

CHARTER TOWNSHIP OF DELTA
Public Meeting Room A
Delta Township Administration Building
7710 West Saginaw Highway
Lansing MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, July 6, 2009**

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 7:00 p.m.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Ken Fletcher, Treasurer Howard Pizzo, Trustees Jan Cunningham, Barb Poma, Jeff Hicks, and Cara Spagnuolo.

Members Absent: Clerk, Janice Vedder - excused.

Others Present: Planning Director Mark Graham, Utility Director Tom Morrissey, Lt. Jeff Warder, Township Engineer Dennis Williams, Township Assessing Director Brian Thelen, Manager Richard Watkins, and Department Secretary Heather Pettinger.

TRUSTEE CUNNINGHAM MOVED, SECONDED BY TRUSTEE HICKS, THAT CLERK VEDDER BE EXCUSED. VOICE VOTE. CARRIED 6-0.

IV. PRESENTATIONS AND PROCLAMATIONS

1. **Recognition of the Delta Waverly Rotary Club** - In honor of the Delta Waverly Rotary Club's 40th Anniversary

WHEREAS, the Delta Waverly Rotary Club was organized in 1969; and

WHEREAS, the Lansing Waverly Rotary Club was organized by 25 business and professional men active in the suburban area; and

WHEREAS, the new Rotary Club was sponsored by the Downtown Lansing Rotary Club, and the late Arthur Slaughter was its first president; and

WHEREAS, the club changed its name to Delta Waverly Rotary Club in 2003; and

WHEREAS, the Delta Waverly Rotary Club, whose community service has greatly benefitted the citizens of Delta Township and the Delta Waverly Rotary Club members help promote peace and understanding throughout the world;

NOW, THEREFORE, the Board of the Charter Township of Delta does hereby recognize on their fortieth anniversary, The Delta Waverly Rotary Club.

Calvin Jones, President of the Delta Waverly Rotary Club, said the Rotary Club consisted of volunteers who performed volunteer work in the community.

V. SET/ADJUST AGENDA

TRUSTEE CUNNINGHAM MOVED, SECONDED BY TRUSTEE POMA, THAT THE AGENDA BE APPROVED AS SUBMITTED. MOTION PASSED 6 TO 0.

VI. PUBLIC HEARINGS

2. **Transfer of Classification for CEC Entertainment, Inc.**
 - a. Public Hearing

There was no public comment.

- b. Township Resolution

TRUSTEE POMA MOVED, SECONDED BY TRUSTEE SPAGNUOLO, THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE THE REQUEST FROM CEC ENTERTAINMENT, INC. (A KANSAS CORPORATION) TO TRANSFER CLASSIFICATION OF 2009 CLASS C LICENSED BUSINESS TO A TAVERN LICENSE, LOCATED AT 5451 W SAGINAW, SUITES J K L, LANSING, MICHIGAN, 48917, DELTA TOWNSHIP, EATON COUNTY. APPROVAL OF SUCH TRANSFER IS SUBJECT TO THE COMPLETION OF ELECTRICAL, PLUMBING, AND MECHANICAL WORK. MOTION CARRIED 6-0.

VII. COMMUNICATIONS – None

VIII. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Doug Kosinski, 7305 Glen Terra Drive, said he represented Citizens Against Extending Michigan Avenue. Mr. Kosinski said he had attended an Eaton County Road Commission meeting to obtain information with regards to requirements for a turnaround at the

westernmost terminus of the half mile extension of Michigan Avenue. He noted there were no public standards with regards to requirements for a turnaround and that the only standards that existed applied to subdivision plats. The one concern the Road Commission had expressed was that there be sufficient room for a snowplow to turnaround. Mr. Kosinski felt the citizens had successfully answered every issue that had been raised with regard to arguments in favor of the full extension of Michigan Avenue and encouraged the Board to consider the alternative use of park land and a trail as a much more beneficial use for the property.

IX. INTRODUCTION OF ORDINANCES – None

X. PASSAGE OF ORDINANCES – None

XI. CONSENT AGENDA

Trustee Hicks requested that the June 15, 2009 Regular Meeting Minutes be pulled from the consent agenda.

TREASURER PIZZO MOVED THE CONSENT AGENDA BE APPROVED WITH THE REMOVAL OF THE MINUTES FROM THE JUNE 15, 2009 BOARD MEETING.

TRUSTEE HICKS SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, TREASURER PIZZO, TRUSTEE CUNNINGHAM, TRUSTEE POMA, TRUSTEE HICKS, AND TRUSTEE SPAGNUOLO.

NAYS: NONE

ABSENT: CLERK JANICE VEDDER.

MOTION PASSED 6 TO 0.

3. Minutes – May 11, 2009 Special Meeting

TREASURER PIZZO MOVED, SECONDED BY TRUSTEE HICKS, THAT THE MINUTES OF THE MAY 11, 2009 SPECIAL MEETING BE APPROVED. MOTION PASSED 6 TO 0.

4. Bills and Financial Transactions - \$1,494,623.06

TREASURER PIZZO MOVED, SECONDED BY TRUSTEE HICKS, THAT THE BILLS AND THE FINANCIAL TRANSACTIONS IN THE AMOUNT OF \$1,494,623.06 BE APPROVED. MOTION PASSED 6-0.

XII. ITEMS REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION

Mr. Hicks said he had asked that the June 15, 2009 regular meeting minutes be pulled from the Consent Agenda due to the fact that he was absent from the June 15th meeting and would like to abstain from voting on the approval of the minutes.

TREASURER PIZZO MOVED THAT THE JUNE 15, 2009 REGULAR BOARD MINUTES BE APPROVED.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, TREASURER PIZZO, TRUSTEE CUNNINGHAM, TRUSTEE POMA, AND TRUSTEE SPAGNUOLO.

NAYS: NONE

ABSENT: CLERK JANICE VEDDER.

MOTION PASSED 6 TO 0.

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

- 5.
- 6.

XIV. ITEMS OF BUSINESS

7. **2009/2010 Delta Township Firefighters Union Agreement** – The Manager's Office recommends the Township Board of the Charter Township of Delta approve the proposed 2009/2010 Agreement with the Delta Township Firefighters Association.

TREASURER PIZZO MOVED, SECONDED BY TRUSTEE POMA, THAT THE DELTA TOWNSHIP BOARD APPROVE THE PROPOSED AGREEMENT BETWEEN THE CHARTER TOWNSHIP OF DELTA AND THE FIREFIGHTERS ASSOCIATION OF MICHIGAN TO BE EFFECTIVE JULY 1, 2009. MOTION PASSED 6-0.

8. **Noise Waiver Request from Michigan State HOGG Rally** – The Manager’s Office recommends the Township Board approve a waiver of the Noise Control Ordinance for the Michigan State HOGG Rally.

