings of about \$50,000 versus taking it to a landfill;
- 500,000 feet of sanitary sewer was cleaned by cleaning crews;
- On the house at well 6 the roof was replaced;
- Minor roof repair was done on the pumping station at the Creyts Road ground storage tank;
- A shed bought at Menard's to store equipment was built;
- The water parts storage yard was enlarged;
- Generators at wells 4, 6, 9 and 10 were installed;
- The north bar screen was replaced;
- The south grit washer was replaced;
- The sludge press, #1 press was rebuilt;
- On the sludge press #2, the pans underneath were rebuilt;
- Replaced chain and flights;
- A second battery and charging system was added to vehicles;
- Safety training;
- Utility Department Safety Committee;
- Inspections on forklifts, ladders, cranes, and other equipment as required by OSHA;

- Recalibrated all of the meters that are required by OSHA; and
- Continuing education.

Manager Watkins provided the following information regarding the Manager's Office:

- Staff introductions;
- Preliminary design work for the Delta Substation;
- Performance management program into our budget;
- Performance management consortium for the State;
- Instituted a HUD government dollar program;
- Business retention, including 39 retention calls from May;
- Foster economic growth;
- IT;
- Negotiations with the Board of Water and Light;
- The new district library;
- Energy study;
- Employee retreat;
- Insurances;
- Grants;
- Delta Magazine;
- Government Youth Council;
- Pursue fund raising for Delta Rocks;
- Training and education;
- LEAP; and
- Municipal League.

Manager Watkins also mentioned the group of talented managers here at the Township.

Supervisor Fletcher expressed his appreciation to everyone for their informative, educational reports. He further stated, the level of commitment to this community and the dedication of each of you and your staff, is very evident in the work that gets done in this Township everyday.

12. Parks Recreation and Cemeteries Commission Minutes – January 2009

XVII. PUBLIC COMMENTS *(maximum five minutes)*—

XVII. ADJOURNMENT

TRUSTEE CUNNINGHAM MOVED THE MEETING ADJOURN AT 10:30 P.M.

TRUSTEE SPAGNUOLO SUPPORTED THE MOTION.

(Supervisor Fletcher) It has been moved and supported. All those in favor say Aye.
(All replied aye.) All those apposed? (No oral response). We are adjourned.

MOTION PASSED 7 TO 0.

CHARTER TOWNSHIP OF DELTA

JANICE VEDDER, TOWNSHIP CLERK

KENNETH FLETCHER, TOWNSHIP SUPERVISOR

/hlp

M:\Board Meetings\BD\MIN\2009\March 2 2009 Reg Mtg Minutes
Minutes Approved: