

CHARTER TOWNSHIP OF DELTA
Public Meeting Room A
Delta Township Administration Building
7710 West Saginaw Highway
Lansing MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, DECEMBER 21, 2009**

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 7:00 p.m.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Ken Fletcher, Treasurer Howard Pizzo, Trustees Jan Cunningham, Barb Poma, Jeff Hicks, and Cara Spagnuolo.

Members Absent: Clerk Vedder.

Others Present: Planning Director Mark Graham, Utility Director Tom Morrissey, Fire Chief Vic Hilbert, Finance Director Jeff Anderson, Lt. Jeff Warder, Manager Richard Watkins, and Assistant to the Manager, Jenny Wohlfert.

MOTION BY CUNNINGHAM, SECONDED BY POMA, THAT CLERK VEDDER BE EXCUSED. MOTION PASSED 6-0.

IV. PRESENTATIONS AND PROCLAMATIONS

1. Life Saving Presentation – Keagan Strang-Alex

Fire Chief Vic Hilbert said on October 23, 2009, paramedics responded to a 911 call from Keagan Strang-Alex that her mother was unable to breathe. Paramedics were met at the door by Keagan who led them to a bedroom where they found her mother experiencing a severe asthma attack. The paramedics quickly treated her mother with the appropriate medications to help reverse the asthma attack and transported her to the hospital. Chief Hilbert said had Keagan's mother driven herself to an emergency care center or waited any longer, she would have died due to the severity of her asthma. He noted that Keagan's mother had taught her that if she was unable to talk or breathe, that Keagan was to call 911. On behalf of all of the members of the Delta Township Fire Department, they wanted to acknowledge Keagan's quick action and acting very maturely during such an event, recognizing her mother's deteriorating condition, and maintaining her

composure. Keagan's exceptional actions lead to the saving of her mother's life. Chief Hilbert presented Keagan with the Delta Township Fire Department's Life Saving Award honoring her courage and strength in saving her mother's life. Chief Hilbert introduced Amy Strang, Keagan's mother, and paramedics Mike Roberts and Kenny Barns, who were also instrumental in this life saving event.

2. Grand Ledge Girl/Guy Pompom Team – 2009 MidAmerican Pompom Competition Winner

Supervisor Fletcher recognized the Grand Ledge Girl/Guy Pompom Team who won the 2009 MidAmerican Pompom Competition on November 8, 2009. He noted that the team had also won the competition in 2008 and in 2006.

V. SET/ADJUST AGENDA

MOTION BY CUNNINGHAM, SECONDED BY POMA, THAT THE AGENDA BE APPROVED WITH THE ADDITION OF ITEM #5, SET PUBLIC HEARING TO ESTABLISH AN ELIGIBLE DISTRICT PURSUANT TO P.A. 328 OF 1998. MOTION PASSED 6 TO 0.

VI. PUBLIC HEARINGS - None

VII. COMMUNICATIONS

Supervisor Fletcher said the Board was in receipt of a letter from Ed MacKenzie of the ET MacKenzie Company which contained recommendations the Township could consider to help attract GM workers to the area who were relocating from Tennessee.

VIII. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA - None

IX. INTRODUCTION OF ORDINANCES – None

X. PASSAGE OF ORDINANCES - None

XI. CONSENT AGENDA

MOTION BY POMA THAT THE CONSENT AGENDA BE APPROVED.

TRUSTEE CUNNINGHAM SUPPORTED THE MOTION.

ROLL CALL:

AYES: TRUSTEE CUNNINGHAM, TREASURER PIZZO, TRUSTEE SPAGNUOLO, SUPERVISOR FLETCHER, TRUSTEE HICKS, AND TRUSTEE POMA.

NAYS: NONE

ABSENT: CLERK VEDDER

MOTION PASSED 6 TO 0.

3. Minutes – November 16, 2009 Regular Meeting

MOTION BY POMA, SECONDED BY CUNNINGHAM, THAT THE MINUTES OF THE NOVEMBER 16, 2009 REGULAR BOARD MEETING BE APPROVED. MOTION PASSED 6 TO 0.

4. Bills and Financial Transactions - \$1,556,903.26

MOTION BY POMA, SECONDED BY CUNNINGHAM, THAT THE BILLS AND FINANCIAL TRANSACTIONS IN THE AMOUNT OF \$1,556,903.26 BE APPROVED. MOTION PASSED 6 TO 0.

XII. ITEMS REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION – None

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

5. Set Public Hearing to Establish an Eligible District Pursuant to P.A. 328 of 1998, as amended.

MOTION BY CUNNINGHAM, SECONDED BY POMA, THAT THE TOWNSHIP BOARD SET A PUBLIC HEARING DATE OF JANUARY 4, 2010 AT 7:00 P.M. TO ESTABLISH AN ELIGIBLE DISTRICT PURSUANT TO P.A. 328 OF 1998, AS AMENDED. MOTION PASSED 6-0.

6.

XIV. ITEMS OF BUSINESS

7. Set Public Hearing for Establishment of Commercial Rehabilitation District – The Manager's Office recommends the Township Board set a public hearing to consider a request to establish a Commercial Rehabilitation District.

MOTION BY CUNNINGHAM, SECONDED BY POMA, THAT THE TOWNSHIP BOARD SET A PUBLIC HEARING DATE OF JANUARY 4, 2010 AT 7:00 P.M. FOR THE ESTABLISHMENT OF A COMMERCIAL REHABILITATION DISTRICT. MOTION PASSED 6-0.

8. **Set Public Hearing for P.A. 328 New Personal Property Tax Exemption Application** – The Manager’s Office recommends the Township Board set a public hearing to consider an application for a New Personal Property Tax Exemption.

MOTION BY CUNNINGHAM, SECONDED BY POMA, THAT THE TOWNSHIP BOARD SET A PUBLIC HEARING DATE OF JANUARY 4, 2010 AT 7:00 P.M. FOR A P.A. 328 NEW PERSONAL PROPERTY TAX EXEMPTION APPLICATION. MOTION PASSED 6-0.

9. **Revision of Discharge Quantities & Limitations and Calculating User Surcharge** – The Utility and Environmental Committee recommends the Township Board adopt the revisions to the Discharge Quantities & Limitations and Calculating User Surcharge.

MOTION BY SPAGNUOLO, SECONDED BY HICKS, THAT WHEREAS, SECTION 18-165 (“SURCHARGE”) OF CHAPTER 18 (“UTILITIES”) OF THE TOWNSHIP’S CODE OF ORDINANCES AUTHORIZES AND REQUIRES THE TOWNSHIP BOARD TO ESTABLISH CERTAIN DISCHARGE QUANTITIES AND LIMITATIONS FOR THE PURPOSE OF CALCULATING USER SURCHARGES AND TO AMEND SUCH QUANTITIES AND LIMITATIONS FOR THE PURPOSE OF CALCULATING USER SURCHARGES AS PROVIDED IN THIS RESOLUTION,

NOW, THEREFORE BE IT RESOLVED THAT:

1. THE FOLLOWING QUANTITIES AND LIMITATIONS SHALL APPLY TO SECTION 18-165 (“SURCHARGE”) OF CHAPTER 18 (“UTILITIES”) OF THE TOWNSHIP’S CODE OF ORDINANCES:

<u>POLLUTANTS</u>	<u>SURCHARGE RANGE</u>
AMMONIA-NITROGEN	20 MG/L *
BIOCHEMICAL OXYGEN DEMAND	300 MG/L – 430 MG/L
OIL AND GREASE	100 MG/L – 300 MG/L **
PHOSPHOROUS	10 MG/L – 24 MG/L
SUSPENDED SOLIDS	300 MG/L – 330 MG/L

*SURCHARGE RANGE APPLIES UNTIL THE MOST RECENT RESOLUTION PASSED LOCAL LIMIT LEVEL HAS BEEN EXCEEDED.