TRUSTEE POMA MOVED, SECONDED BY TRUSTEE HICKS, THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE THE REQUEST BY THE MICHIGAN STATE HOGG RALLY FOR A WAIVER OF THE NOISE ORDINANCE BETWEEN THE HOURS OF 4 P.M. AND 12:00 A.M. ON AUGUST 28 AND AUGUST 29, 2009. MOTION PASSED 6-0.

9. **Purchase of Ambulance** – The Fire Department recommends the Township Board approve the purchase of an ambulance for the Delta Township Fire Department.

Supervisor Fletcher indicated that this purchase was made through a cooperative agreement with four other local municipalities which resulted in a significant savings to the Township.

TRUSTEE HICKS MOVED, SECONDED BY TRUSTEE SPAGNUOLO, THAT THE DELTA TOWNSHIP BOARD APPROVE THE PURCHASE OF THE AMBULANCE AND AUTHORIZE THE ADVANCE PAYMENT IN THE AMOUNT OF \$148,228.00. FURTHER, THAT THE DELTA TOWNSHIP BOARD AUTHORIZE TWO CHECKS MADE PAYABLE AS FOLLOWS - \$106,228.00 TO ROAD RESCUE, INC. AND \$42,000.00 TO MICHIGAN FIRST RESPONSE. MOTION PASSED 6-1.

10. **Appointment and Reappointment of Boards of Appeals Members** – The Township Supervisor recommends the Township Board approve the appointment of Jim Spitz to the Electrical Board of Appeals, Ron Koontner to the Building and Mechanical Board of Appeals; reappoint Ron Koontner to the Electrical Board of Appeals and the Property Maintenance Board of Appeals, reappoint Stephen Hannahs to the Electrical Board of Appeals, and reappoint Kirk Myers to the Plumbing Board of Appeals.

TREASURER PIZZO MOVED, SECONDED BY TRUSTEE POMA, THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPOINT JIM SPITZ TO THE ELECTRICAL BOARD OF APPEALS FOR A TWO YEAR TERM EXPIRING JUNE 30, 2011, AND FURTHER MOVE TO REAPPOINT RON KOONTNER FOR TWO YEAR TERMS EXPIRING JUNE 30, 2011 TO THE PROPERTY MAINTENANCE BOARD OF APPEALS AND THE ELECTRICAL BOARD OF APPEALS, AND FURTHER MOVE TO APPOINT RON KOONTNER FOR A TWO YEAR TERM EXPIRING JUNE 30, 2011 TO THE BUILDING AND MECHANICAL BOARD OF APPEALS, AND FURTHER MOVE TO REAPPOINT STEPHEN HANNAHS FOR A TWO YEAR TERM

EXPIRING JUNE 30, 2011 TO THE ELECTRICAL BOARD OF APPEALS, AND FURTHER MOVE TO REAPPOINT KIRK MYERS FOR A TWO YEAR TERM EXPIRING JUNE 30, 2011 TO THE PLUMBING BOARD OF APPEALS. MOTION PASSED 6-0.

11. **Proposed Surplus Property Policy** – The Budget/Finance Committee recommends the Township Board of the Charter Township of Delta adopt the proposed Surplus Property Policy.

TREASURER PIZZO MOVED, SECONDED BY TRUSTEE POMA, THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE THE PROPOSED SURPLUS PROPERTY POLICY FOR THE CHARTER TOWNSHIP OF DELTA.

Delta Township Compiled Policy Manual

Title:	Surplus Property Policy
Adoption Date:	July 6, 2009

General Purpose: The purpose of this policy is to insure the protection of Township assets and to provide guidelines to Township staff when considering proper disposal of surplus Township property. All property and equipment purchased with Township funds, donated to the Township, or acquired by the Township through other means is subject to the guidelines of this policy.

Surplus Property Disposal: No less than semi-annually, a list of property deemed “surplus” will be prepared by the Finance Director and presented to the Budget/Finance Committee. The Budget/Finance Committee will review the list and recommend to the Township Board both the list of surplus property and the most efficient method of disposal. Accepted methods of disposal include, but are not limited to: sale via sealed bid, sale via internet auction site, donation to charitable organization, and recycling.

Any proposed disposal of real property (buildings and land) must be reviewed by the Budget/Finance Committee and ultimately approved by the Board of Trustees.

Any property of historical significance deemed “surplus” will be delivered to the Clerk’s Office for evaluation and possible preservation.

Unclaimed, Abandoned, or Lost Property

The Manager’s Office will establish a “lost and found” program. All unclaimed, abandoned, or lost items found on Township property will be turned over to the lost and found program.

Inventory Control

The Township does not maintain or account for inventories of supplies and materials. Items are expenses when purchased. The purchasing of items to be considered inventory is prohibited, without approval from the Township Manager. Township employees should refer to the purchasing policy prior to the procurement of goods.

MOTION PASSED 6-0.

- 12. Easement Grant for Health Central Blue Cross/Blue Shield Sanitary Sewer Pump Station** – The Engineering Department recommends the Township Board approve the easement grant for the sanitary sewer pump station, the sanitary sewer main easement, and the non-exclusive and the exclusive ingress/egress easement pertaining to said pump station.

TRUSTEE POMA MOVED, SECONDED BY TRUSTEE SPAGNUOLO, THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE THE EASEMENT GRANT FOR THE SANITARY SEWER PUMP STATION; THE SANITARY SEWER MAIN EASEMENT; AND THE NON-EXCLUSIVE AND THE EXCLUSIVE INGRESS/EGRESS EASEMENT PERTAINING TO SAID PUMP STATION LOCATED AT 1724 SOUTH CREYTS ROAD IN THE SOUTHWEST QUARTER OF SECTION 23 OF DELTA TOWNSHIP, AND

FURTHER, THAT THE TOWNSHIP SUPERVISOR AND CLERK BE AUTHORIZED AND DIRECTED TO EXECUTE SAID EASEMENT GRANT, AND

FURTHER, THAT THE TOWNSHIP BOARD APPROVE THE TERMINATION OF EASEMENT PERTAINING TO THE DOCUMENT RECORDED IN LIBER 730, PAGE 163 OF THE EATON COUNTY, MICHIGAN RECORD, AND

FURTHER, UPON COMPLETION OF THE DRIVEWAY WORK AND THE TERMS PROVIDED ON PAGE 5 OF THE NEW EASEMENT GRANT APPROVED ABOVE, THAT THE TOWNSHIP SUPERVISOR AND CLERK BE AUTHORIZED AND DIRECTED TO EXECUTE SAID TERMINATION OF EASEMENT AND THAT THE FINAL DOCUMENTS BE IN A RECORDABLE FORM UPON REVIEW BY THE TOWNSHIP ATTORNEY.

MOTION PASSED 6-0.

- 13. Township Manager's Objectives** – The Administrative/Personnel Committee recommends the Township Board approve the Township Manager's Objectives as presented.

TREASURER PIZZO MOVED, SECONDED BY TRUSTEE POMA, THAT THE DELTA TOWNSHIP BOARD APPROVE THE TOWNSHIP MANAGER'S OBJECTIVES FOR 2009 AS FOLLOWS:

Performance Measurement

- Continue involvement with statewide benchmarking consortium to develop measurement consistencies between communities. This committee meets at the call of MSU.
 - a. As developed, provide relevant information to Budget/Finance Committee for purposes of understanding and implementing through the budget document.
- Use the 2009 Budget performance measures as a beginning to develop a functional performance measurement program internally for the township in 2010 budget document.
 - a. Meet with department directors to review strategic plan.
 - i. Present board with proposed revisions and/or additions from staff-May, 2009.
 - ii. Working with the board, finalize strategic plan for adoption-June, 2009.
 - b. Incorporate strategic plan revisions/updates.
 - i. Meet with directors to set performance measure program.
 - ii. Formulate specific performance measures for budget document.

Computerization – Enhancement

- Incorporate telephone system as fax “server” for multiple DID faxing by Oct. 1, 2009.
- Upgrade township servers to become a virtual network by Oct. 1, 2009.
- Reduce the number of printers to decrease overall printing costs by Oct. 1, 2009.
- Implement Digital Document Management System by December 31, 2009.
- Enhance Delta website to provide easier access to information by residents.
 - a. Research “Twitter” as method of real-time communication for scheduled events at Delta; implement Twitter initially for Parks & Recreation feed by July 31, 2009.
 - b. Implement Facebook for Delta by December 31, 2009.
 - c. Research subscription methods for things like minutes, agendas, etc.-Oct. 31, 2009.
- Expand GIS offerings and make available for practical use by township departments.

Grants

- Monitor both state and federal grant information.
 - a. Seek grants for energy issues.

- i. Follow priorities as determined by sustainability committee and approved by board.
 - b. Seek grants for infrastructure issues.
 - i. Follow priorities as determined by reviews of Non-Motorized Transportation Plan, Sidewalk Plan, and Road Plan.
 - c. Seek grants for parks & recreation issues.
 - i. Follow priorities as determined by reviews of Non-Motorized Transportation Plan, Sidewalk Plan, and Road Plan.
- Report quarterly on grant applications/results.

Economic Development – Retention/Recruitment

- Employ an economic development professional by December 31, 2009.
- Complete 60 retention visits to include retail, commercial, and industrial in 2009.
- Make high quality proposals to site searches and inquiries (work completed by Oct. 31, 2009).
 - a. Survey existing properties available for commercial/industrial development for updates/revisions.
 - b. Revise existing documents included for site searches and inquiries.
 - c. Redesign Delta web page for economic development to include relevant information and promotional materials – add tabs/buttons to identity searcher (new resident, business, etc.).
 - d. Search for possible web links for Delta's economic development information.

Public Transit – Priority Issue

- Work with Transportation Committee to develop a plan.
 - a. Approach both CATA and Eattran for joint meetings.
 - b. Isolate specific issues that impact providing unified public transit to Delta's residents.
 - c. Develop possible options and related costs for same.
- Provide a proposed plan to board by December 31, 2009 to move forward.

East-West Saginaw Corridor

- Continue to research legislative possibilities for redevelopment/restoration, etc. of east end of Saginaw corridor.
- Approach Lansing Regional Chamber of Commerce as a possible ally and resource.
- Zoning amendment(s) researched & introduced to board beginning in May, 2009.
- Monitor possible Saginaw Corridor alliance with Lansing Township and City of Lansing.
 - a. Participate in meetings.
 - b. Report results of meetings to township board.

- Periodic windshield survey of corridor to monitor.
 - a. Maintain information concerning empty buildings/stores- begin in May, 2009.
 - b. Keep a pictorial log of corridor's condition-begin in May, 2009.
 - c. Open lines of communication with property owners within the corridor specific to the health of the corridor.
- Emphasize code enforcement for corridor.

Public Safety Issues

- County funding issues regarding Delta Patrol:
 - a. Work with county to obtain information relative to future funding issues, deadline of Oct. 1, 2009.
 - b. Outline possible alternatives that Delta may have to consider in future by end of year.
- Determine township's criteria for Delta Patrol building renovation/new construction –at what point and how? Utilize staff reports and Public Safety Committee review.
- Finalize contract with Firefighters' Union by July 1, 2009.

Organizational duties & considerations – consider reassignment between departments

- Survey each department's workloads and needs.
- Develop strategies to reorganize or reassign duties to integrate into 2010 budget.
- Organize staff cross-training to distribute workloads.

Retreat – Directors & Employees

- Organize a Directors' retreat for June, 2009.
 - a. Develop event plan to include specific training.
- Organize an Employees' retreat for November, 2009.
 - a. Develop event plan to include specific training.

Green Issues

- Establish a sustainability committee that will address:
 - a. Recycling.
 - b. Energy issues in our public buildings.
 - i. 10% reduction of energy consumption within 2 years.
 - c. Greener Delta.
 - d. Fleet issues.
 - i. Plan formulated in 2009 for fleet modifications.
 - e. Reducing our carbon footprint.
 - i. Determine current footprint as of December 31, 2008 with existing data.
 - f. Educational concepts.

- i. On the website.
 - ii. At Delta's events.
- Develop a policy regarding responsible green standards.
- Develop a plan to include Delta residents' participation in green issues/education/projects.

Delta's Road Plan

- Review long-term road plan for Delta Township to provide board with comprehensive overview and update.
- Expand concept to include trails and sidewalks plans.
 - a. Transportation Committee to review Non-Motorized Transportation Plan.
 - b. Transportation Committee to review Sidewalk Plan.

Regional Cooperation

- Continue to work with Leap, Lansing Regional Chamber, MEDC, Eaton County, Tri-County Planning, etc. on regional issues.
- Use cooperative efforts to better serve Delta's purchasing efforts wherever possible.
- Maintain and/or increase Delta's presence as a regional partner in economic development issues.

Employee Training

- Concentrate on job training new employees.
 - a. Demonstrate specific job training duties for each position.
 - b. Develop a check-off list that will require both supervisor and new employee signature.
- Create quarterly internal training schedule for employees.
- Provide access to training for computer software through outside source as needed.

Cost Savings Measures

- Coordinate larger purchases through regional/state collaborative efforts.
- Employ energy savings recommendations. (cross reference with green issues).
- Review such concepts as 4 day work weeks, job-sharing, etc.
- Re-evaluate all insurance policies and associated costs.
- Evaluate Delta's fleet usage. (cross reference with green issues)

Surveys

- Research and develop surveys of Delta Township residents identifying issues and concerns.
 - Contract with profession firm to develop and coordinate survey(s).
- Coordinate survey with specific township interests, such as:
 - Enrichment programs for adults and children (Parks & Recreation).