**SURCHARGE RANGE APPLIES TO POLAR FATS, OIL, AND GREASE, WHICH REPRESENT THAT FROM VEGETABLE AND ANIMAL-BASED FOOD SOURCES.

2. ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE, AND THE SAME ARE, HEREBY RESCINDED.

AND FURTHER,

WHEREAS, SECTION 18-145 (“POLLUTANT LIMITATIONS ON WASTEWATER DISCHARGES”) OF CHAPTER 18 (“UTILITIES”) OF THE TOWNSHIP’S CODE OF ORDINANCES AUTHORIZES AND REQUIRES THE TOWNSHIP BOARD TO ESTABLISH CERTAIN DISCHARGE QUANTITIES AND LIMITATIONS FOR WASTEWATER DISCHARGES, AND TO AMEND SUCH QUANTITIES AND LIMITATIONS FROM TIME TO TIME AS DEEMED NECESSARY BY THE TOWNSHIP BOARD, AND

NOW, THEREFORE BE IT RESOLVED THAT:

1. THE FOLLOWING QUANTITIES AND LIMITATIONS SHALL APPLY TO SECTION 18-145 (“POLLUTANT LIMITATIONS ON WASTEWATER DISCHARGES”) OF CHAPTER 18 (“UTILITIES”) OF THE TOWNSHIP’S CODE OF ORDINANCES:

POLLUTANTS	DAILY MAXIMUM
ARSENIC	0.092 MG/L
BIOCHEMICAL OXYGEN DEMAND	430 MG/L
CADMIUM	0.071 MG/L
CHROMIUM	1.4 MG/L
COPPER	1.3 MG/L
CYANIDES	0.21 MG/L
LEAD	0.37 MG/L
LITHIUM	1.8 MG/L
MERCURY	ND (1)
MOLYBDENUM	0.32 MG/L
NICKEL	1.3 MG/L
OIL AND GREASE (POLAR SOURCES)	300 MG/L (2)
OIL AND GREASE (NON-POLAR SOURCES)	75 MG/L (3)
PHOSPHOROUS (TOTAL	24 MG/L
SELENIUM	0.089 MG/L
SILVER	0.038 MG/L
SUSPENDED SOLIDS	330 MG/L
ZINC	2.7 MG/L

(1) ND = NON-DETECTABLE. REFER TO RESOLUTION TO ESTABLISH MERCURY DISCHARGE LIMITS DATED APRIL 15, 2002 (OR MORE RECENT UPDATE).

(2) LIMIT APPLIES TO POLAR FATS, OIL AND GREASE, WHICH REPRESENT THAT FROM VEGETABLE AND ANIMAL-BASED FOOD SOURCES.

- (3) LIMIT APPLIES TO NON-POLAR FATS, OIL AND GREASE, WHICH REPRESENTS THAT FROM PETROLEUM-BASED SOURCES.

POLLUTANT	MAHL, LBS/DAY	MAIL, LBS/DAY
AMMONIA-NITROGEN	1,250	253

MOTION PASSED 6-0.

10. **Capital Area Emergency Services Consortium** – The Public Safety Committee recommends the Township Board approve the Letter of Agreement for Capital Area Emergency Services Consortium.

MOTION BY CUNNINGHAM, SECONDED BY POMA, THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE THE LETTER OF AGREEMENT FOR CAPITAL AREA EMERGENCY SERVICES CONSORTIUM AND BECOME A MEMBER OF THE ORGANIZATION. MOTION PASSED 6-0.

11. **Referral of Amendments to the Planning Commission** – The Planning Department recommends the Township Board agree to sponsor amendments pertaining to Truck Parking, Portable Storage Units, and Dumpsters.