- Code enforcement issues.
- Delivery of township services.
- Website.

Finances

- Develop 3 year and 5 year budget proposals.
 - a. Provide initially as informational for board review.
- Develop 3 and 5 year outline of capital expenditure needs and possible funding options.
 - a. Develop a 3 year outline for budget year 2010.

Research & Development of written policies & procedures

- Identify unwritten township policies.
- Identity unwritten township procedures.
- Develop written policies and/or procedures for all unwritten policies and/or procedures.
 - a. Work with committees specifically oriented to policies for review/revision.
 - b. Develop a work plan for a procedures manual for each department.

Delta Identity

- Follow up on post office issue – decision to be made through revised strategic plan.
- Develop promotional materials that promote the township as a community.
- Outline a campaign to promote and distribute promotional materials for Delta.
 - a. Provide to local realtors.
 - b. Provide to hotels.
 - c. Provide to Lansing Visitors & Convention Bureau, etc.
- Develop promotional materials/video, etc. for website – video(s) and GIS enhancements to be completed by end of 2009.
 - a. Research costs for professional contracting.

MOTION PASSED 6-0.

- 14. Revised Strategic Plan for Delta Township** – The Manager’s Office recommends the Township Board approve the 2009 revised Strategic Plan for Delta Township.

TRUSTEE POMA MOVED, SECONDED BY TRUSTEE CUNNINGHAM, THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA ADOPT THE PROPOSED STRATEGIC PLAN FOR 2009 AS FOLLOWS:

Proposed Revision of Strategic Plan
<p>Strengthen community identity and enhance the quality of life for Delta Township residents.</p> <ul style="list-style-type: none">a. Delta Township will develop a recognizable identity among both its own citizenry and the Mid-Michigan area.b. Develop a wider variety of recreation activities for local residents.c. Delta Township will provide a sense of personal security, peacefulness and harmony for people while they are living in their homes, working, or traveling in Delta Township. <p>Encourage economic development as well as provide for responsible growth and redevelopment.</p> <ul style="list-style-type: none">a. Delta Township will be guided by planning principles and a policy of managed growth.b. Existing neighborhoods will be preserved, well maintained and thriving.c. Existing business districts will be preserved, well maintained and thriving. <p>Participate in efforts to promote regionalism to explore collaborative solutions for services to our residents, provide consensus within the region for issues of mutual benefit and growth.</p> <ul style="list-style-type: none">a. Enhance Delta Township as a regional leader that is proactive and aware of potential changes and opportunities. <p>Ensure a collaborative government structure and staff skills that will provide for fiscal integrity, efficiency, and excellent services for our residents.</p> <ul style="list-style-type: none">a. Delta Township will take a proactive position for a changing economic environment.b. The Township government will be aware of opportunities, economies of scale and cost efficiencies in all service areas. <p>Formulate and update long term plans to address all aspects of the Township's infrastructure needs.</p> <ul style="list-style-type: none">a. Delta Township shall continue to provide and assure high quality services, utilities, and facilities through long term planning.b. Through the legislature, Delta Township will gain more control over its basic services such as land use, roads, and drains. <p>Sustainability – to convey our Township, not only equal to, but greater, better, and more beautiful than it was given to us.</p> <ul style="list-style-type: none">a. Develop a mission/ecological statement for a greener community.b. Consider the environmental impacts of all Township activities.c. Expand the Township's recycling program and education.d. Pursue grant opportunities specific to energy, recycling, and other environmental concerns on behalf of the Township.



1. Strengthen community identity and enhance the quality of life for Delta residents.

- a. Develop a plan to provide expanded public transit to Delta Township residents.
 - i. Isolate specific issues that impact providing unified public transit to the residents.
 - ii. Develop options or alternatives and identify related costs for same.
- b. Provide a sense of security and public safety:
 - i. Provide the means to staff and train our fire and emergency services personnel for excellent services to our residents.
 - ii. Plan for and maintain excellent police of services for our residents.
- c. Establish a campaign to promote a Delta Township post office.
- d. Develop promotional materials that can be distributed to businesses, realtors, hotels
 - i. Be conscious of opportunities to promote the Township as a thriving community by means of media press releases, etc.
 - ii. Promote and provide education for Delta Township services provided to residents.
- e. Continually review and improve existing recreation and community education programs; solicit public input to develop new programs.
- f. Provide for annual events to promote a sense of community, such as:
 - i. Delta Rocks! Family Festival
 - ii. Annual Fireworks display
 - iii. Greener Delta
 - iv. Community Awards Program
 - v. Neighborhood Pride Award program
- g. Provide support to the Delta Township Historical Society.
- h. Expand and improve the Township's web presence, provide more information access to the community at large to include social networking sites as appropriate.
- i. Promote, encourage, and support activities that strengthen community pride and involvement.
- j. Seek citizen input through the use of surveys.

2. Encourage economic development as well as provide for responsible growth and redevelopment.

- a. Research and initiate zoning and financial options for development and redevelopment.
- b. Focus on retention visits to local businesses to strengthen relationships between the Township and the businesses.

- c. Interact with Leap, Lansing Regional Chamber of Commerce, Michigan Economic Development Corporation, and other regional entities to expand our economic development opportunities.
 - i. Focus on bringing in or creating jobs within the Township.
 - d. Promote the Township’s commercially zoned facilities/properties and to preserve and expand the Township’s industrial base.
 - e. Strive to improve public participation in the planning process.
 - f. Make quality of life issues a high priority in planning efforts.
 - g. Provide for Smart Growth implementation measures.
 - h. Encourage in-fill development.
 - i. Strengthen property maintenance and enforcement capabilities that will protect homeowners and residents, commercial, and retail properties.
 - i. Address urban decay issues.
 - j. Focus on improvements to the West Saginaw Corridor.
 - i. Initiate amendments to the Zoning Ordinance such as:
 - 1. Mixed use development.
 - 2. Changing commercial zoning boundaries.
 - 3. Consider options that include alternative tax programs.
 - ii. Dialogue with City of Lansing, Lansing Township regarding the Corridor Improvement Authority
 - iii. Promote more stringent code enforcement
 - k. Participate in the Tri-County Regional Planning Commission’s “Regional Growth Plan”
- 3. Participate in efforts to promote regionalism to explore collaborative solutions for services to our residents, provide consensus within the region for issues of mutual benefit and growth.**
- a. Take a leadership role in promoting regionalism.
 - b. Keep communities and agencies within the Tri-County Region that may be impacted by Delta Township’s proposed plans and programs apprised of their status.
 - c. Keep apprised of local plans and programs within the Tri-County Region that may impact the Township.
 - d. Explore and develop opportunities for intergovernmental coordination and cooperation.
 - e. Maintain or seek membership, as applicable, on the various regional authorities, boards, commissions, and committees.
 - f. Maintain and establish mutually beneficial agreements with neighboring communities for the efficient and effective provision of shared public services.
 - g. Respond to neighboring communities’ invitations and requests for input on their proposed local plans and programs.
 - h. Identify those collaborative services that the Township is able and willing to share with other communities within the region.