MOTION BY CUNNINGHAM, SECONDED BY HICKS, THAT THE DELTA TOWNSHIP BOARD AGREE TO SPONSOR AMENDMENTS TO THE TOWNSHIP'S ZONING ORDINANCE PERTAINING TO TRUCK PARKING, PORTABLE STORAGE UNITS & DUMPSTERS AS WELL AS AMENDMENTS TO THE TRUCK TRAFFIC & PARKING ORDINANCE AS PROPOSED BY STAFF. THE PLANNING DEPARTMENT IS HEREBY INSTRUCTED TO INITIATE THE AMENDMENT PROCESS FOR THE AFOREMENTIONED ORDINANCE AMENDMENTS BY REFERRING THE AMENDMENTS TO THE PLANNING COMMISSION FOR A PUBLIC HEARING. MOTION PASSED 6-0.

12. **Appointment to the Property Maintenance Board of Appeal** – The Building Department recommends the Township Board appoint Don Hartwick, G. Mike Wesley, and Kirk Myers to the Property Maintenance Board of Appeals and appoint Ronald Koonter to the Building and Mechanical Board of Appeals.

MOTION BY POMA, SECONDED BY SPAGNUOLO, THAT THE TOWNSHIP BOARD APPOINT DON HARTWICK, G. MIKE WESLEY, AND KIRK MYERS TO THE CHARTER TOWNSHIP OF DELTA MAINTENANCE BOARD OF APPEAL FOR THE 2 YEAR TERM CONSISTENT WITH THE APPOINTMENT TO THE BUILDING AND MECHANICAL BOARDS OF APPEAL, AND FURTHER

MOVE THAT THE BOARD APPOINT RONALD KOONTER TO THE CHARTER TOWNSHIP OF DELTA BUILDING AND MECHANICAL BOARDS OF APPEAL FOR THE 2 YEAR TERM TO EXPIRE ON JUNE 30, 2011. MOTION PASSED 6-0.

13. **Resolution No. 24, Emergency Management Policy and Organization Plan** – The Fire Department recommends the Township Board approve the Emergency Management and Organization Plan as presented.

MOTION BY CUNNINGHAM, SECONDED BY PIZZO, THAT THE TOWNSHIP BOARD APPROVE, FOR ADOPTION, THE EMERGENCY MANAGEMENT POLICY AND ORGANIZATION PLAN AS PRESENTED, EFFECTIVE THIS DATE. MOTION PASSED 6-0.

14. **Establishment of Committee of the Whole** – The Administrative/Personnel Committee recommends the Township Board approve the establishment of the Committee of the Whole to provide the venue for subject/issues of discussion previously put before individual committees.

Supervisor Fletcher noted that in an effort to include the full Board on issues that were discussed by various Township Committees, the Administrative/Personnel Committee discussed the possibility of establishing a Committee of the Whole so that all Board members would have the benefit of being fully informed of issues brought forward. Mr. Fletcher indicated that a Committee of the Whole meeting would be held on the second Monday of the month and that the regular Board agenda format would be changed from “Items of Discussion” to “Committee of the Whole”.

Trustee Poma said as much as she had enjoyed serving as chairperson of the Transportation Committee, there had been times when a Board member had spoken on a major issue without having the benefit of being fully exposed to the whole issue. However, she noted that in looking at the 2010 Township meeting schedule, there may be conflicts with the use of Meeting Room A which she felt was more conducive to public participation than Meeting Room B.

Mr. Watkins indicated that the Planning Commission met the second and fourth Mondays of each month in Meeting Room A which could generate a conflict. However, he noted that if there was a topic that generated a lot of public interest, the Fire Station’s meeting room could be utilized.

Trustee Poma indicated that she wanted Room B used as a last resort.

Treasurer Pizzo noted that during the Administrative/Personnel Committee’s discussions, Clerk Vedder felt that Meeting Room B provided a more cohesive

atmosphere and a more effective way of communicating with the public than Meeting Room A.

Trustee Poma expressed concerns with how the Township would inform the public that the Committee of the Whole meetings was a public forum.

Trustee Hicks said he appreciated Ms. Poma's concerns, but due to the fact that the Committee of the Whole was a new committee and not a reinstatement of the Board's work sessions, it was an opportunity for the Township to inform the public that the Committee of the Whole had been established and that it was a public forum.

Concerns were expressed regarding the starting time of 6:00 p.m. for the Committee of the Whole meetings.