4. Ensure a collaborative government structure and staff skills that will provide for fiscal integrity, efficiency, and excellent services for our residents.

- a. Recruit and hire well-qualified, professional staff that will have the capabilities to develop and promote long term goals for the Township.
 - i. Ensure that Delta makes all reasonable efforts to promote diversity in its job application processes, including solicitation and advertising.
 - ii. Promote and recognize technical and professional training and certification.
- b. Identify economic issues, their impact upon the Township, and provide responsible fiscal planning.
- c. Continue to add on-line payment capability for residents to include permits, licensing, fees for work done by Engineering and Planning Departments, etc.
- d. Be proactive in approach to policy making and responsive to opportunities in and cost efficiencies of Township provided services.
- e. Systematically scan documents into the Township's digital data base for permanent record retention, to preserve the integrity of Township operations.
- f. Actively pursue grant opportunities that may impact all aspects of Township activities in an effort to defray existing costs and/or provide for positive projects to further the overall Township goals.
- g. Participate in the certification/recognition programs that provide significant measurement of Delta Township work product or the accomplishments/contributions of the Township employees, such as annual budget, web site design, park design, master plans, innovative programs awards, etc.
- h. Actively promote and encourage legislation change that will impact the Township positively through memberships and participation with such organizations as Michigan Townships Association, Michigan Municipal League, and other such organizations.

5. Formulate and update long term plans to address all aspects of the Township's infrastructure needs.

- a. Support Eaton County's efforts to enforce the "time of sale" inspections for private wastewater and well systems.
- b. Provide local matching funds for road improvements and participate in local sharing grants when possible.
- c. Update the current Delta Township Non-Motorized Transportation Plan, Parks Master Plan, Water and Sewer Long Range Plans, Comprehensive Plan, Sidewalk Plan, and Road Plan, etc.
- d. Improve the functioning and safety of the Township's regional arterial roadway (Saginaw/M43).
- e. Increase public transit options available for use within the Township by providing expanded transit services with a functional plan via cooperative efforts with CATA and Eatran.

- f. Systematically review applicable ordinances for updates and/or revisions.
 - g. Water and Sanitary Sewer Operations – provide plans for expansion and/or alternative measures relative to requirements imposed by the state and the Township’s fiscal resources.
- 6. Sustainability – to convey our Township, not only equal to, but greater, better, and more beautiful than it was given to us.**
- a. Green community – develop a mission/ecological statement.
 - i. Promote such activities as the “Greener Delta” event.
 - ii. Support a staff Sustainability Committee that will explore environmentally conscious concepts and make recommendations for improvements, changes, and education for our community at large.
 - b. Commitment to consider environmental impacts of all Township activities.
 - c. Expand the Township’s recycling program and education for same.
 - i. Expand hours/days that the center is open to the public
 - ii. Provide public education opportunities for recycling at public events.
 - iii. Work closely with other recycling agencies to pool resources, programs and information.
 - iv. Locate additional drop-off points for certain recyclables to make it easier to recycle.
 - d. Pursue grant opportunities specific to energy, recycling, and other environmental concerns on behalf of the Township.”

MOTION PASSED 6-0.

- 15. CPI Salary Schedule Adjustment** – The Administrative/Personnel Committee recommends the Township Board approve the 2% increase in the non-union salary schedules to be effective July 1, 2009.

TRUSTEE POMA MOVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE ADJUSTING THE CURRENT FULL-TIME AND PART-TIME ‘SALARY SCHEDULE’ WAGES BY 2% TO BE EFFECTIVE JULY 1, 2009, AND

FURTHER, THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE AN ADJUSTMENT TO THE HOURLY WAGE FOR TED DROSTE, TOWNSHIP ASSESSOR AND TAMMY OPDYKE-MEJIA, SENIOR SERVICES COORDINATOR, BY 2% TO BE EFFECTIVE JULY 1, 2009, AND

FURTHER, THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE A 1% ADJUSTMENT FOR THE PART-TIME LIBRARY ASSISTANTS WHOSE SALARIES EXCEED THE CURRENT SALARY GRADE FOR THEIR POSITION, AND

FURTHER, THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE A 2% ADJUSTMENT TO THE SALARY OF RICHARD WATKINS, TOWNSHIP MANAGER, RETROACTIVE TO APRIL 1, 2009 (PER HIS CONTRACT), AND

FURTHER, THAT ANY FUTURE CPI ADJUSTMENT TO THE SALARY SCHEDULES BE MADE EFFECTIVE JANUARY 1ST AND THEREAFTER.

MOTION SECONDED BY SPAGNUOLO. MOTION PASSED 6-0.

XV. ITEMS FOR DISCUSSION ONLY

- 16. Inspections of Hotels/Motels** – The Building Department recommends the Township Board of the Charter Township of Delta consider including hotels and motels in the Rental Registration and Inspection cycle beginning in 2010.

Supervisor Fletcher said when the Township adopted the Residential Rental Property Registration and Inspection Ordinance in 2006, it required all rental properties to be registered and inspected by the Township once every three years. Due to the fact that the ordinance was new and the process of inspecting rentals in the Township was a major undertaking, the Building Department decided not to include hotels and motels during the first three years of inspections. Mr. Fletcher said the Township was now in the final year of the first three year cycle and the Building Department would like the inclusion of hotels and motels in the next inspection period beginning the first of the year.

Kelly Figueiredo, Township Code Enforcement Officer, said based on what the Building Department had experienced with the regular rental program and the life and safety issues that had been discovered during a liquor license transfer inspection, staff felt this was a necessary addition to the Township's rental program.

Trustee Cunningham inquired about a fee schedule.

Ms. Figueiredo said the fee schedule would remain the same and that staff was implementing what already existed in the ordinance.

- 17. Proposed PILOT Request from Mt. Hope Church** – Materials are being forwarded to the Township Board for review and consideration regarding a request from Mt. Hope Church to consider a PILOT (Payment in Lieu of Taxes) project.

Supervisor Fletcher said the Board was given a presentation by Mt. Hope Church on April 20, 2009 on their proposed PILOT request. He said since that meeting, Township staff had provided the Board with additional information for their review.

Rick Pennings, Attorney with Loomis Law Firm, said he was present this evening to answer any questions the Board may have.

Trustee Poma inquired as to whether the application for the PILOT had been completed and transmitted to MSHDA.

Mr. Pennings said he did not know.

Trustee Cunningham inquired as to whether a time limit would be placed on this evening's presentation. She noted that this item had recently been before the Board and the Trustees had spent a considerable amount of time listening to a presentation and the Board decided not to take any action. She felt procedurally, there had to be someone who had a different position to make a motion to bring this issue back before the Board so that it could be placed on the Board agenda as an action item rather than a discussion item.

Supervisor Fletcher agreed that there wasn't any support from the Board to move forward with the PILOT project at their last meeting. At that time, the Board requested that the Manager's office put together information regarding staff's positions on the PILOT project and submit it to the Board for their review. Mr. Fletcher indicated that Mt. Hope Church had requested that the Board take another look at their proposal before the MSHDA application deadline.

Mr. Pennings said the most significant deadline was in regards to stimulus monies that were available. He noted that MSHDA had strongly recommend that the PILOT application be submitted by July 16, 2009 because they had a deadline of September 30, 2009 to actually award tax credits for the project which then set in motion access to stimulus monies.

Trustee Hicks asked if the July 16th deadline depended on the Board taking some type of action this evening.

Mr. Pennings said the PILOT was an essential part of the feasibility of the project and it was one of the factors that MSHDA looked at when they prioritized funding. He said it would be very helpful to have a positive action by the Board this evening.

Trustee Hicks inquired as to whether the church was aware of the fact that the PILOT was not on the agenda for action this evening.

Mr. Pennings said even though MSHDA strongly recommended the deadline of July 16th, they did not state that they wouldn't accept an application after that date.

Supervisor Fletcher said it may have been an assumption by church representatives that if the Board decided to proceed to delete the Ordinance prohibiting residential tax abatements, that an introduction could be placed on the Board's July 20th meeting and Board action taken in August.

Trustee Cunningham felt the church was still assuming that action could be taken this evening.

Mr. Pennings said the church was present this evening to discuss the matters the Board had raised and address the Township's concerns.

Trustee Hicks encouraged the church to forward additional information to the Board and that the item did not have to be placed on a Board agenda.

Trustee Poma indicated that she and Treasurer Pizzo had had an opportunity to meet with representatives of the church and at that time, they were of the understanding that the church would attempt to file their application by the July 16th deadline.

Mr. Pennings proceeded to address the information contained in a memo from Township Assessing Director, Brian Thelen, regarding the proposed PILOT request. He noted that the Township had been provided with an analysis of costs associated with the project and the fact that the Township would receive more revenue from the PILOT than what they would receive from a typical development. Mr. Pennings said it was alleged that PILOT ordinances complicated tax administration, but he felt PILOT's actually simplified tax administration by not having to follow the usual valuation process. There was a concern expressed that approving the PILOT project would create affordable housing, but it may potentially take tenants away from existing housing projects. Mr. Pennings indicated the church had provided the Board with an analysis which indicated that there was less than a 5% vacancy rate in the Township and that several of the vacancies occurred in the assisted living facilities where the rental fees were high. He said if the church developed their property adjacent to the proposed PILOT project as condominiums; the Township could ultimately generate as much as \$250,000 a year in additional revenue. Mr. Pennings felt the Township had the ability to deny other PILOT projects due to the policy the church had presented to the Board and the criteria that would have to be met in order for a PILOT to be approved.

Trustee Poma said she was aware that MSHDA wanted a minimum of 35 years financing and questioned what the church had proposed.

Mr. Pennings felt the church had proposed 35 years as well.

Trustee Poma said she would like to see the completed MSHDA application.

Treasurer Pizzo said one of the reasons why he wanted more information on the PILOT project was because he felt it was important to review what had previously been reviewed by the prior Board. He felt the PILOT project was a unique concept that focused on the need for low income housing for seniors and it could keep them off of Medicaid and out of nursing homes longer. Mr. Pizzo was also impressed with the fact that the church had a number of church members who were willing to volunteer time to support the project in different ways. He was impressed with what had been said this evening about the fact that it would be difficult for other PILOTs to be considered by the Township because of the stringent policies that could be put in place. He was also concerned about the fact that this area of the Township was originally planned for residential development, but that adjacent property owners could now be faced with office development, whereas, the church had proposed to build senior housing, as well as condominiums which he felt would be more desirable. Mr. Pizzo noted that for those reasons, he felt it was reasonable for the Board to reconsider this issue and provide the church specific reasons why the Board would oppose the PILOT project.

Trustee Poma inquired about financing for the project.

Mike Kessler, representing Mt. Hope Church, reviewed the method of financing that would be used for the project and he indicated that the church had committed to a 50 year financing period in order to keep the project affordable. He responded to the Township's Town Center feasibility study that was prepared in September of 2007 and a question that had been raised as to whether the church would develop a condominium development after the senior facility was completed. Mr. Kessler noted that the condominiums may not be developed right away, but as condominium units were built, they could be rented first and then sold as the housing market improved. Mr. Kessler indicated that once the church property was developed, the Township could generate approximately \$250,000 of revenue. Mr. Kessler felt now was the time to take advantage of the stimulus monies that were being offered. He felt this was the perfect time to approve this type of development due to the following: It would stimulate the economy, there was a need for senior housing within the Township and he referred to a study done in 2005 which showed the need for 65 units and that a later study prepared in 2008 showed a need for 120 units, the Township would experience a 24% increase of seniors by the year 2013, MSHDA funding deadlines, and the success other communities had experienced with PILOT projects. He reiterated the fact that the Township could adopt a policy that would limit the number of PILOT requests proposed.

Treasurer Pizzo asked Mr. Kessler to address the uniqueness of this project and why it was different from other developments.

Mr. Kessler said the PILOT was unique for Delta Township because he didn't know of many non-profit organizations that were willing to support senior citizens, donate their property, and provide volunteers and the resources to assist senior citizens who were in need.

Supervisor Fletcher questioned whether the church would be willing to consider any of the options the Township Assessor had put forth. Mr. Fletcher acknowledged the budget problems Eaton County was experiencing and he had concerns with approving something that would only benefit Delta Township and not the surrounding communities.

Mr. Kessler said the seniors monthly rents would be increased by \$77 if Eaton County was paid their regular amount of taxes. He felt the figures the Township's Assessor had put forth were low when showing the differential and that the numbers didn't represent senior facilities. He said if a senior citizen could afford to live in an affordable living unit but one was not available, they would be forced to look into an assisted living facility where the rent was very expensive. He said if they couldn't afford an assisted living facility, they would have to rely on Medicaid or live in a nursing home which was a major expense for the State. He said what the church was proposing was a grass roots effort to assist senior citizens, but if their rents made it unaffordable for many seniors, they would have to check into an assisted living facility they couldn't afford, or be placed in a nursing home. Mr. Kessler said due to the fact that the rents would be low, the church expected that many of the people moving into the facility would not have many assets. He noted that there were several large senior communities that had been developed in such a way where buyers actually purchased a home at a discount and used the sale of their existing home as a down payment. However, he said this is not what the church was proposing and that the proposed senior project consisted of rental homes.