Trustee Cunningham noted that she agreed with Clerk Vedder in that the setup of Meeting Room B provided a less formal and more comfortable atmosphere to discuss issues with the public. She felt meetings could be moved to the Fire Station if there was a controversial topic that would generate a large turnout. Ms. Cunningham noted that she preferred a start time of 6:00 p.m. due to the fact that these types of meetings could generate a lot of discussion and run long. She didn't feel that a 6:00 p.m. start time excluded the public, but rather it may actually have the ability to include people who were caught up in other activities that started later in the evening. Ms. Cunningham felt the Committee of the Whole process was a good idea with the understanding that when there was a complicated issue that needed additional follow-up, that the Board had the ability to create an ad-hoc committee that could look into an issue and bring it back to the committee as a whole.

Mr. Fletcher agreed with Trustee Cunningham that there would be times when members may be appointed to a subcommittee to research larger issues.

Treasurer Pizzo noted that he was reluctant to change the starting time from 7:00 p.m. to 6:00 p.m.

After further discussion, the general consensus of the Board was to establish a start time of 6:00 p.m. for both the regular Board meetings, as well as the Committee of the Whole.

MOTION BY PIZZO, SECONDED BY POMA, THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA RESCIND THE POLICY ON COMMITTEES, ADOPT THE REVISED RULES OF PROCEDURE, APPOINTMENT POLICY, PURCHASING POLICY, SURPLUS PROPERTY POLICY, AND DISTRICT LIBRARY APPOINTMENT PROCESS AND,

FURTHER THAT THE COMMITTEE OF THE WHOLE SHALL HENCEFORTH PROVIDE THE VENUE FOR SUBJECTS/ISSUES FORMERLY PUT BEFORE THE ADMINISTRATIVE/PERSONNEL COMMITTEE, BUDGET/FINANCE COMMITTEE, PUBLIC SAFETY COMMITTEE, TRANSPORTATION COMMITTEE, AND THE UTILITY AND ENVIRONMENTAL COMMITTEE. MOTION PASSED 6-0.

15. **Schedule of Meetings for 2010** – The Clerk's Office recommends the Township Board approve the proposed schedule of meetings for 2010.

MOTION BY POMA, SECONDED BY CUNNINGHAM, THAT THE TOWNSHIP BOARD ADOPT THE FOLLOWING 2010 CALENDAR OF MEETINGS:

THE TOWNSHIP BOARD'S REGULAR MEETINGS WILL BE HELD AT 6 P.M. IN PUBLIC MEETING ROOM A AS FOLLOWS:

JANUARY 4 AND 19 (TU.)	JULY 6 (TU.) AND 19
FEBRUARY 1 AND 15	AUGUST 2 AND 16
MARCH 1 AND 15	SEPTEMBER 7 (TU.) AND 20
APRIL 19	OCTOBER 4 AND 18
MAY 3 AND 17	*NOVEMBER 15
JUNE 7 AND 21	DECEMBER 6 AND 20

*NO TOWNSHIP BOARD MEETING SCHEDULED FOR NOVEMBER 1, 2010, DUE TO GENERAL ELECTION ON TUESDAY, NOVEMBER 2ND.

THE TOWNSHIP BOARD'S COMMITTEE OF THE WHOLE MEETINGS WILL BE HELD AT 6 P.M. IN PUBLIC MEETING ROOM B AS FOLLOWS:

JANUARY 11	JULY 12
FEBRUARY 8	AUGUST 9
MARCH 8	SEPTEMBER 13
APRIL 12	OCTOBER 11
MAY 10	NOVEMBER 8
JUNE 14	DECEMBER 13

THE PLANNING COMMISSION WILL MEET ON THE SECOND AND FOURTH MONDAYS OF EACH MONTH AT 7 P.M. IN PUBLIC MEETING ROOM A:

JANUARY 11 AND 25	JULY 12 AND 26
FEBRUARY 8 AND 22	AUGUST 9 AND 23
MARCH 8 AND 22	SEPTEMBER 13 AND 27
APRIL 12 AND 26	OCTOBER 11 AND 25
MAY 10 AND 24	NOVEMBER 8 AND 22
JUNE 14 AND 28	DECEMBER 13 AND 27

ZONING BOARD OF APPEALS AND SIGN BOARD OF APPEALS WILL MEET ON THE SECOND TUESDAY OF EACH MONTH AT 7:00 P.M. IN PUBLIC MEETING ROOM A AS FOLLOWS:

JANUARY 12	JULY 13
FEBRUARY 9	AUGUST 10
*MARCH	SEPTEMBER 14
APRIL 13	OCTOBER 12
MAY 11	NOVEMBER 9
JUNE 8	DECEMBER 14

*NO ZBA MEETING SCHEDULED FOR MARCH DUE TO BOARD OF REVIEW REQUIRED BY LAW.

THE PARKS, RECREATION & CEMETERIES COMMISSION WILL MEET AT 7:30 P.M. IN CONFERENCE ROOM B ON THE FIRST THURSDAY OF EACH MONTH ON FOLLOWING DATES:

JANUARY 7, FEBRUARY 4, MARCH 4, MAY 6, JULY 1, SEPTEMBER 2, OCTOBER 7, NOVEMBER 4, AND DECEMBER 2.

THE PARKS, RECREATION & CEMETERIES COMMISSION WILL MEET AT 7:30 P.M. ON THE FIRST THURSDAY OF EACH MONTH ON FOLLOWING DATES AT LOCATION NOTED BELOW:

APRIL 1, 2010 - ENRICHMENT CENTER 4538 ELIZABETH RD., LANSING
JUNE 3, 2010 - GRAND WOOD PARK PAVILION - 4500 W. WILLOW, LANSING
AUGUST 5, 2010 – DELTA MILLS PARK – 7001 OLD RIVER TRAIL, LANSING

THE TOWNSHIP BOARD OF REVIEW WILL MEET THE SECOND MONDAY IN MARCH AT 9:00 A.M., THE TUESDAY FOLLOWING THE 3RD MONDAY IN JULY, AND THE TUESDAY FOLLOWING THE 2ND MONDAY IN DECEMBER.

MOTION PASSED 6-0.

16. **2010 Appointments** – The Township Supervisor recommends the Township Board approve the proposed appointments as presented for 2010.

MOTION BY CUNNINGHAM, SECONDED BY POMA, THAT THE TOWNSHIP BOARD APPROVE THE 2010 APPOINTMENTS AS FOLLOWS:

Committee	Chair	Members
Elections	Janice Vedder	Howard Pizzo, Cara Spagnuolo
Other Appointees		

MONDAY, DECEMBER 21, 2009 TOWNSHIP BOARD MINUTES – REGULAR
MEETING CHARTER TOWNSHIP OF DELTA

Page 11 of 15

Zoning Board of Appeals	Jeff Hicks
Parliamentarian	Jan Cunningham
EATRAN	Richard Watkins
Capital Area Rail Council	Jeff Hicks
Tri-County Regional Planning	Howard Pizzo, Primary Ken Fletcher, Alternate
Fence Viewers	Walt Kulasa, Brian Thelen
Noxious Weed Commissioner	Richard Benkert 2 year term expiring December 31, 2011
C.A.R.T.S.	Dennis Williams
Youth In Government Council	Barbara Poma

MOTION PASSED 6-0.

17. **4TH Quarter Budget Adjustment** – The Accounting Department recommends the Township Board approve the 4th quarter budget adjustment for the 2009 budget.

Mr. Anderson noted that State law required the Township to amend its budget when the Township over spent at the activity level in which the budget was adopted. He noted that the Township had incurred costs for two road projects within the General Fund that were unaccounted for in the 2009 original budget being the Creyts Road pathway project at a cost of \$77,500 and the St. Joe/Marketplace intersection at a cost of \$85,700. Mr. Anderson indicated that the second budget adjustment was a transportation survey conducted by the Economic Development Committee which increased their contractual services line item by \$15,000.