Mr. Pennings said the draft PILOT the church had submitted to the Board required the sponsor to be a 501(C)(3) non-profit entity and the development ownership must be affiliated with a provider of health care services in order to reduce the costs to the Township of providing emergency services. Mr. Pennings felt there were other facilities around the country such as a hospital that became involved in senior facilities that were not necessarily affiliated with a church. Mr. Pennings said there would not be many entities in the Township that could meet the proposed PILOT criteria.

Supervisor Fletcher asked if any Board members had additional questions. When the Board was given a presentation on the PILOT project in April, he did

not hear that there was any support to go forward. He noted that the church had requested that the PILOT be placed on this evening's agenda so that they could address concerns the Board had expressed. Mr. Fletcher questioned whether the Board wanted the Township Manager to discuss this further with church representatives or did the Board not want to move forward at this time.

Trustee Poma said she was interested in looking at further dialogue with the acknowledgement that moving forward and looking at a 10% payment as opposed to the proposed 4%. She was aware of other variables that were involved, but she felt the Board still needed to see the contract so that decisions could be made. Ms. Poma felt the concept was very interesting and she felt it was important that the Township served the senior community, but she didn't want to hurt Eaton County by approving a PILOT.

Trustee Cunningham noted that before the PILOT came back before the Board for further discussion, she wanted to request a meeting with the Township's attorney.

Trustee Hicks said he didn't have anything additional to add at this time.

Trustee Cunningham said her position on this issue had not changed. However, she noted that if the Board wanted to continue to have further discussion on this issue, she wanted to make sure the Board met with the Township's Attorney.

Trustee Hicks said he appreciated the fact that Treasurer Pizzo wanted further discussion on the PILOT, but there did not seem to be adequate support to move forward on this issue. He said in deference to Supervisor Fletcher's comment about at what point the Board says they are done discussing this, he felt it was important to realize that the reason he had asked the question about the timeline was due to the fact that nothing would happen before MSHDA's deadline of July 16th.

Treasurer Pizzo said he agreed with Trustee Poma, but he felt it was a reality that there was a need and he felt there were statistics the church was attempting to prove. He felt everyone would recognize that there were a number of seniors in need and he felt there would be a number of other requests over the next few years. Mr. Pizzo said while it was fresh in the Board's minds, he felt the Board should instruct the Township Manager to look into this issue and also have him review other PILOTs that existed in the county and what their impacts had been.

Supervisor Fletcher asked if it was the consensus of the Board that the Township Manager have further discussions with church representatives.

Trustee Cunningham said she didn't agree with using the Township's resources to further explore PILOTs at the present time. She felt the church would provide the Board with information and as it moved along, the Board could take a look at it. She appreciated how Treasurer Pizzo felt, but she didn't feel the Board should be committing the resources of the Township Manager at this time.

Supervisor Fletcher asked what the process was to move forward.

Trustee Hicks said he hadn't heard any consensus one way or the other. He said it didn't preclude individual Board members or the church from providing additional information.

Trustee Poma said she wanted to review the completed grant application before any questions could be answered.

Trustee Spagnuolo felt the Board should review a completed document.

It was requested that Mt. Hope Church forward information to the Board as it became available.

- 18. Construction of 2009 Sidewalk Projects** – The Engineering Department recommends the Township Board consider awarding a contract for the construction of sidewalks.

Township Engineer, Dennis Williams provided the Board with the Township's 2009 sidewalk construction projects.

Trustee Hicks inquired about the concerns that had been expressed about the sidewalks on Alan Lane.

Mr. Williams said the Township had a five year sidewalk plan that prioritized sidewalks throughout the Township. He said there were two different issues that could change the priority ranking of a project, the first being the opportunity for grants, and the second being road construction projects. Mr. Williams indicated that if the Township couldn't obtain the necessary easements for a particular sidewalk within a budgeted year, the Township continued with negotiations with the property owner in hopes that the sidewalk could be built the following year.

Treasurer Pizzo said there were concerns expressed by residents about flooding on St. Joe Highway. He questioned whether the installation of sidewalks would cause more problems.

Mr. Williams indicated that property owners on the south side of St. Joe Highway had expressed concerns regarding the inability of the storm drain to handle flooding. Mr. Williams said he had walked the site and found that a catch basin was full of debris which he had removed. Mr. Williams had also visited the site after the area experienced heavy rains and found that the catch basin was working and that there was no flooding. He indicated that a culvert would be installed under the sidewalk so that any surface water would be transferred to the north side of the sidewalk and directed into the catch basin.

Mitch Wood, 5909 Bradford Lane, felt sidewalks were warranted along roads such as Creyts Road. He noted the Willowbrook Subdivision had a rural feeling which was a draw for people purchasing homes in the neighborhood. He felt sidewalks would change the character of the subdivision. Mr. Wood said the residents were not opposed to sidewalks where they were needed.

Mike Sturley, 1744 Willowbrook, said he was also opposed to sidewalks in his neighborhood. Mr. Sturley said the Township's original sidewalk plan was adopted in 1986 and in 2005. The Township had also recently adopted a Non-Motorized Transportation Plan. He noted that if sidewalks were installed within the Willowbrook subdivision, it would divert money from other sidewalk projects within the Township that were more beneficial. He said the 1986 sidewalk plan had numerous references to sidewalks providing routes between major city areas such as parks, schools, and shopping. The plan also recommended that sidewalks be installed along major transportation routes and that there be a continuation of primary sidewalk routes. Mr. Sturley didn't feel the Willowbrook sidewalk project met any of those criteria. He noted that the Township's Non-Motorized Transportation Plan also recommended that public hearings be held prior to implementation of individual projects, but no public hearings were held for the Willowbrook residents.

Mr. Sturley noted the Township's Non-Motorized Transportation Plan recommended access to the Lansing Mall, but area subdivisions didn't have internal sidewalks that lead to any of the area parks or schools. He noted that the Non-Motorized plan also recommended that a sidewalk system be in place in order to reduce the need for bussing. Mr. Sturley felt it was important that property owners be made aware of the fact that they would be responsible to maintain the sidewalk in front of their home and snow removal. Mr. Sturley said he supported the Township's plan to provide sidewalks, but in his opinion, the Willowbrook sidewalk project did not meet the intent of the sidewalk plan the Township had adopted.