MOTION BY PIZZO, SECONDED BY POMA, THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA AMEND THE 2009 GENERAL FUND BUDGET BY INCREASING THE ROADS ACTIVITY CAPITAL OUTLAY LINE ITEM BY \$163,200 AND DECREASING DESIGNATED FUND BALANCE BY \$163,200. IN ADDITION, I MOVE THE ECONOMIC DEVELOPMENT FUND CONTRACT SERVICES LINE ITEM BE INCREASED BY \$15,000 AND FUND BALANCE BE DECREASED BY \$15,000. MOTION PASSED 6-0.

18. **Cancellation of the December 28, 2009 Meeting** – The Manager’s Office recommends the Township Board cancel the December 28, 2009 regular Board meeting.

MOTION BY POMA, SECONDED BY CUNNINGHAM, THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA CANCEL

THE SCHEDULED DECEMBER 28, 2009 REGULAR BOARD MEETING.
MOTION PASSED 6-0.

XV. ITEMS FOR DISCUSSION ONLY

19. 2010 Sidewalk Projects and 2011-2014 Sidewalk Projects – Mark Graham

Mr. Graham provided the Board with a review of sidewalk projects completed in 2009. He noted that staff had a working committee in house which consisted of the Parks, Engineering, and Planning Departments, and the Manager's Office, who had compiled a list of sidewalk projects for 2010. He indicated that several of the sidewalk projects recommended for 2010 were dependent on right-of-way acquisition and that other projects were recommended in order to fill in gaps in the existing sidewalk network. He also referred to the fact that several of the sidewalk projects were in conjunction with the Safe Routes to School program and that the Township Engineer was working with the Grand Ledge School District on sidewalks in the vicinity of the Delta Center School near the St. Joe/Canal Road intersection. Mr. Graham proceeded to provide the Board with a review of a five year sidewalk program for 2011-2014 which consisted of 28 sidewalk projects. He noted that a few of the sidewalk projects may be able to be completed as part of road widening projects, while other projects would be dependent on the acquisition of right-of-way.

Supervisor Fletcher questioned how the Board wanted to proceed with notifying individuals who would be directly affected by the sidewalk projects recommended for 2010.

Trustee Cunningham acknowledged the fact that it may be a good idea for the public to be notified of a sidewalk project that would directly affect them and to invite them to an informational meeting, but she wanted the public to be aware of the fact that these were not new projects and that the Sidewalk Plan had been approved and in effect since 1986.

Treasurer Pizzo noted that he was in favor of notifying the public of informational meetings so that questions and concerns could be addressed at that time. Mr. Pizzo acknowledged the fact that he had concerns with the 2011-2014 five year sidewalk projects going forward due to the fact that a few of the projects would be controversial.

Trustee Spagnuolo noted that there were two informational meetings held for the Creyts Road sidewalk project for people to attend and that similar meetings could be held for future projects.

Mr. Watkins noted that the sidewalk projects that had been recommended to fill in the gaps in existing sidewalks would not affect many individuals due to the fact that there weren't many homes along the routes where gaps existed.

It was the general consensus of the Board that the 2010 Sidewalk Plan would be placed on the agenda for approval on January 4, 2010 and that letters would be sent out to those individuals who would be affected by a sidewalk project inviting them to provide input at that time.

20. 2009 Sidewalk Plan Update – Mark Graham

Mr. Graham indicated that Mr. Bozek of the Planning Department had drafted an update of the Township's Sidewalk Plan which was created in 1986 and updated in 2002. He noted that updates to the Plan were necessary due to the fact that the Township had been very aggressive in the past couple of years completing sidewalk projects contained in the Plan and updating the Plan with new sidewalk projects.

21. Biewer Lumber Private Well Request – Mark Graham

Mr. Graham noted that he had provided the Board with a chronology of events regarding Biewer Lumber's request for a private well, as well as a copy of the proposed amendments to the Township's Utility Ordinance as discussed by the Utility Committee on December 15th.