Richard McKinley, 1807 Willowbrook Drive, said he was opposed to sidewalks in his neighborhood. He noted that he had over 200 feet of frontage that he would have to clear of snow in the winter. Mr. McKinley said he had spoken to Dick Cross of the Township's Engineering Department who had indicated that

eventually, the Township wanted to install sidewalks on both sides of the street which he felt would cause a hardship for several of the older residents in the neighborhood. He said the residents felt there were other areas in the Township where there was a need for sidewalks. He noted that several trees and landscaping would have to be removed as a result of the sidewalk project.

Bobbie Leisman, 1814 Willowbrook, reminded the Board of the Township's commitment to install sidewalks where they were needed to keep school children safe after a Waverly student was hit by a vehicle and killed while she was crossing St. Joe Highway.

Ed Winkler, 5908 Bradford Lane, said he was one of the retirees who lived in the subdivision and he expressed concern with having to clear snow from a sidewalk, as well as his driveway. He noted that he and several of his neighbors had raised their families in the neighborhood and did not need sidewalks to ride their bikes because the subdivision did not experience a lot of traffic. Mr. Winkler said he would rather see sidewalks installed in areas where they were needed.

Jo Ann Hubbard, 6038 Bradford, said the existing sidewalks south of the Willowbrook subdivision were in need of repair. She noted that her 80 year old mother recently fell on the sidewalk because the concrete had buckled and she questioned who was responsible to repair the sidewalks.

Supervisor Fletcher indicated that the Township made repairs to the sidewalks.

Ms. Hubbard noted that she used a sidewalk within the Township that continually flooded when it rained so it was always in need of repair. She questioned why sidewalks had to be installed during these hard economic times.

The general consensus of the Board was to proceed with the construction of the 2009 sidewalk projects with the potential omission of the Willowbrook sidewalk project. Discussion also took place regarding a review of the Township's Sidewalk Plan.

- 19. Proposed Ethics Policy** – The Administrative/Personnel Committee recommends the Township Board consider the revised draft of the proposed Ethics Policy for referral to the July 20, 2009 regular Board meeting for approval.

Trustee Poma questioned the exemption of election workers under "Employment of Relatives" contained in the Township's Ethics Policy.

Supervisor Fletcher deferred discussion on this issue until Clerk Vedder could be present.

Treasurer Pizzo felt the proposed amendments to the Ethics Policy put a firm policy in place for the Township.

Trustee Hicks referred to a clause under “Offer or Acceptance of Gifts or Favors” where it stated that public servants may exceed the \$100.00 limit as long as they seek prior approval from the Township Manager. However, he felt additional consideration should be given to the issue of who would the Township Manager or the Township Board seek approval from.

Supervisor Fletcher felt this policy served as a check and balance system for Township representatives attending various functions.

- 20. Township Board Compensation Discussion** – The Administrative/Personnel Committee recommends the Township Board consider recommendations regarding changes to the compensation for elected officials.

Supervisor Fletcher noted this issue arose from discussion the Administrative/Personnel Committee had regarding employee pay raises and concerns with the economy and tight budgets. It had been suggested that by the Township Board accepting a reduction in pay, it would show that the Board was willing to take the first step towards reducing the Township’s budget. He noted a 10% pay reduction had been recommended for non-fulltime Board members and the elimination of retirement benefits. Supervisor Fletcher indicated that the recommendation was not unanimously agreed upon which was why this item was placed on this evening’s agenda for discussion.

Treasurer Pizzo said before the Township started their 2010 budget process, he felt the Board needed to show that they were aware of the fact that the community was also facing reduced budgets and that the Board needed to set an example by making reductions in their benefits.

Trustee Hicks said in the past two years, the Board had forgone a 2.8% increase in 2007 and a 3% increase in 2008. He felt the cuts Treasurer Pizzo had recommended were negligible. He didn’t feel that there would be any claims that this Board was over paid for the amount of work they put in. Mr. Hicks noted that while he didn’t run for Township Trustee with the idea that the salary would make a difference in his life, he also didn’t feel the salary was exuberant. Mr. Hicks said his position would be different if the Board was asking the employees to make concessions, but the Board just passed a 2% salary increase across the board for all employees. From a budgetary and numbers standpoint, he felt a 10% decrease was negligible in the Township’s overall budget

Trustee Spagnuolo agreed with Mr. Hick's position. She felt it would be different if the Board was asking the employees to make concessions. Ms. Spagnuolo felt the Board worked hard and she didn't feel the Board was over paid for what they did.

Trustee Poma echoed the sentiments of her fellow Board members. She didn't feel a 10% reduction would make much difference in the Township's overall budget.

Trustee Cunningham said there were many years where there was no increase in the Board's salary, but when the Township conducted a salary study, it was found that Delta Township's salaries were low and adjustments were made. She reiterated the fact that the Board didn't accept a cost of living increase in 2007 or 2008 which she felt illustrated a willingness on the Board's part to salary increases. Ms. Cunningham said she wasn't in favor of the 10% decrease.

- 21. Surcharge Rates and Local Limits** – The Utility and Environmental Committee recommends the Township Board consider recommendations regarding an increase to the surcharge rates.

Trustee Spagnuolo said this item was brought to the Committee's attention at their June meeting when Tom Morrissey of the Utility Department provided a study of surcharge rates. She noted the driving force behind this issue was the increased cost of ferric chloride which used to be a by-product of the steel industry. Ms. Spagnuolo indicated that General Motors had moved to pay for surcharge rather than treat themselves which left the Township with the burden of increased costs.

Tom Morrissey, Utilities Director, said the current rate that was passed in November, 2005 was approximately \$1.53 and due to the cost of the ferric chloride which was the chemical that needed to be added to neutralize the phosphates had more than doubled in the past three years. He said it used to be a by-product of the steel industry, but now ferric chloride had to be manufactured for the wastewater industry which was the reason for the increase in costs.

XVI. BOARD MEMBER, MANAGER, AND DEPARTMENT REPORTS AND COMMITTEE MINUTES

22. Administrative/Personnel Committee Minutes – June 3, 2009

XVII. PUBLIC COMMENTS (*maximum five minutes*) –

Dave Arking, 223 Williamsburg Road, said in light of new information that had become

available regarding the extension of Michigan Avenue, he questioned whether the Transportation Committee would agree to revisit this issue with the citizens group before it came back before the Board.

Trustee Poma said she would be researching the information that had been provided by the Road Commission regarding the amount of road right-of-way needed for the half mile extension of Michigan Avenue.

XVII. ADJOURNMENT

TRUSTEE CUNNINGHAM MOVED THE MEETING ADJOURN AT 9:40 P.M.

TRUSTEE HICKS SUPPORTED THE MOTION. MOTION PASSED 6 TO 0.

CHARTER TOWNSHIP OF DELTA

HOWARD PIZZO, TREASURER AND ACTING CLERK

JANICE VEDDER, TOWNSHIP CLERK

KENNETH FLETCHER, TOWNSHIP SUPERVISOR