Andy Hehl of Biewer Lumber questioned the language contained in Paragraph 7 (d) which indicated that the installation and operation of the private well is not solely for economic reasons. Mr. Hehl said he also hoped that the application fee would be reasonable.

Supervisor Fletcher noted that the Township wanted to prevent water customers from attempting to avoid the Township's water rates by installing a private well.

Trustee Hicks said the term "solely for economic reasons" was also used in the Zoning Ordinance's variance criteria.

Mr. Watkins acknowledged that the drilling of a private well was somewhat of an economic issue, but there were other issues involved and that it was not solely an economic issue.

Trustee Cunningham questioned how the licensing fee would be set.

Trustee Hicks noted that the Utility Committee had discussed the licensing fee as being consistent with the amount of staff time.

Mr. Watkins said the Board would be provided with a resolution that contained recommendations on the licensing fee when the ordinance amendments were brought back for adoption. He noted that all of the Township's fees were set by resolution and not within the ordinance itself. He noted that the licensing requirement gave the Township better control and a way to keep track of private wells.

Supervisor Fletcher indicated that he also supported the licensing approach.

XVI. BOARD MEMBER, MANAGER, AND DEPARTMENT REPORTS AND COMMITTEE MINUTES

22. Parks, Recreation, and Cemeteries Commission – September 3, 2009 Minutes
23. Parks, Recreation, and Cemeteries Commission – October 1, 2009 Minutes
24. Transportation Committee – July 16, 2009 Minutes
25. Transportation Committee – October 15, 2009 Minutes
26. Transportation Committee – November 19, 2009 Minutes
27. Utility & Environmental Committee – November 17, 2009 Minutes
28. Budget/Finance Committee – October 20, 2009 Minutes
29. Draft – Administrative/Personnel Committee – December 9, 2009 Minutes

Mr. Watkins said the Township had submitted a grant application for solar electrical production for three areas in the Township in cooperation with the Board of Water & Light. He noted that the Board of Water & Light had a grant to provide charging stations for electrical vehicles which would be located within the Township. The grant combined the electric vehicle charging stations and electric vehicles with solar power. He noted that the grant was for \$3.5 million and that the Township had received a lot of support from different individuals from around the area.

Mr. Watkins said that Kroger representatives had approached the Township regarding a special land use permit for a gas station facility on their site located at the northwest corner of the Saginaw/Creyts Road intersection. Mr. Watkins acknowledged the fact that in 2003, Kroger had requested a special land use permit for a gas station facility on their site and was denied. He noted that there was a consent judgment on the Kroger property that prevented free-standing buildings and therefore, if the gas station was approved by the Township, the consent judgment would have to be amended.

Mr. Watkins noted that last week, Jenny Wohlfert and Jeff Huard attended an employment fair in Springhill, Tennessee for GM employees who had taken the option to relocate to Michigan to work at GM's Delta Plant. The employment fair was very successful and that the Township shared a booth with two union members from the Delta Plant where over 400 of the Township's brochures were handed out.

Ms. Wohlfert said she and Mr. Huard were met with a wide range of emotions from employees who were relocating to the Delta Plant in that some employees were moving

back to Michigan and that others were not familiar with Michigan. Ms. Wohlfert noted that they had provided GM employees with maps and information of the area which were well received. She felt it was very beneficial that the Township was represented at the employment fair.

Mr. Watkins and the Board commended Ms. Wohlfert and staff for the great job they had done in organizing and preparing the Township's brochure.

Ms. Wohlfert noted that the Township's brochure contained a list of rental properties within the Township which had been very beneficial due to the fact that a majority of the GM employees were looking to rent versus purchasing a home.

XVII. PUBLIC COMMENTS (*maximum five minutes*) –

XVII. ADJOURNMENT

Supervisor Fletcher adjourned the meeting at 8:15 p.m.

CHARTER TOWNSHIP OF DELTA

JANICE VEDDER, TOWNSHIP CLERK

KENNETH FLETCHER, TOWNSHIP SUPERVISOR